

Board of Selectmen
Meeting Minutes
January 28, 2026
Draft

Present: James Bailey – Chairman, Selectwoman Iris Campbell, Richard Pelletier – Selectman, and Laura Buono, Town Administrator

Others present: Tori Gelinias, Keith Hudson, Cathy A. Houle, James T. Clough, Samantha Meeker, Richard Head, Jonathen Lefebvre, and Riche' Colcombe.

Pledge of Allegiance was recited
Meeting opened at 1:00 pm

1. TRUSTEES OF THE TRUST FUNDS

Trustees of Trust Funds Chairwoman Riche' Colcombe present the Selectmen with a document from 2000 that was created by the Selectmen and the Trustees which outlined how that the Manahan Trust was used in a manner consistent with the will of William Manahan and in such a manner as to be the best possible benefit to the citizens of Hillsborough. All agreed that a better working arrangement needed to be established between the Selectmen and the Trustees when it comes to managing the allocation of the interest earned from the Manahan Trust.

Ms. Colcombe said that William Shee, Treasurer for the Trustees, has not received a pay increase in several years. She asked that the pay be increased to \$3,500 for the year 2026. The Board agreed to take the matter under advisement.

2. HYAA – FIELD FEES

Tori Gelinias said that HYAA has never been charged for the use of Grimes Field and has never charged a different application fee for any of their programs no matter where the child lived (Hillsborough, Deering, Washington, or Windsor). She said if the Town is going to start charging them a field usage fee, then her board will have to decide whether to add that fee to all application fees or just to non-Hillsborough residents. The Selectmen agreed to waive the fee for this baseball/softball season as registration has already begun and to meet again prior to July 1 when soccer registration begins.

3. FIELDSTONE ENGINEERING – MANAHAN PARK ENCROACHMENTS

Jonathan Lefebvre from Fieldstone Engineering presented the Selectmen with an updated survey map of Manahan Park showing several areas of encroachment by abutters onto park land. After a short discussion the Selectmen decided to send letters to the abutting owners informing them of the encroachment into the park and advising them that all material in the area must be cleared.

4. CONSERVATION COMMISSION

Conservation Commission regarding budget request: Richard Head, Chairman of the Conservation Commission requested \$10,000 for the Conservation Commission for 2026. The Selectmen will take the matter under advisement.

5. 2026 BUDGET REVIEWS

The Selectmen agreed will be meeting on Monday, February 2 at 2:00pm to work on the 2026 budget.

6. MEETING MINUTES

Chairman Bailey made a motion to approve the meeting minutes dated January 9, 2026. The Board voted all in favor.

7. CONSENT AGENDA

Chairman Bailey made a motion to approve the Consent Agenda for January 28, 2026. Selectman Pelletier seconded the motion; the Board voted in favor.

- Hud Disclosure - CDBG
- 8 Bridge Street – BABA Determination Form
- Elderly Exemption – Map 7 Lot 27
- Veterans’ Tax Credit – Map 12 Lot 608, Map 16 Lot 285, Map 1 Lot 4-1
- Solar Exemption – Map 16 Lot 285, Map 11J Lot 124, Map 8 Lot 112, Map 25 Lot 64, Map 17 Lot 217
- Quit Claim Deed for Map 25 Lot 99 (correction)
- Abatement – Map 11E Lot 50
- Tax Map Maintenance Proposal

8. MANIFEST

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 20797 – 20846 a/k/a Vouchers 3, 4 & 5 in the amount of \$426,671.55 and Accounts Payable Check numbers 035247 – 035279 in the amount of \$37,499.48 from 2025. Accounts Payable Check numbers 035280 – 035323 in the amount of \$127,488.95 for 2026. Selectman Pelletier seconded the motion; the Board voted in favor.

9. SIDEWALK PROJECT

Mr. Bailey reported that we had received one bid for the sidewalk project which he opened on January 21, 2016, at 6:00 pm. The bid has been sent to the state for review and acceptance.

Meeting adjourned at 7:50 pm

A true record

Iris Campbell

Recording Secretary

Date: _____

Approved by:
Hillsborough Selectboard

James C. Bailey, III, Chairman

Iris Campbell, Selectwoman

Richard Pelletier, Selectman