

Town of Hillsborough, NH
Zoning Board of Adjustment
FORM B – Application for Administrative Appeal

Case No. _____
Date Received _____

Office Use Only

As provided for under [RSA 674:33,I\(a\)](#), this is an application for an appeal based on allegations of an error in any order, requirement, decision or determination made by an administrative official in the enforcement of the Hillsborough Zoning Ordinance. Per RSA 676:5, an “administrative official” is any official or board who has responsibility for issuing permits or certificates under the Zoning Ordinance, or for enforcing the Zoning Ordinance, and may include a Building Inspector, Board of Selectmen, or other official or board with such responsibility. Some Planning Board decisions or determinations based upon the terms of the Zoning Ordinance, or upon any construction, interpretation, or application of the Zoning Ordinance, may also be appealed to the Zoning Board of Adjustment. A "decision of the administrative officer" includes any decision involving construction, interpretation or application of the terms of the Zoning Ordinance. It does not include a discretionary decision to commence formal or informal enforcement proceedings, but does include any construction, interpretation or application of the terms of the Zoning Ordinance which is implicated in such enforcement proceedings.

1. Matter Being Appealed Check here if description or additional pages are attached
Please describe the order, requirement, decision or determination from which an appeal is being taken, including date and administrative official:

2. Grounds for Appeal Check here if description or additional pages are attached
Please describe why you believe the order, requirement, decision or determination from which an appeal is being taken is in error.

3. Additional Submittals

The following items are required to complete the application and must be attached:

_____ One (1) copy of written decision of administrative official that is being appealed. The Zoning Board of Adjustment, at its discretion, may require additional information be provided.

_____ Affidavit of Ownership (copy of warranty deed).

_____ Completed Form N – Certified Notification List