



**REQUEST FOR NEW WATER SERVICE PERMIT**

Applicants Name : \_\_\_\_\_

Mailing Address : \_\_\_\_\_

Phone Number : \_\_\_\_\_ Work # : \_\_\_\_\_ Cell # : \_\_\_\_\_

Contact Person : \_\_\_\_\_ Phone # : \_\_\_\_\_

Email address : \_\_\_\_\_

**Property :**

Property Owner's Name: \_\_\_\_\_ Map/Lot # : \_\_\_\_\_

Street Address : \_\_\_\_\_

**Water Service Requested :**  
**(Make Check Payable to: Hillsborough Water)**

- |  |                    |
|--|--------------------|
| A. For Residential (single family) service                         | Fee \$ 2,500 _____ |
| B. For commercial and multi-family service                         | Fee \$ 7,500 _____ |
| C. For service to industrial establishments<br>and other complexes | Fee \$10,000 _____ |

**\*Additional charges may be required if a new service connection is needed in the street,  
for engineering review of plans and/or legal fees.**

**A backflow survey may need to be performed by the Commission's certified backflow representative to determine the proposed use level of hazard and type of backflow that may be required. If it is determined that a testable backflow is required, the owner will be notified of the device that must be installed. Once installed, the device must be inspected and tested by the Commission's authorized backflow professional prior to the Certificate of Occupancy being issued. The fee for the inspection and test is \$100.**

**No water will be turned on until meter is properly installed, all inspections have been made and any additional charges have been paid. Only Hillsborough Water & Sewer Commission personnel are allowed to turn water on or off. The installation contractor is subject to a fine in the amount not exceeding \$500 for any instance(s) where water is turned on by others, and water service will not be turned on until all fine(s) are paid.**

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

\*\*\*\*\*Please attach a complete set of plans and any additional information or clarification.

**Water Service Request**

Rec'd by : \_\_\_\_\_ Date: \_\_\_\_\_ Amount:\$ \_\_\_\_\_ Chk. # \_\_\_\_\_

**Application:**

**Approved - - Disapproved:** Date: \_\_\_\_\_

\_\_\_\_\_  
Water and Sewer Commissioner

Conditions/Comments:

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**Final Inspection: (\*\*\*\*Must be done prior to backfill - 24 hour notice required)**

**Approved - - Disapproved:** Date: \_\_\_\_\_

\_\_\_\_\_  
Water and Sewer Inspector

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(Revised 2/27/2024)

Entered system: \_\_\_/\_\_\_/\_\_\_ by \_\_\_\_\_

Cc: Planning Board \_\_\_/\_\_\_/\_\_\_