

Town of Hillsborough Water & Sewer Commission
February 22, 2022 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; and, Penny Griffin, Administrator.

The group reviewed and discussed a draft asset management grant application for the NHDES water division/drinking water and groundwater bureau American Rescue Plan Act (ARPA) prepared by Underwood Engineers. It was agreed that Commissioner Dave Lewis will review the details of the application and contact Underwood Engineers with any questions or comments.

The Commissioners directed Penny Griffin to request a legal opinion from their attorney, Greg Michael, regarding whether the Commission is authorized to accept grants.

Cybersecurity and how it may affect our facilities was discussed. The group will continue to review current procedures and security to determine any vulnerabilities.

The Commissioners reviewed and authorized the following:

- 2022 AP Vouchers #4 W = \$16,742.21 S = \$25,584.91
- 2/10/2021 Meeting Minutes
- Timecards

Commissioner Chris Sieg motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motion.

All voted in favor.

Meeting adjourned 7:40 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners