

**Economic Development Commission
Meeting Minutes
August 19, 2026**

Present:

Chairperson: Rich Pelletier

Vice Chairperson: Dana Clow

Commission Members: Kim Opperman, Jennifer Schamel

Town Administrator: Laura Buono

Planning Board: Susanne White

Supt of Schools: Jennifer Crawford

Absent: Robyn Payson, Bob Nash, Keith Cobbett, Amanda McDonald, Riche Colcombe

Public: None

Guest: Mike Tardiff, Central NH Regional Planning Commission (CNHRPC)

Chairman Pelletier opened the meeting at 8:02 a.m.

Minutes: Laura Buono made a motion to approve the meeting minutes of July 15, 2026. The motion was seconded by Dana Clow. A vote was taken. Motion passed with Dana Clow, Kim Opperman, and Susanne White abstaining.

Fall Economic Development Workshops:

Mike Tardiff, CNHRPC led a discussion regarding offering a couple of workshops over the fall/winter to educate the public on economic development tools that the Town has adopted. These tools are the Economic Revitalization Zones, 79E, Commercial Industrial Incentives, and the TIF District. The goal is to get the word out again to individuals and businesses whose properties are in various zones and what these tools offer them. Mr. Tardiff talked about a workshop they just offered on Boscawen on RSA 79E and how that session went. We will hold three workshops over a four-month period.

The group discussed thoughts on how to get the word out about our workshops, which included mailing out postcards, recording informational blurbs for our YouTube channel, the Town's website, and submitting an article to the local newspaper asking that they run it. The group talked about the design of the postcards to possibly include a QR code, The Town's website address as well as the YouTube link. The first workshop will be held on Thursday, September 24th at 6pm at the Fire Department. Mike Tardiff will get together with the Planning Director to organize the material for the meeting so that it can be added to the website ahead of time. He will also touch base with either the Planning Director or Town Administrator to talk about the funding for the postcards.

Effective Communication with Water/Sewer Commissioners:

Mike Tardiff brought up the outstanding question the EDC has previously discussed, which is how the group communicates more effectively with the Water/Sewer Commissioners. How do we move forward as one team and how to make decisions and take steps to advance economic development and how can we all help. Richard Pelletier also added that communication with the Commissioners should also include the rate structure and whether it stops development. Town participation in projects was also brought up to move forward with necessary repairs to the current infrastructure to stop water infiltration issues. In the end, it was decided that continued coordination with the Water/Sewer Department is necessary and that more discussion is needed. Mr. Pelletier suggested devoting the next EDC meeting to this subject.

Adjournment: The meeting adjourned at 8:59 am

A true record.

Laura Buono, Secretary pro tem