

Town of Hillsborough Water & Sewer Commission
February 10, 2022 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen and Dave Lewis; and, Penny Griffin, Administrator.

The group discussed the clearing of snow from hydrants in town. Currently, a member of the fire department clears the snow from the hydrants within walking distance from the fire station. Commissioner Peter Mellen stated he had been approached by Raymond Daniels of Deering, who owns property at 48 Center Road regarding the hydrant on the service road opposite Daniels' property that had not been cleared of snow this winter until Mr. Daniels did it himself. Commissioner Mellen told Mr. Daniels that it was typically the fire department that took care of snow around hydrants, not the Water and Sewer Commission, and suggested he contact the fire department. Mellen told Mr. Daniels that he clears the snow from the hydrant across from his 22 Center Road home and will keep the snow cleared from the service road hydrant as well.

Penny Griffin advised the Commissioners that Tax Collector, Debbie McDonald, is questioning how she should handle delinquent water users in Deering as she states she cannot put them into her system as the property serviced is not in the Town of Hillsborough. The Commissioners suggested posing the question to the HWSC attorney for a legal opinion as to how the handling of delinquent accounts in another town should be addressed.

Penny Griffin informed the Commissioners that Emerald Lake trucked 24,000 gallons of water on Wednesday, February 9th.

The Commissioners reviewed and authorized the following:

- 2022 AP Vouchers #3 W = \$5,332.42 S = \$4,637.95
- 2022 1st Issue Billing Warrants Water H - \$150,034.03, Water D - \$2,117.80, and Sewer - \$208,216.71
- 1/25/2022 Meeting Minutes
- Timecards

Commissioner Peter Mellen motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motion.

All voted in favor.

Meeting adjourned 7:30 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Dave Lewis
Water and Sewer Commissioners