

**Town of Hillsborough Water & Sewer Commission**  
**September 26, 2023 Meeting Minutes**

The meeting was called to order at 6:00 p.m. Present were Commissioners Peter Mellen, Dave Lewis, and Dana Clow.

Also in attendance was Dan Rochette of Underwood Engineers, and Carl and Gina Erickson.

1. Underwood Engineers (UE) had previously presented the HWSC with several options for reconstructing the gravity sewer system emanating from Park Street. One of the options included for constructing a new gravity sewer which would flow down Park Place and connect to the system along Henniker St.
  - a. Commissioner Mellen had previously explained the concept of extending the sewer system through their property. The discussion included a need to address the existing piece-meal drainage that flowed through their property from upstream sources. New drainage will likely extend under Park Place then be aligned towards the existing stream south of the Erickson's house.
  - b. Also discussed was the sewer connection from the Erickson's house that currently utilizes a pump system.
  - c. Other concerns included relocated or replacement fences, vegetative tree screening, and driveway improvements to address snow storage from the Town clearing Park Place.
  - d. The Commissioners understood their concerns and responded that these concerns described tonight could be incorporated into the upcoming design project.
  - e. It was noted that Mr. Young, who owns another parcel for the new sewer alignment was invited but did not attend.
  
2. After the Ericksons left the meeting, the Commissioners asked Dan Rochette, UE to prepare another ESR to cover the addition scope of work that would result from survey, final design, and permitting for the proposed Park Place to Henniker St. sewer option. This should include a replacement water main down Park Place, as well as design for re-routing the sewer services for the three homes from the back to front along Park Place.

7:45 pm Dan Rochette and the Ericksons left the meeting.

3. The Commissioners reviewed and authorized a Change-of-Occupancy for 4 Henniker St.

Commissioner Dave Lewis motioned to adjourn the meeting. Commissioner Dana Clow seconded the motion. All voted in favor.

Meeting adjourned at 8:00 pm.

Respectfully submitted,

David A. Lewis, Commissioner

Water and Sewer Commissioners Meeting Minutes  
Approved by:

Date:

Peter Mellen

Dana Clow  
Water and Sewer Commissioners