

HILLSBOROUGH CONSERVATION COMMISSION

November 11, 2025

Approved Minutes

Hillsborough Town Hall, 27 School St.

Chair Richard Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm.

Members present: Chair Richard Head, Vice-Chair James McDonough, Jim Narloch, Terry Yeaton, Jim Riddle, Roger Shamel.

Staff: John P. Segedy, Recording Secretary & Alternate.

MINUTES

a. **October 28, 2025**

Roger Shamel moved: *To approve the minutes of October 28, 2025.*

Jim Narloch seconded, Motion passed 6-0).

CORRESPONDENCE

a. **Hillsborough Planning Board** – Request for comment. Application for Change of Use / Home Business, 203 Bog Road (M 9, L 53). Consensus of the HCC was they had no comment.

OLD BUSINESS

a. **Budget** – The Commission discussed a proposed budget for next year. Discussion centered around the contract services line and a potential NRI (Natural Resources Update). Decision was to ask for \$10,000 in the line but to see (Richard Head will talk to Laura Buono) if that can be finalized after the December 9th meeting when it was anticipated that there would be an actual quote. The Commission also decided to budget \$500 for signs, \$300 for printing, \$200 for training and \$700 for dues.

b. **Trails Presentation** – The Commission discussed the power point that Jim Riddle had created for his presentation at the ACC (Association of Conservation Commissions) Conference and consensus was to use it for presentation to the Selectboard on November 12th.

NEW BUSINESS

a. **ACC Conference** – Jim Riddle reported on the presentation he made at the ACC meeting and some of the other presentations he attended.

b. **Posts** – Jim Riddle reported he had obtained 10 metal posts that he was donating to the Commission. He had bought paint and painted them.

Roger Shamel moved: *To authorize the reimbursement of \$20 to Jim Riddle.*

James McDonough seconded. Motion passed 6-0.

c. **Map Payment** – John Segedy reported he had forwarded the bills from Premier Printing for payment.

d. **Assessments** – Roger Shamel noted that property assessments had gone out.

Richard Head left the meeting at 7:45 to recuse himself from discussion of the final agenda item.

Vice Chair James McDonough assumed running the meeting.

CORRESPONDENCE – continued

b. Hillsborough Planning Board – Request for comment. Application for Major Subdivision, 109 Jones Road (M 8, L 111). The Commission reviewed the plans for 5 lots of about 2 ½ acres each and discussed in detailed. Concerns included storm drainage and impacts on the wetlands on and adjacent to the property. (James McDonough reported that an abutter had expressed drainage concerns to him). Another concern was the property is used as a wildlife corridor being adjacent to Fox Forest and with proximity to the Cottrell Forest. It was also noted that there were steep slopes and unique geologic and biologic features on the property including glacial erratics and associated plant and animal communities.

Jim Riddle moved: *To authorize James McDonough or his designee to provide comments to the Planning Board and to speak on behalf of the HCC on those and other related conservation issues that may arise.*

Jim Narloch seconded. Motion passed 5-0.

ADJOURNMENT

Jim Riddle moved: *To adjourn.*

Roger Shamel seconded. Motion passed 5-0 at 8:15 pm.

Respectfully Submitted:

John P. Segedy
Recording Secretary
Approved December 9, 2025