

Board of Selectmen Meeting Policy

Meeting Schedule

The Board of Selectmen meets on the second and fourth Wednesdays of each month. Meeting dates may be adjusted to accommodate holidays, and additional work sessions may be scheduled as needed.

Meeting Conduct

Members of the public who attend Board meetings are expected to be courteous, respectful, and non-interruptive while the Board conducts its business.

Board meetings are meetings held in public; they are not public meetings. Unless the Chair invites public comments on a matter under discussion, attendees should not interrupt the Board's conversation or insert comments. Interruptions prevent the Board from having constructive and effective discussions.

The Chair will issue one warning to any individual who interrupts the meeting. If the behavior continues, the individual may be asked to leave. Outbursts or disruptive behavior will not be permitted.

Agenda Requests

Individuals who wish to speak with the Board about a specific topic must request to be placed on the agenda by contacting the Town Administrator no later than noon on the preceding Friday of the scheduled meeting. The Town Administrator may be reached at 603-464-7970 or Laura@Hillsboroughnh.net.

Requests to be placed on the agenda must clearly describe in detail the subject to be discussed. Any handouts or supporting information that will be referenced during the discussion must also be submitted with the request so that they can be distributed to the Board as part of their meeting information. Individuals will not be placed on the agenda unless the topic is clearly identified so the Board can prepare and conduct a productive meeting. Public comments or interruptions will not be allowed by the Chair during these appointments.

Public Comment

Public comment during a Selectmen's meeting is limited to three minutes per individual. There will be no back-and-forth discussion between the Board and members of the public during this portion of the meeting.

Public comment is intended as an opportunity for individuals to briefly share their opinion on a particular subject. It is not intended for requesting discussion with the Board. Anyone who wishes to discuss a topic with the Board should contact the Town Administrator and request it to be added to the agenda.

Adopted on August 26, 2026
Hillsborough Board of Selectmen



Iris Campbell, Chairman



James C. Bailey III, Selectman

Richard Pelletier, Selectman