

**PLANNING BOARD
27 School Street
HILLSBOROUGH, NH
March 5, 2025**

TIME: 6:00 p.m. –6:25 p.m.

DATE APPROVED: 3/19/25

CHAIRPERSON: Susanne White

VICE CHAIRPERSON: Nancy Egner,

MEMBERS: Andrew Morris, Adam Charrette, Steve Livingston, Bryant Wheeler

EX-OFFICIO: James Bailey III

PLANNING DIRECTOR: Robyn Payson

ALTERNATES: Kim Opperman, Dana Clow

Excused: Jim Bailey, Dana Clow, Kim Opperman, Steve Livingston

Public: None

Pledge of Allegiance

Call to Order:

Chairperson Susanne White called the meeting to order at 6:00 PM and called the roll. Dana Clow was appointed to sit in place of Adam Charrette. Kim Opperman was appointed to sit in place of Nancy Egner until her arrival.

Minutes

2/19/25- Nancy Egner made a motion to approve the minutes. Bryant Wheeler seconded the motion. The motion carried unanimously.

Work Session

Expedited Site Plan Review

There was a discussion about developing an Expedited Site Plan review process for smaller projects in town. There have been several applications that have been submitted without sufficient “site plans”. Following discussion, it was decided that the minimum requirement for a site plan would be the construction of a building on a lot. Other small projects should come to the Board informally so the Board can advise the applicant what is an acceptable site plan.

Adam Charrette

This is Adam Charrette’s final meeting as a member of the Board. He was thanked for his years of service and received well wishes for the future.

There being no other business, Adam Charette made a motion to adjourn the meeting. Bryant Wheeler seconded the motion.

Meeting Adjourned 6:25 pm

Respectfully Submitted,
Robyn L. Payson, Planning Director