

Town of Hillsborough Town Office Building Renovations Request for Proposals

The Town of Hillsborough is seeking written proposals to renovate a portion of the Town Office Building located at 27 School Street, Hillsborough NH.

The project is outlined below and the floor plan with the changes marked is attached.

Please drop off submissions by 6:30 p.m. Tuesday, September 8, 2026, or email them to Laura@Hillsboroughnh.net.

If you have any questions, please call Mike Borden, Building Inspector at 603-464-7978.

Interior construction consisting of:

Removal:

- Removing existing walls & drop ceiling where the current Town Clerk/Tax Collector Office (Highlighted in PINK)
- Remove walls and fixtures in existing bathroom (Highlighted in PINK)
- Remove existing flooring in current Town Clerk/Tax Collector Office, bathroom, Welfare Office and “lobby”

Installation:

- New Walls as highlighted in YELLOW
- Install new vinyl plank flooring in new Town Clerk/Tax Collector Office & Lobby
- Three new exterior doors (one is currently a window marked in ORANGE – two are replacement doors marked in BLUE)
- One new interior door
- New Drop Ceiling in new Town Clerk/Tax Collector Office & Lobby
- Three teller windows 24”x 36” in new walls

