

**Board of Selectmen
Meeting Minutes
August 13, 2025**

Present: Richard Pelletier – Selectman, Selectwoman Iris Campbell and Laura Buono, Town Administrator

Absent: James Bailey – Chairman

Others present: Joyce Bosse, Bryan Parenteau, Samantha Gallo, Tammy McClure

Pledge of Allegiance was recited
Meeting opened at 6:00 pm

1. PUBLIC COMMENT

Joyce Bosse – Ms. Bosse wanted to note that although she did receive a copy of the agenda for tonight's meeting, she didn't find it on the website.

2. HILLSBOROUGH COMMUNITY THRIFT STORE

Samantha Gallo and Tammy McClure met with the Board to discuss the building they are currently using for the Hillsborough Community Thrift Shop which is owned by the Town. Ms. Gallo read a letter into the record asking the Selectmen to consider letting the store exist in the current building (61 W. Main St.) and offered to pay a bit more each year, take care of the utilities and to help with the removal of the mold, they would also like to remove the barn and add on to the building with volunteers and donated materials. Since the store has been open, they have donated \$17,564 back to the community including \$6,000 in scholarships. They have donated clothing to fire victims, a coffee maker to the Fire Department, clothing that doesn't sell is donated to the methodist church. Samantha thanked the Selectmen for letting them use the building and hopes to be able to work together. There was discussion about selling the building to them, but the building sits on the same parcel of land as the building next to it, which is also owned by the Town. Further discussion will take place in October.

3. DAWG TOURNAMENT

Bryan Parenteau met with the Board to request a waiver of the filed usage fee (\$1,125) for the use of Grimes Field for the annual Dawg Tournament. Mr. Parenteau explained that he organizes the tournament and has for many years. He said there is a fee paid by each team which goes towards bringing in three additional porta-potties to add to what is already at the field, cleaning services for all of the porta potties, trash bags, umpires, lining the fields, as well as prizes for the teams. Mr. Parenteau said some years he breaks even but more often than not; he kicks in around \$300 of his own money in order to break even. Ms. Buono said that prior to the meeting, Chairman Bailey called and even thought he couldn't be here due to an illness, he supported reducing the fee for this type of use to \$100 if the Board so chooses. The Board briefly talked about the difference in this tournament and Summerfest in which heavy equipment and high traffic is brought on to the fields. Selectman Pelletier made a motion to charge a \$100 usage fee for the Dawg Tournament weekend. Selectwoman Campbell seconded the motion, the motion passed.

4. LIONS CLUB

Ms. Buono said that the Board still has the Lions Club's request to waive the usage fee for using the pavilion at Manahan Park for their annual picnic event in September to act on. Selectman Pelletier doesn't feel the Club should be charged due to some of the in-town events they support. A brief discussion took place about money that gets donated by organizations to or through the schools as forms of scholarships and how that money doesn't come back to the Town for maintenance or covering various expenses for our parks. It was noted that the Lions Club had originally donated the playground equipment that is still at Grimes Field. Ms. Buono said whenever someone pays to rent the pavilion, the attendees of the event are not charged to come into the park. Selectman Pelletier suggested that the Board waive the \$100 fee and task the Club to pay the Town \$4 for each attendee who is not a Hillsborough resident after the fact. Selectwoman Campbell felt that was a good compromise. Selectman Pelletier made a motion to waive the \$100 fee for the Lions Club which will in turn reimburse the town for nonresident attendance at their September 14th event at Manahan. Selectwoman Campbell seconded the motion, the motion passed.

5. MEETING MINUTES

Selectwoman Campbell made a motion to approve the meeting minutes dated July 23, 2025. Selectman Pelletier seconded the motion, the motion passed.

6. CONSENT AGENDA

Selectwoman Campbell made a motion to approve the Consent Agenda for August 13, 2025. Selectman Pelletier seconded the motion, the motion passed.

- Cemetery Deed – James Rock (Harvey Memorial Cemetery)

7. MANIFEST

Selectwoman Campbell made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 20369 – 20462 a/k/a Vouchers 31, 32 & 33 in the amount of \$423,300.49 (includes 371 direct deposit stubs) and Accounts Payable Check numbers 034322 – 034427 a/k/a Voucher 28 & 29 in the amount of \$1,468,726.61. Selectman Pelletier seconded the motion, the motion passed.

** A/P Checks include payment to HDSD in the amount of \$1,081,610.34.

8. BOW PAVING

Ms. Buono said that paving was completed on Second NH Turnpike, however, the invoice was not received prior to the accounts payable checks being printed so it is not included as part of the manifest that was approved this evening. She said the company has requested to be paid now rather than wait another two weeks since it is a smaller company, so she asked the Board to approve the invoice, and a check will be cut tomorrow morning in order for the Treasurer to sign it with the other checks approved tonight. Selectwoman Campbell made a motion to sign the invoice for Bow Paving in the amount of \$22,000 for the paving of the Second NH Turnpike. Selectman Pelletier seconded the motion, the motion passed.

9. JONES ROAD

Ms. Buono brought up an email that was received regarding road work that was done on Jones Road by the Highway Department to repair damage from weather events, in which the signers complained that the Town has done work on the scenic road without following the proper steps of the State Law (RSA) that governs scenic roads. Ms. Bono mentioned that the RSA outlines work that requires the removal of trees or stone walls, which has not been done as part of the work the Highway Department completed. She said there are two dead ash trees on that road which the Road Agent wanted to remove since he feels they are a hazard but needs the Board to sign off on it. In lieu of the email that has been received, Selectman Pelletier would prefer to wait until they have a discussion as a full Board.

10. WOODS WOOLEN MILL

Ms. Buono updated the Board on Woods Woolen Mill and said there will be a brief presentation of the current plan at the next Selectmen's meeting for the site which opens up a comment period. She said that the Town also received an additional \$150,000 grant for the reclamation of the site.

11. SIDEWALK PROJECT

Ms. Buono said RFQ's for a Construction Engineer Company have been sent to four companies who are on the State's preapproved LPA list. She said those are due in by the end of August. Construction of the sidewalk project is scheduled for Spring 2026 with bids coming in by January 2026 in case more money is needed by way of a town meeting warrant article.

12. ASSOCIATION ELECTRIC

Ms. Buono reported that the bid package for demolition of the old Associated Electric site will be going out within the next week or so. There is currently \$250,000 available to work on the removal of structures via an approved grant and once bids are received, we'll know how many buildings we will be able to remove.

13. TOWN OF DEERING -WITHDRAWAL FEASIBILITY STUDY

Selectman Pelletier provided an update on the feasibility study on the Town of Deering's desire to pull out of the SAU. He said a recommendation is due by early November from the Committee.

14. TOWN OF DEERING

Ms. Buono has learned the Town of Deering is still passing out transfer station stickers without accountability even after meeting with their Town Administrator about the issue. She said seasonal residents should be getting their seasonal passes from the Transfer Station however, Deering is not managing the distribution of information or stickers which negates the purpose of the program of monitoring that only eligible individuals are using the facility.

Meeting adjourned at 7:56 pm

A true record
Mary Whalen
Recording Secretary

Date: _____

Approved by:
Hillsborough Selectboard

James C. Bailey, III, Chairman

Iris Campbell, Selectwoman

Richard Pelletier, Selectman