

**Town of Hillsborough Water & Sewer Commission
May 24, 2022 Meeting Minutes**

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; and, Penny Griffin, Administrator.

The group reviewed ESR 39 for a sewer rate study provided by Underwood Engineers. It was agreed to review the ESR again at the next Commissioner meeting as they would like to discuss the topic with the Selectmen when they meet with them on May 25, 2022.

Penny Griffin advised the Commissioners that Police Chief Dave Roarick has asked if the Commissioners would be interested in the water and sewer departments sharing the cost of a GNSS Rover, a surveying device, that he will be purchasing. The Commissioners asked Penny Griffin to request more information from Chief Roarick on the device and also what the proposed "sharing" would entail to be reviewed at a future meeting.

Maps included in the sewer asset management were reviewed and a few required corrections were noted to be submitted to Underwood Engineers to update the maps.

The Commissioners reviewed and authorized the following:

- 2022 AP Vouchers #10 W = \$8,879.61 S = \$11,622.55
- 5/12/2022 Meeting Minutes
- Timecards

Commissioner Peter Mellen motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motion.

All voted in favor.

Meeting adjourned 8:30 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners