

**Board of Selectmen
Meeting Minutes
September 24, 2025**

Present: James Bailey – Chairman, Selectwoman Iris Campbell, Richard Pelletier – Selectman, and Laura Buono, Town Administrator

Others present: Cathy Houle

Pledge of Allegiance was recited
Meeting opened at 6:00 pm

1. PUBLIC COMMENT

Cathy Houle spoke to the Board about the number of speeders in town that are not being stopped. Chairman Bailey said the Board has mentioned to the Police Chief about speeders in the past and patrolling the areas has been done. Ms. Houle said the police have carried out patrols in the area she lives as well but it seems that when people speed, the police are not there. She said she understands that they can't be everywhere at once.

2. MEETING MINUTES

Chairman Bailey made a motion to approve the meeting minutes dated September 10, 2025. Selectwoman Campbell seconded the motion, the motion passed.

3. CONSENT AGENDA

Chairman Bailey made a motion to approve the Consent Agenda for September 24, 2025. Selectman Pelletier seconded the motion, the motion passed.

- Intent to Cut – Map 3 Lot 4 Kimball Road
- Veterans Tax Credit – Map 12A Lot 313
- Cemetery Deed – Demarest/Palmer (Hillsborough Center Ashes Garden)

4. MANIFEST

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 20533 – 20561 a/k/a Vouchers 38 & 39 in the amount of \$239,022.06 (includes 235 direct deposit stubs) and Accounts Payable Check numbers 034585 – 034655 a/k/a Voucher 33 in the amount of \$196,874.46. Selectman Pelletier seconded the motion, the motion passed.

5. 45 SCHOOL STREET

Ms. Buono reported the owner of 45 School Street, John Penny, filed an appeal with the federal court on the ruling that the Town could remove the dilapidated barn structure, however, he did not show up for court. She said because of that, the judge ruled against Mr. Penny and the ruling shows the timeline throughout the legal process we have endured with Mr. Penny and also shows that he hasn't done anything throughout this process except waste taxpayers' money. Mr. Penny does have the right to appeal this ruling as well but after the appeal deadline, the Town will move forward and remove the barn.

6. ASSOCIATED ELECTRIC DEMOLITION

Ms. Buono reported that four bids have been received for the removal of the buildings on the old associated electric property. She said they have grant money for the demolition in the amount of \$250,000 and two bids came in under that amount to remove all three buildings. Ms. Buono is recommending the bid from EnviroVantage which is the lowest bidder.

Chairman Bailey made a motion to accept the bid from EnviroVantage in the amount of \$247,475 to demolish buildings located on 171 W. Main Street. Selectman Pelletier seconded the motion and asked about the timeline. Ms. Buono said the grant deadline is in October, she will check the timeline. The motion passed.

7. WEST MAIN STREET SIDEWALK PROJECT

Ms. Buono, Robyn Payson and Selectwoman Campbell interviewed three companies for the construction phase of the West Main Street Sidewalk Project. She said all three companies were qualified with two having more experience with sidewalk. She said in the end, they are recommending KB Partners, LLC. to take on construction engineering for the project. She said if the Board agrees, the next step is to sit down and discuss the cost.

Chairman Bailey made a motion to choose KB Partners, LLC for the construction, engineering and inspection service for the West Main Street sidewalk project. Selectman Pelletier seconded the motion, the motion passed.

8. ELECTRIC SUPPLY CONTRACT

Ms. Buono discussed the follow-up electric supply agreement for the town buildings for the next three years with the Board since the current contract is ending. Ms. Buono said the rates are slightly below the community power rates, but it is a completely different program for municipal buildings. Selectman Pelletier made a motion to authorize the Chairman to sign the agreement with Constellation. Selectwoman Campbell seconded the motion, the motion passed.

9. PARK & WHITTEMORE STREET PROJECT

The Board received a request for payment from water & sewer in the amount of \$118,809.04 for the Town's portion of the Park and Whittemore Street Project. Chairman Bailey made a motion to authorize payment of \$118,809.04 payable to Hillsborough sewer paid from the ARPA funds. Selectman Pelletier seconded the motion, the motion passed.

10. NONPUBLIC SESSION

Chairman Bailey made a motion to go into nonpublic session under RSA 91-A: 3 II (e) legal at 6:35 p.m. Selectman Pelletier seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

In attendance: Chairman Bailey, Selectwoman Campbell, Selectman Pelletier, Town Administrator Laura Buono

Ms. Buono reviewed legal information with the Board regarding Jones Road.

Chairman Bailey made a motion to come out of nonpublic session at 6:41 p.m. Selectman Pelletier seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

11. NONPUBLIC SESSION

Chairman Bailey made a motion to go into nonpublic session under RSA 91-A: 3 II (c) reputation at 6:41 p.m.. Selectman Pelletier seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

In attendance: Chairman Bailey, Selectwoman Campbell, Selectman Pelletier, Town Administrator Laura Buono

Ms. Buono discussed the current contracted assessing services with the Board.

Chairman Bailey made a motion to come out of nonpublic session at 6:53 p.m. Selectman Pelletier seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

12. NONPUBLIC SESSION

Chairman Bailey made a motion to go into nonpublic session under RSA 91-A: 3 II (a) compensation at 6:54 p.m.. Selectman Pelletier seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

In attendance: Chairman Bailey, Selectwoman Campbell, Selectman Pelletier, Town Administrator Laura Buono

Ms. Buono discussed an employee's compensation with the Board.

Chairman Bailey made a motion to come out of nonpublic session at 7:05 p.m. Selectman Pelletier seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

13. LIVE STREAMING MEETINGS

Selectman Pelletier asked what the status was on livestreaming the Board's meetings. Ms. Buono said she hadn't heard back from the person who has volunteered to help set it up but will contact him to find out if he has available time over the next couple of weeks.

14. ECONOMIC DEVELOPMENT COMMISSION

Selectman Pelletier provided a report about the latest EDC meeting. He said the commission talked about the possibility of creating a zone that encourages business development and expansion in certain areas which is funded by the State. He said if a business hires full time people or even one full time person, they would be eligible to receive business tax breaks from the State.

15. SAU COMMITTEE ON DEERING REMOVING THEMSELVES FROM THE DISTRICT

Selectman Pelletier reported about the meetings regarding Deering removing themselves from the school district. The committee has created pluses and minuses for both Hillsborough and Deering and there appears to be at least 3 school districts that would like to include the town of Deering. Currently Deering is paying \$26,000 per student (180), the other interested towns rates are from \$19,000 to \$21,000. If Deering leaves the school district student attendance will be down to about 700 students. The impact on Hillsborough needs further discussion.

16. TOWN OFFICE SECURITY

Ms. Buono discussed a couple of different measures she said that she would like the Board to consider in order to make the Town Office Building more secure. She said the addition of a door to eliminate exposure to the public without checking in with the main office would be one as well as a method to get out of some of the higher windows in the case of emergency would be another. Costs will be generated and reviewed during the budget season.

Meeting adjourned at 6:58 pm

A true record
Mary Whalen
Recording Secretary

Date: _____

Approved by:
Hillsborough Selectboard

James C. Bailey, III, Chairman

Iris Campbell, Selectwoman

Richard Pelletier, Selectman