

**Board of Selectmen
Meeting Minutes
September 10, 2025**

Present: James Bailey – Chairman, Selectwoman Iris Campbell and Laura Buono, Town Administrator

Absent: Richard Pelletier – Selectman,

Others present: None

Pledge of Allegiance was recited

Meeting opened at 6:00 pm

1. PUBLIC COMMENT

No comments.

2. MEETING MINUTES

Chairman Bailey made a motion to approve the meeting minutes dated August 27, 2025. Selectwoman Campbell seconded the motion, the motion passed.

3. CONSENT AGENDA

Chairman Bailey made a motion to approve the Consent Agenda for September 10, 2025. Selectwoman Campbell seconded the motion, the motion passed.

- Welfare Lien Discharge – Map 22 Lot 30

4. MANIFEST

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 20501 – 20532 a/k/a Vouchers 36 & 37 in the amount of \$241,580.74 (includes 239 direct deposit stubs) and Accounts Payable Check numbers 034513 – 034584 a/k/a Voucher 32 & 33 in the amount of \$1,659,995.43. Selectwoman Campbell seconded the motion, the motion passed.

** A/P Checks include payment to HDSD in the amount of \$1,081,610.34

5. DETAIL REVOLVING ACCOUNT – USED CAR

Ms. Buono said that the Police Department is purchasing a used car for in-state conferences and training using funds from the Detail Revolving Account. She said this vehicle will in most cases take the place of using personal and department vehicles for travel with a few exceptions and thus keeping mileage down and the need to reimburse employees. Ms. Buono said that the Board is the approval authority for expenditures coming from this account. Chairman Bailey made a motion to authorize a payment in the amount \$8,922.00 from the Detail Revolving Account. Selectwoman Campbell seconded the motion, the motion passed.

6. FORMER ASSOCIATED ELECTRIC PROPERTY

Ms. Buono said that in getting ready for the demolition of the buildings on the former Associated Electric property, there is a very large crane in Building One which the Town can't remove with the equipment we own, and which isn't something we would have a use for anyway. She said that Central Concrete is interested in purchasing the crane for \$6,000. and has the means to remove it from the property. She said although we have been placing some items on Municbid, this is something that we don't have the ability to remove from the building and anyone who does would have to do so right at that time that building is being dismantled. The Board felt that it made sense to sell it rather than have it demolished with the building and Chairman Bailey made a motion authorizing the sale of a crane at Associated Electric for \$6,000 to Central Concrete. Selectwoman Campbell seconded the motion, the motion passed.

7. 5 CONTOOCOOK FALLS ROAD

Ms. Buono said that she received a call from someone who is interested in purchasing 5 Contoocook Falls Road from the current owner, but there appears to be part of one of the buildings that is on the property encroaching on the abutting town property. She said the interested buyer asked if a lot line adjustment could be considered if they are successful in purchasing it. The Board reviewed the property and further discussed options if and when this person can buy the property. At that time, they will consider an easement which would be less cumbersome than a lot line adjustment. Ms. Buono will contact the interested buyer and pass this on to him.

8. REQUEST TO REPLACE WELL

Ms. Buono said that previously, a letter was received from Mr. & Mrs. Cuddy of Windsor regarding their request for the Town of Hillsborough to replace the well on their property which they claim was contaminated by road salt running from our road in Hillsborough, onto their property in Windsor. She said she had initially written back to them stating that they would need to show that contamination to their well was caused by water running from our road down to their property and also show past water tests where they had clean water in order to show a timeline as to when the contamination began. Ms. Buono said they wrote back and although they did enclose a previous water test from several years ago, it was not a clean one and they didn't supply any proof that their property/well is impacted by our road. She said unless the Board feels they would like to replace their well, she will send them a letter explaining why we will not replace their well.

9. WEST MAIN STREET SIDEWALK PROJECT

Ms. Buono said they received three Request for Qualifications (RFQs), for construction engineers for the West Main Street Sidewalk Project, and interviews have been arranged for next week with the three firms. She said a recommendation to move one of them forward will be brought to the next Board meeting.

Meeting adjourned at 6:57 pm

A true record
Mary Whalen
Recording Secretary

Date: _____

Approved by:
Hillsborough Selectboard

James C. Bailey, III, Chairman

Iris Campbell, Selectwoman

Richard Pelletier, Selectman