

**Board of Selectmen
Meeting Minutes
July 22, 2026**

Present: Iris Campbell – Chairman, James Bailey – Selectman, Richard Pelletier – Selectman, and Laura Buono, Town Administrator

At the opening of the meeting the pledge of allegiance was recited.

Others present: James Clough, John Segedy, Leigh Bosse, Christa Liquori, Patty Sweeney, Elizabeth Fielding, Eric Fielding, Riche' Colcombe, Jennifer Schamel, Wendy Baker, Larry Bakern

1. PUBLIC COMMENT

No Smoking at Manahan: Eric Fielding followed up on his request to restrict smoking at Manahan. Chairman Campbell responded to Mr. Fielding stating that he just brought this up at the last Selectmen's meeting and the Board has not met since then to talk about it but will be discussing it tonight.

Immigration & Customs Enforcement Agreement with Police Department: John Segedy spoke to the Board about the agreement the police department has entered with ICE. Mr. Segedy said he was surprised to learn the Board members did not know about the agreement and feels employees should let the Selectmen know before entering into any agreement. Mr. Segedy urged the Board to get more information about what the police officers will be doing, what the cost is to taxpayers and any reimbursements should all be public information.

Ms. Buono said she sent information to the Selectmen regarding the program. She said the Police Chief spoke to her as his supervisor, and as he would with other programs and said they don't necessarily come before the Selectmen unless they are agreements or grants which require the Board's approval. Ms. Buono explained the program and the state law that reflects that the governing bodies of the town's cannot prevent the police from cooperating with federal agents. She said vehicle stops involving undocumented individuals are already taking place and have been right along. Vehicles are stopped for various reasons and in the process, the police discover the individuals are undocumented. This program allows Hillsborough to be reimbursed for some of the time it takes to process these individuals. She said the first arrest, such as this after the agreement was in place, allowed the Chief to submit paperwork for \$100,000 for the Town. She noted that this is only for the first one and is not ongoing. She said this program also provides reimbursement to the Town when undocumented individuals need to be transported by Hillsborough Police and said we get reimbursed for the time it takes to handle the transport. Ms. Buono did not view it as anything other than any other reimbursable program, but said if the Board sees it differently, then perhaps there should be something in place which outlines what type of program they would like brought before them.

Elizabeth Fielding asked if the town officers are receiving ICE training and acting as ICE officers. Ms. Buono said no, the officers are deputized to transport undocumented individuals that have been stopped and processed in Hillsborough if ICE decides they need to be transported.

Leigh Bosse congratulated the Town and the Police Department for agreeing to cooperate with ICE just as they would with the County Sheriff, State Police, FBI and other law enforcement agencies.

Riche' Colcombe asked if the revenue (\$100,000) goes into the general fund, can it be used for anything? Ms. Buono said only if there is a vote to use the money for something, it can't be used during the year.

Live Streaming: Riche' Colcombe said she noticed the live streaming is no longer stored on the town's website. Ms. Buono said the live streams are on YouTube. Ms. Buono said there will be someone soon who will be taking care of the recordings at a cost.

Property Assessments: Riche' Colcombe has brought forward to the Selectmen on several occasions assessing concerns that she has and is asking the Selectmen to take her concerns seriously. Ms. Colcombe mentioned she was contacted by a taxpayer who was referred to by Ms. Buono to help with the taxpayer's assessment. Ms. Buono explained that she referred a taxpayer to Ms. Colcombe as a State Representative, not as a resident, to encourage the State Rep to work on changing the way revaluations are calculated by state law.

Ms. Colcombe asked for the meeting minutes from May 13th to be clarified, she said she did not come to the Selectmen to speak negatively about the revaluation, but she said that is the result of what's happening, she came before the Selectmen to voice her concerns and to seek the Selectmen's assistance looking into some of the problems. She said since the time she was last here the property values have increased by \$8,000,000. Ms. Buono explained there are on-going pick-ups (new homes, new construction etc.) throughout the year. Ms. Colcombe said she had a conversation with the Department of Revenue, it was reiterated that the town is obligated to visit properties every 5 years, Ms. Colcombe said there are properties that have not been visited every 5 years.

Jennifer Schamel: Asked to meet with a Selectman regarding her assessment. Ms. Schamel will connect with Ms. Buono at a later time.

Immigration & Customs Enforcement Agreement with Police Department: Selectman Pelletier said the Selectmen never discussed the agreement nor the details. Selectman Pelletier was asked why this agreement is different from other agreements the police have entered. Selectman Pelletier said it is a judgement call on his part and personally feels it is significantly different. Ms. Buono said she would need to know under what circumstances the Selectmen would like to meet with the department heads in situations such as this so that there is clear direction on what they would like brought before them.

2. MANAHAM REQUEST FOR PROPOSALS

James Clough, Director of Parks & Recreation, presented the following updated request for proposals after encumbering changes the Selectmen suggested:



Janes Clough
Parks and Recreation Director

TOWN OF HILLSBOROUGH
PARKS AND RECREATION DEPARTMENT
P.O. Box 7
Hillsborough, NH 03244
Tel (603)464-7985
E-Mail: jclough@hillsboroughnh.net www.hillsboroughnh.org

July 22, 2026

To 'Whom It May Concern:

The Town of Hillsborough is requesting pricing for the construction of a multi bathroom bathhouse located at 732 West Main St. (Manahan Park). This project is to be completed in the off season

(September-May). The second page is a rough draft of what the building would look like and should be referenced when going through the list below. This bathhouse (approx. 30'x 40') will include:

- ._Two ADA Compliant bathrooms; toilet and sink, with hot water. (Outdoor access)
- ._Four bathrooms; toilet and sink, with hot water. (Outdoor access)
- ._ One custodial closet. (Outdoor access)
- ._One mechanical room with access for plumbing. (Indoor access)
- ._Five changing rooms each with a bench. (Outdoor access)
- ._Two ADA Compliant changing rooms. (Outdoor access)
- ._ One large central open storage room. (Outdoor access via two separate doors) - New well and pump installation.
- ._ Septic tank and field upgrade.
- ._Building needs to support a second story addition later.
- ._ Building should be planned for future heating. (System to be determined) - Large open air attached pavilion.

Please refer to the list below for specific requests for materials and design:

- ._ Stainless steel bathroom appliances. (toilet and sink) - Metal exterior doors.
- ._ Waterproofed bathroom and changing stall walls.
- ._ Drainage in each bathroom and changing room. - Asphalt roof. (Architectural shingles)
- ._ Wood frame.
- ._ LP Smart Side. (Or similar) - Monolithic slab.

Bids will be evaluated and selected by the Board of Selectman in September 2026. This project is expected to start in October 2026 with a completion deadline of May 1, 2027.

Sincerely, James Clough



Selectman Bailey recommended removing the word approximate in relationship to the size and also recommended a frost wall, footings and foundation instead of a monolithic slab.

3. ICE RINK

Mr. Clough said with the revolving account, he would like to put a reusable ice rink in at Grimes Field #3 for about \$6,500, 40' x 80'. Selectman Bailey said when the school had a rink the liner needed to be replaced every year and feels it's not worth the money or the work involved versus the actual use. Mr. Clough said he has experience running a rink and said he was able to reuse the liner every year by rolling it up, but if the Selectmen are not in favor he will not move forward with the project. Mr. Clough said there is a resident demand every year for a rink, which is why he is bringing it forward. The Board asked Mr. Clough to check with the school on their experience as well as how much a replacement liner would be.

4. SAWYER BRIDGE (BRIDGE TO NO WHERE)

Ms. Buono presented the idea of having the orange plastic fence removed and an esthetically pleasing gate installed. This reopened discussions with the State having that right-of-way assigned to the town, but it never moved forward, Ms. Buono asked for clarification on that and will bring more specifics about the gate.

5. VENTILATOR DONATION

Ms. Buono said the Hillsboro Rescue Squad would like to purchase (2) ventilators which assist with CPR and donate them to the Town. The cost for the Association is \$25,800 and a public hearing on the donation will be scheduled, but the Chief wanted to let the Board know that there would be an annual cost of \$2,900 for maintenance, etc. This annual cost is common with equipment and includes battery replacement.

6. WINDSOR CONTRACT

Chairman Campbell brought up the contract for fire/ambulance services charged to the Town of Windsor by Hillsborough and feels the easiest solution is to update the population source, and for both towns to use the same source. Selectman Pelletier does not agree. Ms. Buono said a suggestion by Mr. Ancil (a resident), was to figure out what the amount of the Hillsborough tax rate comes from the fire/rescue budgets and multiply that by the valuation of Windsor to come up with the annual rate to charge them. Selectman Pelletier would like to see those numbers at the next Selectmen's meeting. Chairman Campbell asked Ms. Buono to also figure the same out for the Transfer Station for both Windsor and Deering.

7. RAMP AT THE CLUB HOUSE

The ramp was built as a temporary ramp at no cost to the town for an historical event that was happening at that time. Now the ramp is falling apart. Ms. Buono said there is someone interested in replacing the ramp at no cost, she asked the Selectmen if they wanted that ramp replaced or removed. The Board said if the ramp can be fixed then it can be fixed, if not replace to code.

8. MEETING MINUTES

Chairman Campbell made a motion to approve meeting minutes dated June 24, 2026. Selectman Bailey seconded the motion, the motion passed.

9. MANIFEST

Chairman Campbell made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 21199 – 21247 a/k/a Vouchers 29 & 30 in the amount of \$305,129.52 (includes 227 direct deposit stubs) and Accounts Payable Check number 036271 – 036352 a/k/a Voucher 31 in the amount of \$1,765,076.57. Selectman Pelletier seconded the motion, the motion passed.

** A/P Checks include payment to HDSD in the amount of \$1,101,890.25

10. CONSENT AGENDA

Chairman Campbell made a motion to approve the Consent Agenda for July 22, 2026. Selectman Pelletier seconded the motion, the motion passed.

- Gravel Tax Levy – Map 7 Lot 190 \$369.70
- Intent to Excavate – Map 10 Lot 68 (Rt. 31); Map 70 Lot 190 (Rt. 31)

11. MANAHAN – SMOKING & WEEKEND HOURS

The Selectmen discussed a request to not allow smoking at Manhan Park and felt the smoking area could be in the parking area in between the enter and exit roads versus the picnic area where it's currently allowed. More specific signs will need to be installed; there will be no smoking allowed on the beach, at the pavilion, or the picnic areas.

Selectman Bailey asked Mr. Clough if on the weekends, the opening times when the gate is staffed could be earlier than 9:00 am. Christa Liquori, who oversees the lifeguards, said there are not enough staff members to cover the entrance fee at the station any earlier than 9:00 am and recommends hiring someone for that position at the entrance gate who is over 18 to handle that. This was discussed. Weekend staffing will be worked on for the next season to have someone available at 7:00 am to collect the entrance fee on weekends.

12. PROPERTY ASSESSMENTS

Selectman Pelletier asked for a follow-up report on a 1% change in some property assessments and said multiple people have expressed this concern to him. Ms. Buono said there were 2 people that called or came into the office about a change. She said one of them had to do with a property code issue which was rectified for them. Ms. Buono said she thinks the other was Ms. Schamel who said there was a 2% increase on the building only, no increase in value in the land (after researching this outside of this meeting it was found that no error existed and all information was correct). Ms. Buono said it would be helpful if the people who contacted Selectman Pelletier came forward so those properties could be looked at to find if there is an error. Selectman Pelletier said he was told those people called the assessor and didn't get an answer. Ms. Buono said she verified with the assessor who confirmed that to date, only two people have contacted them. The assessor needs to look at the property information to determine what and why there was a change if there was one so even just the address of the property will be beneficial. Selectman Pelletier said he will try to get more information.

13. TOWN OF DEERING RECREATION FEE

Selectman Pelletier asked the Board if they were going to pursue the cost for recreation use and add it to the Transfer Station fee or is the Board going to drop it. Chairman Campbell wants to wait and see what the new calculations are for the Transfer Station usage based on the new formula first.

Meeting adjourned at 8:05 pm

A true record
Mary Whalen
Recording Secretary

Date: _____

Approved by:
Hillsborough Selectboard

Iris Campbell, Chairman

James C. Bailey, III, Selectman

Richard Pelletier, Selectman