

**Town of Hillsborough Water & Sewer Commission  
December 8, 2022 Meeting Minutes**

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen and Dave Lewis; and, Penny Griffin, Administrator.

The Commissioners discussed the communications issue between the Bible Hill Reservoir and the water treatment facility. At this time the current system is working. The Commissioners agreed to have Cody Boisvert, the water operator, obtain the quote from Electrical Installations, Inc. for their proposal to resolve the issue if it still persists in the spring.

A letter of resignation from Commissioner Chris Sieg effective November 22, 2022, was read. The resignation was accepted with regret and gratitude for Commissioner Sieg's service.

The Commissioners reviewed and authorized the following:

- 2022 AP Vouchers #23 W=\$20,604.90 and S=\$20,817.91
- 11/22/2022 Meeting Minutes
- Timecards

Budget items were discussed. The Commissioners will continue to work on the 2023 budget at future meetings.

It was agreed to reschedule the December 27, 2022, meeting until Wednesday, December 28, 2022, at 6:00 pm.

Commissioner Dave Lewis motioned to adjourn the meeting. Commissioner Peter Mellen seconded the motion.

All voted in favor.

Meeting adjourned 7:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes  
Approved by:

Date:

Peter Mellen, Chairman

Dave Lewis  
Water and Sewer Commissioners