



September 10, 2026

Town of Hillsborough  
Selectmen  
Hillsborough, NH 03244

RE: Park & Whittemore Drainage & Road Reimbursement Request #5

Dear Selectmen,

Enclosed please find copies of invoices totaling the amount of \$420,827.92 for costs incurred for drainage and road elements associated with the Park & Whittemore Street project.

On our reimbursement request #4 there was an error in the processing of the Park Construction invoice, and we requested and were reimbursed \$14,442.30 more than we should have. The invoice showed that Park was supposed to receive a total of \$57,626.81 for drainage elements, which is what was requested on the reimbursement. What was not realized was that the \$14,442.30 due to Park Construction from the retainage account was supposed to be subtracted from the \$57,626.81 leaving the amount due from the Town for drainage elements \$43,184.51. In order to rectify this issue, we are reducing the amount of this request by the \$14,442.30 previous overpayment. Also attached to this request is a copy of the Park Construction Pay App 4 for your reference.

We are submitting the attached invoices along with the correction information with our request for reimbursement of \$406,385.62 ( $\$420,827.92 - \$14,442.30 = \$406,385.62$ ).

Please make the check payable to Hillsborough Sewer Commission.

We appreciate your assistance with this matter. Should you have any questions or need any further information, please feel free to contact our office.

Sincerely,  
Town of Hillsborough  
Water & Sewer Commissioners

Peter Mellen, Chairman

Dana Clow

Dave Lewis  
Encl.

Hillsborough Water & Sewer Commission Check Request

Date 9/10/26

Payable To: Hillsborough Sewer

Address:

| Reason            | Account # | Exp#     | Amount  |    |
|-------------------|-----------|----------|---------|----|
| Park & Whittemore |           | .        | 14,155  | 32 |
| - Drainage        |           | .        | 392,230 | 30 |
| - Road            |           | .        | 406,385 | 62 |
|                   |           | .        |         |    |
| Date Paid:        |           | Check #: |         |    |

\*For reference of overpayment

Owner's Project No.  
Funding Agency Project No.

Contractor's Application for Payment No. 4  
Application Period: November 1st to December 31st  
From Contractor: Park Construction Co.  
Contract: Park and Whittemore Infrastructure Improvement  
Contractor's Project No.  
Engineer's Project No.: 2994

Application for Payment

| Change Order Summary          |           | Payment Summary |                                                             |
|-------------------------------|-----------|-----------------|-------------------------------------------------------------|
| Approved Change Orders Number | Additions | Deductions      |                                                             |
|                               |           |                 | 1. Original Contract Price \$1,877,105.00                   |
|                               |           |                 | 2. Net Change by Change Order \$0.00                        |
|                               |           |                 | 3. Current Contract Price (Line 1+2) \$1,877,105.00         |
|                               |           |                 | 3a. Total Completed \$1,613,250.30                          |
|                               |           |                 | 3b. Total Stored \$0.00                                     |
|                               |           |                 | 4. Total completed and stored \$1,613,250.30                |
|                               |           |                 | 4a. 2 % x Total Contract Value \$37,542.10                  |
|                               |           |                 | 4b. 10 % x Stored Materials \$0.00                          |
|                               |           |                 | 5. Total Retainage (Line 3a. + 5b.) \$1,575,708.20          |
|                               |           |                 | 6. Amount Eligible for Payment (Line 4-5) \$1,095,464.85    |
|                               |           |                 | 7. Less Previous Payments \$480,243.35                      |
|                               |           |                 | 8. Amount Due this Application (Line 6-7) \$615,221.50      |
|                               |           |                 | 9. Balance to Finish plus Retainage (Line 8-9) \$301,396.80 |
| Totals:                       | \$0.00    | \$0.00          |                                                             |
| Net Change by Change Order    |           | \$0.00          |                                                             |

Contractor's Certifications  
The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Wade Neely 12/19/25  
Park Construction Co. (Date)

Payment of: \$480,243.35  
(Line 8 or other - attach explanation of other amount)

is recommended by:

James F. Stoddard 12/19/25  
James F. Stoddard  
Underwood Engineers, Inc. (Date)

Payment of:

\$480,243.35

is approved by:

W.C. Stoddard 12-23-25  
Underwood Water and Sewer Commission (Date)

is approved by:

James F. Stoddard (Date)  
Town of Hillsborough Selectmen

\* See page 3 for totals

Pay Park

Reduce Retainage

\$291,259.34

Sewer

54,643.38

(16,072.20)

Road (sewer)

236,615.96

—

Water

17,293.75

(9,505.50)

\$57,626.81

Drainage

57,626.81

(14,442.30)

Sewer paid off road

Road (sewer)

114,063.45

(46,293.15)

\* See- Road Drainage

480,243.35

54,643.35

54,643.35

Owner's Project No.  
Funding Agency Project No.

Application Period: December 9<sup>th</sup>, 2025 to June 30<sup>th</sup>, 2026  
From Contractor: Park Construction Co.  
Contract: Park and Whittemore Infrastructure Improvement  
Contractor's Project No.

Contractor's Application for Payment No. 5

Application Date: July 16, 2026  
Via Engineer: Underwood Engineers, Inc.

Application for Payment

| Change Order Summary          |           | Payment Summary |                                                            |
|-------------------------------|-----------|-----------------|------------------------------------------------------------|
| Approved Change Orders Number | Additions | Deductions      |                                                            |
|                               |           |                 | 1. Original Contract Price \$1,877,105.00                  |
|                               |           |                 | 2. Net Change by Change Order \$0.00                       |
|                               |           |                 | 3. Current Contract Price (Line 1+2) \$1,877,105.00        |
|                               |           |                 | 3a. Total Completed \$1,755,731.05                         |
|                               |           |                 | 3b. Total Stored \$0.00                                    |
|                               |           |                 | 4. Total completed and stored \$1,755,731.05               |
|                               |           |                 | 4a. 2 % x Total Contract Value \$37,542.10                 |
|                               |           |                 | 4b. 10 % x Stored Materials \$0.00                         |
|                               |           |                 | 5. Total Retainage (Line 5a. + 5b.) \$37,542.10            |
|                               |           |                 | 6. Amount Eligible for Payment (Line 4-5) \$1,718,188.95   |
|                               |           |                 | 7. Less Previous Payments \$1,575,708.20                   |
|                               |           |                 | 8. Amount Due this Application (Line 6-7) \$142,480.75     |
|                               |           |                 | 9. Balance to Finish plus Retainage (Lines 6) \$158,916.05 |
| Net Change by Change Order    | \$0.00    | \$0.00          |                                                            |

Contractor's Certifications

The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Mark Parker 7/17/26  
Park Construction Co. (Date)

\*See page 3 for Totals

|          | Total      | Park       | Retainage |
|----------|------------|------------|-----------|
| sewer    | 15,084.11  | 15,084.11  | —         |
| water    | 4,810.06   | 4,810.06   | —         |
| drainage | 8,884.53   | 8,884.53   | —         |
| road     | 113,702.05 | 113,702.05 | —         |
|          | 15,325.92  | 15,325.92  | —         |

Payment of:

\$142,480.75

(Line 8 or other - attach explanation of other amount)

Is recommended by:

Jacob Stebbins 7/16/26  
Underwood Engineers, Inc. (Date)

Payment of:

\$142,480.75

Is approved by:

B. O. ... 7/23/26  
Hillsborough Water and Sewer Commission (Date)

Is approved by:

James J. Bailey 7/23/26  
Town of Hillsborough Selection (Date)

Paid

8/13/26

Chk #

6150

Acct #

5-1310110

Dg-90

24,210.05

Am

24,210.05

Owner's Project No.  
Funding Agency Project No.

Contractor's Application for Payment No. 4  
Application Period: November 1st to December 31st  
From Contractor: Park Construction Co.  
Contract: Park and Whittemore Infrastructure Improvement  
Contractor's Project No.  
Engineer's Project No.: 2994

Application for Payment

| Change Order Summary       |           |            | Payment Summary                                |                |
|----------------------------|-----------|------------|------------------------------------------------|----------------|
| Approved Change Orders     | Additions | Deductions | 1. Original Contract Price                     | \$1,877,105.00 |
| Number                     |           |            | 2. Net Change by Change Order                  | \$0.00         |
|                            |           |            | 3. Current Contract Price (Line 1+2)           | \$1,877,105.00 |
|                            |           |            | 3a. Total Completed                            | \$1,613,250.30 |
|                            |           |            | 3b. Total Stored                               | \$0.00         |
|                            |           |            | 4. Total Completed and Stored                  | \$1,613,250.30 |
|                            |           |            | 4a. 2 % x Total Contract Value                 | \$37,542.10    |
|                            |           |            | 4b. 10 % x Stored Materials                    | \$0.00         |
|                            |           |            | 5. Total Retainage (Line 5a + 5b)              | \$37,542.10    |
|                            |           |            | 6. Amount Eligible for Payment (Line 4-5)      | \$1,575,708.20 |
|                            |           |            | 7. Less Previous Payments                      | \$1,095,464.85 |
|                            |           |            | 8. Amount Due this Application (Line 6-7)      | \$480,243.35   |
|                            |           |            | 9. Balance to Finish plus Retainage (Line 8-9) | \$301,396.80   |
| Totals:                    | \$0.00    | \$0.00     |                                                |                |
| Net Change by Change Order | \$0.00    | \$0.00     |                                                |                |

**Contractor's Certifications**  
The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Mark Nedy 12/19/25  
Park Construction Co. (Date)

Payment of: \$480,243.35  
(Line 8 or other - attach application of other amount)

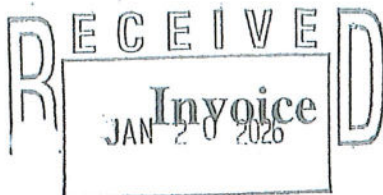
Is recommended by: David F. Shepard 12/19/25  
David F. Shepard  
Underwood Engineers, Inc. (Date)

Payment of: \$480,243.35

Is approved by: David F. Shepard 12-23-25  
Underwood Engineers, Inc. (Date)

is approved by: James A. Baird  
Town of Hillsborough, Selectmen (Date)

|                         |              |                  |
|-------------------------|--------------|------------------|
| * See page 3 for totals | Pay Park     | Reduce Retainage |
| \$ 372,957.44           | Sewer        | 38,571.18        |
|                         | road (sewer) | 334,386.26       |
|                         | water        | 7,788.25         |
|                         | drainage     | 43,184.51        |
|                         | road (sewer) | ***              |
|                         |              | (14,442.30)      |
|                         |              | (16,293.15)      |



Hillsborough  
WATER & SEWER COMMISSION  
2934

Paid 723 1/27/26  
Ck # 7930  
Acct # 5-1310.10  
Desc \_\_\_\_\_  
Amt 10185.66

Underwood  
Engineers

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

Invoice No. 24789  
Invoice Date: December 31, 2025

Current Invoice Amount: \$18,662.56

5,321.38 Sewer  
3,149.52 water

19185.66 ← 4,784.59 drain  
5,401.07 road sewer

Services through 12/31/2025

Services: PARK & WHITEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016. ESR No. 40 Amendment No. 1 dated October 13, 2023. ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

2025

Task 04 Preparation of Final Bidding Documents

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$10,000.00 |
| Previously Billed: | \$10,000.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 04 Total      | \$0.00      |

Task 05 Bidding Services

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 05 Total      | \$0.00     |

Task 06 Construction Administration

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$62,500.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 06 Total      | \$0.00      |

Task 07 Construction Observation

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$104,103.84 |
| Current Billing:   | \$7,153.40   |
| Remaining Balance: | \$58,242.76  |

Professional Services

|                                 | <u>Hours</u> | <u>Charge</u> |
|---------------------------------|--------------|---------------|
| Project Engineer I              | 8.50         | 882.81        |
| Project Engineer II             | 8.50         | 1,062.59      |
| Resident Project Representative | 56.00        | 4,704.00      |
| Professional Services Total     |              | \$6,649.40    |

Reimbursables

|                     | <u>Charge</u> |
|---------------------|---------------|
| Mileage             | 294.00        |
| Telephone           | 210.00        |
| Reimbursables Total | \$504.00      |

Task 07 Total \$7,153.40

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$2,851.20 |
| Current Billing:   | \$3,797.91 |
| Remaining Balance: | \$1,850.89 |

Professional Services

|                     | <u>Hours</u> | <u>Charge</u> |
|---------------------|--------------|---------------|
| Project Manager     | 4.50         | 843.75        |
| Project Engineer I  | 14.00        | 1,454.04      |
| Project Engineer II | 12.00        | 1,500.12      |



Professional Services Total

\$3,797.91

Task 08 Total

\$3,797.91

Task 09 Allowance

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$25,000.00 |
| Previously Billed: | \$8,104.35  |
| Current Billing:   | \$7,711.25  |
| Remaining Balance: | \$9,184.40  |

Professional Services

|                     | <u>Hours</u> | <u>Charge</u> |
|---------------------|--------------|---------------|
| Project Engineer I  | 31.00        | 3,219.66      |
| Project Engineer II | 33.50        | 4,187.84      |
| Clerical            | 3.75         | 303.75        |

Professional Services Total

\$7,711.25

Task 09 Total

\$7,711.25

Task 10 Record Drawings

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$0.00      |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$13,000.00 |
| Task 10 Total      | \$0.00      |

Total Balance This Invoice

\$18,662.56

Project Manager

Principal

*DSR*  
*WVW*



# Invoice

Paid 7/9/26  
Ck # 8126  
Acct # 5-1310.10  
Desc \_\_\_\_\_  
Amt 35519.1

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244



**Underwood  
Engineers**

\$1857.75 Sewer  
\$1098.30 Water  
\$1668.47 drainage  
\$1883.44 road

Invoice No. 25489  
Invoice Date: May 31, 2026

Current Invoice Amount: \$6,507.96

Services through 5/31/2026

Services: PARK & WHITTEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittmore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittmore St., including replacing existing culvert at intersection of Whittmore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016, ESR No. 40 Amendment No. 1 dated October 13, 2023, ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

## Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

## Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

## Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

Task 04 Preparation of Final Bidding Documents

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$10,000.00 |
| Previously Billed: | \$10,000.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 04 Total      | \$0.00      |

Task 05 Bidding Services

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 05 Total      | \$0.00     |

Task 06 Construction Administration

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$62,500.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 06 Total      | \$0.00      |

Task 07 Construction Observation

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$116,977.09 |
| Current Billing:   | \$4,703.17   |
| Remaining Balance: | \$47,819.74  |

Professional Services

|                             | Hours | Charge     |
|-----------------------------|-------|------------|
| Project Engineer I          | 1.00  | 109.05     |
| Project Engineer II         | 36.75 | 4,594.12   |
| Professional Services Total |       | \$4,703.17 |

|               |            |
|---------------|------------|
| Task 07 Total | \$4,703.17 |
|---------------|------------|

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$6,789.74 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$1,710.26 |
| Task 08 Total      | \$0.00     |

Task 09 Allowance

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$25,000.00 |
| Previously Billed: | \$19,212.15 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$5,787.85  |
| Task 09 Total      | \$0.00      |



Underwood Engineers, Inc.  
Project: 2934

Invoice: 25489  
May 31, 2026  
Page 3 of 3

Task 10 Record Drawings

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$7,575.68  |
| Current Billing:   | \$1,804.79  |
| Remaining Balance: | \$3,619.53  |

Professional Services

|                                 | Hours | Charge |
|---------------------------------|-------|--------|
| Senior Technical Leader         | 2.50  | 468.75 |
| Resident Project Representative | 2.00  | 168.00 |
| Construction Manager            | 1.00  | 182.00 |
| Technician                      | 6.00  | 817.56 |
| Clerical                        | 2.00  | 168.48 |

Professional Services Total \$1,804.79

Task 10 Total \$1,804.79

Total Balance This Invoice \$6,507.96

Project Manager DTJ2

Principal [Signature]



# Invoice

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

Paid 7/9/26  
Chk # 8/26  
Acct # 5-1310.10  
Desc   
Amt 1,883.16



**Underwood  
Engineers**

\$984.95 Sewer  
\$582.29 water  
\$884.59 drainage  
\$998.57 road

Invoice No. 25330  
Invoice Date: April 30, 2026

Current Invoice Amount: \$3,450.40

Services through 4/30/2026

Services: PARK & WHITTEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Hohnan St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016, ESR No. 40 Amendment No. 1 dated October 13, 2023, ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

## Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

## Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

## Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

**Task 04 Preparation of Final Bidding Documents**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$10,000.00   |
| Previously Billed:   | \$10,000.00   |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$0.00        |
| <b>Task 04 Total</b> | <b>\$0.00</b> |

**Task 05 Bidding Services**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$8,500.00    |
| Previously Billed:   | \$8,500.00    |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$0.00        |
| <b>Task 05 Total</b> | <b>\$0.00</b> |

**Task 06 Construction Administration**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$62,500.00   |
| Previously Billed:   | \$62,500.00   |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$0.00        |
| <b>Task 06 Total</b> | <b>\$0.00</b> |

**Task 07 Construction Observation**

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$115,899.21 |
| Current Billing:   | \$1,077.88   |
| Remaining Balance: | \$52,522.91  |

**Professional Services**

|                                    | <u>Hours</u> | <u>Charge</u>     |
|------------------------------------|--------------|-------------------|
| Project Engineer I                 | 1.00         | 109.05            |
| Project Engineer II                | 7.75         | 968.83            |
| <b>Professional Services Total</b> |              | <b>\$1,077.88</b> |

**Task 07 Total** **\$1,077.88**

**Task 08 Start Up**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$8,500.00    |
| Previously Billed:   | \$6,789.74    |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$1,710.26    |
| <b>Task 08 Total</b> | <b>\$0.00</b> |

**Task 09 Allowance**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$25,000.00   |
| Previously Billed:   | \$19,212.15   |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$5,787.85    |
| <b>Task 09 Total</b> | <b>\$0.00</b> |



Underwood Engineers, Inc.  
Project: 2934

Invoice: 23330  
April 30, 2026  
Page 3 of 3

**Task 10 Record Drawings**

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$5,203.16  |
| Current Billing:   | \$2,372.52  |
| Remaining Balance: | \$5,424.32  |

**Professional Services**

|                                 | <u>Hours</u> | <u>Charge</u>     |
|---------------------------------|--------------|-------------------|
| Resident Project Representative | 25.00        | 2,100.00          |
| Technician                      | 2.00         | 272.52            |
| Professional Services Total     |              | <u>\$2,372.52</u> |

**Task 10 Total** \$2,372.52

**Total Balance This Invoice** \$3,450.40

Project Manager DIR  
Principal MM



# Invoice

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

Paid 7/9/26  
Chk # 8126  
Acct # 5-1310-10  
Desc \_\_\_\_\_  
Amt 1640.49



## Underwood Engineers

\$858.01 Sewer  
\$507.26 water  
\$770.59 drainage  
\$869.90 road

Invoice No. 25155  
Invoice Date: March 31, 2026

Current Invoice Amount: \$3,005.76

Services through 3/31/2026

Services: PARK & WHITEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016. ESR No. 40 Amendment No. 1 dated October 13, 2023. ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

### Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

### Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

### Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

Task 04 Preparation of Final Bidding Documents

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$10,000.00 |
| Previously Billed: | \$10,000.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 04 Total      | \$0.00      |

Task 05 Bidding Services

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 05 Total      | \$0.00     |

Task 06 Construction Administration

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$62,500.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 06 Total      | \$0.00      |

Task 07 Construction Observation

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$115,899.21 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$53,600.79  |
| Task 07 Total      | \$0.00       |

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$6,789.74 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$1,710.26 |
| Task 08 Total      | \$0.00     |

Task 09 Allowance

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$25,000.00 |
| Previously Billed: | \$17,065.70 |
| Current Billing:   | \$2,146.45  |
| Remaining Balance: | \$5,787.85  |

Professional Services

Project Engineer I  
Project Engineer II

| Hours | Charge            |
|-------|-------------------|
| 6.50  | 708.83            |
| 11.50 | 1,437.62          |
|       | <u>\$2,146.45</u> |

Professional Services Total

Task 09 Total

\$2,146.45

Underwood Engineers, Inc.  
Project: 2934

INVOICE 2934  
March 31, 2026  
Page 3 of 3

Task 10 Record Drawings

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$4,343.85  |
| Current Billing:   | \$859.31    |
| Remaining Balance: | \$7,796.84  |

Professional Services

|                             | <u>Hours</u> | <u>Charge</u> |
|-----------------------------|--------------|---------------|
| Construction Manager        | 4.00         | 728.00        |
| Technician                  | .50          | 68.13         |
| Clerical                    | .75          | 63.18         |
| Professional Services Total |              | \$859.31      |

Task 10 Total \$859.31

Total Balance This Invoice \$3,005.76

Project Manager DW

Principal KAP

# Invoice

Paid 7/9/26  
Ck # 8126  
Acct # 5-1310.10  
Desc \_\_\_\_\_  
Amt 1030.32

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

## Underwood Engineers

\$ 538.87 sewer  
\$ 318.58 water  
\$ 483.98 drainage  
\$ 546.34 road

Invoice No. 25057  
Invoice Date: February 28, 2026

Current Invoice Amount: \$1,887.77

Services through 2/28/2026

Services: PARK & WHITEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016, ESR No. 40 Amendment No. 1 dated October 13, 2023, ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

### Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

### Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

### Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mail  
Portsmouth, NH 03801  
underwoodengineers.com

Task 04 Preparation of Final Bidding Documents

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$10,000.00 |
| Previously Billed: | \$10,000.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 04 Total      | \$0.00      |

Task 05 Bidding Services

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 05 Total      | \$0.00     |

Task 06 Construction Administration

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$62,500.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 06 Total      | \$0.00      |

Task 07 Construction Observation

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$114,011.44 |
| Current Billing:   | \$1,887.77   |
| Remaining Balance: | \$53,600.79  |

Professional Services

|                             | <u>Hours</u> | <u>Charge</u> |
|-----------------------------|--------------|---------------|
| Project Engineer I          | 9.00         | 981.45        |
| Project Engineer II         | 7.25         | 906.32        |
| Professional Services Total |              | \$1,887.77    |

|               |            |
|---------------|------------|
| Task 07 Total | \$1,887.77 |
|---------------|------------|

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$6,789.74 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$1,710.26 |
| Task 08 Total      | \$0.00     |

Task 09 Allowance

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$25,000.00 |
| Previously Billed: | \$17,065.70 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$7,934.30  |
| Task 09 Total      | \$0.00      |

25057  
2/28/26

Underwood Engineers, Inc.  
Project: 2934

Invoice: 25057  
February 28, 2026  
Page 3 of 3

Task 10 Record Drawings

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$4,343.85  |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$8,656.15  |
| Task 10 Total      | \$0.00      |

Total Balance This Invoice \$1,887.77

Project Manager [Signature]

Principal [Signature]

[Stamp]

# Invoice

Paid 7/9/26  
Ck # 8/26  
Acct # 5-1310.10  
Desc   
Amt 4633.02

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244



## Underwood Engineers

\$2,423.19 Sewer  
# 1,432.57 water  
# 2,176.30 drainage  
# 2,456.72 road

Invoice No. 24911  
Invoice Date: January 31, 2026

Current Invoice Amount: \$8,488.78

Services through 1/31/2026

Services: PARK & WHITEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016. ESR No. 40 Amendment No. 1 dated October 13, 2023. ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

### Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

### Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

### Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

Task 04 Preparation of Final Bidding Documents

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$10,000.00 |
| Previously Billed: | \$10,000.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 04 Total      | \$0.00      |

Task 05 Bidding Services

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 05 Total      | \$0.00     |

Task 06 Construction Administration

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$62,500.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 06 Total      | \$0.00      |

Task 07 Construction Observation

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$111,257.24 |
| Current Billing:   | \$2,754.20   |
| Remaining Balance: | \$55,488.56  |

Professional Services

|                             | Hours | Charge     |
|-----------------------------|-------|------------|
| Project Engineer I          | 11.50 | 1,254.08   |
| Project Engineer II         | 12.00 | 1,500.12   |
| Professional Services Total |       | \$2,754.20 |

Task 07 Total \$2,754.20

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$6,649.11 |
| Current Billing:   | \$140.63   |
| Remaining Balance: | \$1,710.26 |

Professional Services

|                             | Hours | Charge   |
|-----------------------------|-------|----------|
| Project Manager             | .75   | 140.63   |
| Professional Services Total |       | \$140.63 |

Task 08 Total \$140.63

24911

Underwood Engineers, Inc.  
Project: 2934

Invoice: 24911  
January 31, 2026  
Page 3 of 3

Task 09 Allowance

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$25,000.00 |
| Previously Billed: | \$15,815.60 |
| Current Billing:   | \$1,250.10  |
| Remaining Balance: | \$7,934.30  |

Professional Services

|                             | <u>Hours</u> | <u>Charge</u> |
|-----------------------------|--------------|---------------|
| Project Engineer II         | 10.00        | 1,250.10      |
| Professional Services Total |              | \$1,250.10    |

Task 09 Total \$1,250.10

Task 10 Record Drawings

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$0.00      |
| Current Billing:   | \$4,343.85  |
| Remaining Balance: | \$8,656.15  |

Professional Services

|                             | <u>Hours</u> | <u>Charge</u> |
|-----------------------------|--------------|---------------|
| Project Manager             | 1.00         | 187.50        |
| Project Engineer I          | 10.00        | 1,090.50      |
| Technician                  | 22.50        | 3,065.85      |
| Professional Services Total |              | \$4,343.85    |

Task 10 Total \$4,343.85

Total Balance This Invoice \$8,488.78

Project Manager DIR

Principal [Signature]

# Invoice

Paid 8/13/26  
Ck # 8153  
Acct # 5-1310.10  
Desc \_\_\_\_\_  
Amt 12,178.66



Underwood  
Engineers

6369.78 Sewer  
3765.79 water  
5720.76 drain  
6457.90 road

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

Invoice No. 25603  
Invoice Date: June 30, 2026

Current Invoice Amount: \$22,314.23

Services through 6/30/2026

Services: PARK & WHITTEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016. ESR No. 40 Amendment No. 1 dated October 13, 2023. ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

## Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

## Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

## Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

Task 04 Preparation of Final Bidding Documents

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$10,000.00 |
| Previously Billed: | \$10,000.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 04 Total      | \$0.00      |

Task 05 Bidding Services

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 05 Total      | \$0.00     |

Task 06 Construction Administration

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$62,500.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 06 Total      | \$0.00      |

Task 07 Construction Observation

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$121,680.26 |
| Current Billing:   | \$19,675.78  |
| Remaining Balance: | \$28,143.96  |

Professional Services

|                                 | <u>Hours</u> | <u>Charge</u> |
|---------------------------------|--------------|---------------|
| Project Engineer I              | 18.50        | 2,017.43      |
| Intern                          | 10.50        | 661.50        |
| Project Engineer II             | 59.50        | 7,893.62      |
| Resident Project Representative | 97.50        | 8,190.00      |
| Clerical                        | 3.25         | 273.78        |
| Professional Services Total     |              | \$19,036.33   |

Reimbursables

|                     | <u>Charge</u> |
|---------------------|---------------|
| Mileage             | 639.45        |
| Reimbursables Total | \$639.45      |

Task 07 Total \$19,675.78

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$6,789.74 |
| Current Billing:   | \$1,710.26 |
| Remaining Balance: | \$0.00     |

Professional Services

|                     | <u>Hours</u> | <u>Charge</u> |
|---------------------|--------------|---------------|
| Project Engineer I  | .50          | 54.54         |
| Intern              | .50          | 31.50         |
| Project Engineer II | 12.25        | 1,603.16      |



Underwood Engineers, Inc.  
Project: 2934

Invoice: 25603  
June 30, 2026  
Page 3 of 3

|                             |       |            |                    |
|-----------------------------|-------|------------|--------------------|
| Clerical                    | .25   | 21.06      |                    |
| Professional Services Total |       | \$1,710.26 |                    |
| Task 08 Total               |       |            | \$1,710.26         |
| Task 09 Allowance           |       |            |                    |
| Contract Value:             |       |            | \$25,000.00        |
| Previously Billed:          |       |            | \$19,212.15        |
| Current Billing:            |       |            | \$0.00             |
| Remaining Balance:          |       |            | \$5,787.85         |
| Task 09 Total               |       |            | \$0.00             |
| Task 10 Record Drawings     |       |            |                    |
| Contract Value:             |       |            | \$13,000.00        |
| Previously Billed:          |       |            | \$9,380.47         |
| Current Billing:            |       |            | \$928.19           |
| Remaining Balance:          |       |            | \$2,691.34         |
| Professional Services       |       |            |                    |
| Senior Technical Leader     | Hours | Charge     |                    |
|                             | 4.75  | 928.19     |                    |
| Professional Services Total |       | \$928.19   |                    |
| Task 10 Total               |       |            | \$928.19           |
| Total Balance This Invoice  |       |            | <u>\$22,314.23</u> |

Project Manager DIR  
Principal KAP



# Invoice

## Underwood Engineers

2934

Paid 8/25/26  
Ck # 8162  
Acct # 5-1310.10  
Deso 3223.81  
Amt 3223.81

3,589.53 Sewer  
2,122.11 water  
**3,223.81 drain**  
3,639.20 road

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

Invoice No. 25845  
Invoice Date: July 31, 2026

Current Invoice Amount: \$12,574.65

Services through 7/31/2026

Services: PARK & WHITTEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016. ESR No. 40 Amendment No. 1 dated October 13, 2023. ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

### Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

### Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

### Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

Task 04 Preparation of Final Bidding Documents

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$10,000.00 |
| Previously Billed: | \$10,000.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 04 Total      | \$0.00      |

Task 05 Bidding Services

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 05 Total      | \$0.00     |

Task 06 Construction Administration

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$62,500.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 06 Total      | \$0.00      |

Task 07 Construction Observation

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$141,356.04 |
| Current Billing:   | \$12,574.65  |
| Remaining Balance: | \$15,569.31  |

Professional Services

|                                 | Hours | Charge      |
|---------------------------------|-------|-------------|
| Senior Technical Leader         | 1.75  | 344.56      |
| Project Engineer I              | 32.00 | 3,489.60    |
| Intern                          | 6.25  | 393.75      |
| Project Engineer II             | 46.50 | 6,220.31    |
| Resident Project Representative | 24.00 | 2,016.00    |
| Clerical                        | .50   | 42.12       |
| Professional Services Total     |       | \$12,506.34 |

Reimbursables

|                     | Charge  |
|---------------------|---------|
| Mileage             | 68.31   |
| Reimbursables Total | \$68.31 |

Task 07 Total \$12,574.65

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$8,500.00 |
| Current Billing:   | \$0.00     |
| Remaining Balance: | \$0.00     |
| Task 08 Total      | \$0.00     |



Underwood Engineers, Inc.  
Project: 2934

Invoice: 25845  
July 31, 2026  
Page 3 of 3

Task 09 Allowance

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$25,000.00 |
| Previously Billed: | \$19,212.15 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$5,787.85  |
| Task 09 Total:     | \$0.00      |

Task 10 Record Drawings

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$10,308.66 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$2,691.34  |
| Task 10 Total:     | \$0.00      |

Total Balance This Invoice \$12,574.65

Project Manager

Principal





# Invoice

Paid \_\_\_\_\_  
Ck # \_\_\_\_\_  
Acct # \_\_\_\_\_  
Desc \_\_\_\_\_  
Amt 10879.73



**Underwood**  
Engineers

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

Invoice No. 24599  
Invoice Date: November 30,  
2025

Current Invoice Amount: \$37,593.09

*\$10,731.24 sewer*  
*\$6,344.25 water*  
*\$9,637.87 drain*  
*\$10,879.73 road*

Services through 11/30/2025

Services: PARK & WHITEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016. ESR No. 40 Amendment No. 1 dated October 13, 2023. ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NIIDES Contract dated July 1, 2025.

## Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

## Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

## Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

**Task 04 Preparation of Final Bidding Documents**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$10,000.00   |
| Previously Billed:   | \$10,000.00   |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$0.00        |
| <b>Task 04 Total</b> | <b>\$0.00</b> |

**Task 05 Bidding Services**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$8,500.00    |
| Previously Billed:   | \$8,500.00    |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$0.00        |
| <b>Task 05 Total</b> | <b>\$0.00</b> |

**Task 06 Construction Administration**

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$60,589.02 |
| Current Billing:   | \$1,910.98  |
| Remaining Balance: | \$0.00      |

**Professional Services**

|                                    | <u>Hours</u> | <u>Charge</u>     |
|------------------------------------|--------------|-------------------|
| Project Manager                    | 2.50         | 468.77            |
| Project Engineer I                 | 3.00         | 311.55            |
| Project Engineer II                | 8.50         | 1,069.91          |
| Clerical                           | .75          | 60.75             |
| <b>Professional Services Total</b> |              | <b>\$1,910.98</b> |

**Task 06 Total** **\$1,910.98**

**Task 07 Construction Observation**

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$79,377.28  |
| Current Billing:   | \$24,726.56  |
| Remaining Balance: | \$65,396.16  |

**Professional Services**

|                                    | <u>Hours</u> | <u>Charge</u>      |
|------------------------------------|--------------|--------------------|
| Project Engineer I                 | 30.00        | 3,115.80           |
| Project Engineer II                | 30.00        | 3,750.30           |
| Resident Project Representative    | 182.00       | 16,035.66          |
| Construction Manager               | 5.00         | 975.00             |
| <b>Professional Services Total</b> |              | <b>\$23,876.76</b> |

**Reimbursables**

|                            | <u>Charge</u>   |
|----------------------------|-----------------|
| Mileage                    | 849.80          |
| <b>Reimbursables Total</b> | <b>\$849.80</b> |

**Task 07 Total** **\$24,726.56**



Underwood Engineers, Inc.  
Project: 2934

Invoice: 24599  
November 30, 2025  
Page 3 of 3

Task 08 Start Up

|                    |            |
|--------------------|------------|
| Contract Value:    | \$8,500.00 |
| Previously Billed: | \$0.00     |
| Current Billing:   | \$2,851.20 |
| Remaining Balance: | \$5,648.80 |

Professional Services

|                             | <u>Hours</u> | <u>Charge</u>     |
|-----------------------------|--------------|-------------------|
| Project Manager             | 3.00         | 562.50            |
| Project Engineer I          | 10.00        | 1,038.60          |
| Project Engineer II         | 10.00        | 1,250.10          |
| Professional Services Total |              | <u>\$2,851.20</u> |

Task 08 Total \$2,851.20

Task 09 Allowance

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$25,000.00 |
| Previously Billed: | \$0.00      |
| Current Billing:   | \$8,104.35  |
| Remaining Balance: | \$16,895.65 |

Professional Services

|                             | <u>Hours</u> | <u>Charge</u>     |
|-----------------------------|--------------|-------------------|
| Project Manager             | 3.00         | 562.50            |
| Project Engineer I          | 31.50        | 3,271.59          |
| Project Engineer II         | 31.25        | 3,906.56          |
| Clerical                    | 1.50         | 121.50            |
| Professional Services Total |              | <u>\$7,862.15</u> |

Reimbursables

|                     | <u>Charge</u>   |
|---------------------|-----------------|
| Mileage             | 32.20           |
| Telephone           | 210.00          |
| Reimbursables Total | <u>\$242.20</u> |

Task 09 Total \$8,104.35

Task 10 Record Drawings

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$13,000.00 |
| Previously Billed: | \$0.00      |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$13,000.00 |
| Task 10 Total      | \$0.00      |

Total Balance This Invoice \$37,593.09

Project Manager DSR  
Principal KAP



# Invoice

Paid \_\_\_\_\_  
Chk # \_\_\_\_\_  
Acct # \_\_\_\_\_  
Dets \_\_\_\_\_  
Amt 13024.85



Underwood  
Engineers

2934

Penny Griffin, Administrator  
Hillsborough Water & Sewer Commission  
P. O. Box 2216  
63 West Main Street  
Hillsborough, NH 03244

Invoice No. 24472  
Invoice Date: October 31, 2025

Current Invoice Amount: \$45,005.21

\$12,847.08 Sewer  
\$7595.14 water  
\$11,538.14 drainage  
\$13,024.85 road

Services through 10/31/2025

Services: PARK & WHITEMORE SEWER & DRAIN DESIGN

Professional engineering services for sewer design replacement on Whittemore St., Gay Ave., Park St. and Park Place including feasibility evaluation to realign existing cross country sewer on Park Place; and roadway, drainage and sewer replacement on Whittemore St., including replacing existing culvert at intersection of Whittemore St. and Holman St.

Reference: ESR No. 40 dated March 28, 2023; General Services Agreement dated July 14, 2016. ESR No. 40 Amendment No. 1 dated October 13, 2023. ESR No. 40 Amendment No. 2, dated February 24, 2025. Contract dated April 1, 2025. NHDES Contract dated July 1, 2025.

## Task 01 Sewer and Roadway Design

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$103,500.00 |
| Previously Billed: | \$103,500.00 |
| Current Billing:   | \$0.00       |
| Remaining Balance: | \$0.00       |
| Task 01 Total      | \$0.00       |

## Task 02 Topographic Survey & Wetlands Delineation

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$40,800.00 |
| Previously Billed: | \$40,800.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 02 Total      | \$0.00      |

## Task 03 Subsurface Investigation & Report

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$22,200.00 |
| Previously Billed: | \$22,200.00 |
| Current Billing:   | \$0.00      |
| Remaining Balance: | \$0.00      |
| Task 03 Total      | \$0.00      |

ph 603.436.6192  
fx 603.431.4733  
25 Vaughan Mall  
Portsmouth, NH 03801  
underwoodengineers.com

**Task 04 Preparation of Final Bidding Documents**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$10,000.00   |
| Previously Billed:   | \$10,000.00   |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$0.00        |
| <b>Task 04 Total</b> | <b>\$0.00</b> |

**Task 05 Bidding Services**

|                      |               |
|----------------------|---------------|
| Contract Value:      | \$8,500.00    |
| Previously Billed:   | \$8,500.00    |
| Current Billing:     | \$0.00        |
| Remaining Balance:   | \$0.00        |
| <b>Task 05 Total</b> | <b>\$0.00</b> |

**Task 06 Construction Administration**

|                    |             |
|--------------------|-------------|
| Contract Value:    | \$62,500.00 |
| Previously Billed: | \$47,143.80 |
| Current Billing:   | \$13,445.22 |
| Remaining Balance: | \$1,910.98  |

**Professional Services**

|                                    | <u>Hours</u> | <u>Charge</u>      |
|------------------------------------|--------------|--------------------|
| Project Manager                    | 7.50         | 1,406.25           |
| Project Engineer I                 | 64.50        | 6,698.97           |
| Project Engineer II                | 40.00        | 5,000.40           |
| Clerical                           | 3.00         | 243.00             |
| <b>Professional Services Total</b> |              | <b>\$13,348.62</b> |

**Reimbursables**

|                            | <u>Charge</u>  |
|----------------------------|----------------|
| Mileage                    | 96.60          |
| <b>Reimbursables Total</b> | <b>\$96.60</b> |

**Task 06 Total** **\$13,445.22**

**Task 07 Construction Observation**

|                    |              |
|--------------------|--------------|
| Contract Value:    | \$169,500.00 |
| Previously Billed: | \$47,817.29  |
| Current Billing:   | \$31,559.99  |
| Remaining Balance: | \$90,122.72  |

**Professional Services**

|                                    | <u>Hours</u> | <u>Charge</u>      |
|------------------------------------|--------------|--------------------|
| Project Engineer I                 | 56.00        | 5,816.16           |
| Project Engineer II                | 38.25        | 4,781.63           |
| Resident Project Representative    | 230.00       | 19,320.00          |
| Construction Manager               | 3.50         | 682.50             |
| <b>Professional Services Total</b> |              | <b>\$30,600.29</b> |

**Reimbursables**

|                            | <u>Charge</u>   |
|----------------------------|-----------------|
| Mileage                    | 959.70          |
| <b>Reimbursables Total</b> | <b>\$959.70</b> |



Task 08 Start Up

Task 07 Total \$31,559.99

Contract Value: \$8,500.00  
Previously Billed: \$0.00  
Current Billing: \$0.00  
Remaining Balance: \$8,500.00  
Task 08 Total \$0.00

Task 09 Allowance

Contract Value: \$25,000.00  
Previously Billed: \$0.00  
Current Billing: \$0.00  
Remaining Balance: \$25,000.00  
Task 09 Total \$0.00

Task 10 Record Drawings

Contract Value: \$13,000.00  
Previously Billed: \$0.00  
Current Billing: \$0.00  
Remaining Balance: \$13,000.00  
Task 10 Total \$0.00

Total Balance This Invoice \$45,005.21

Project Manager  
Principal



