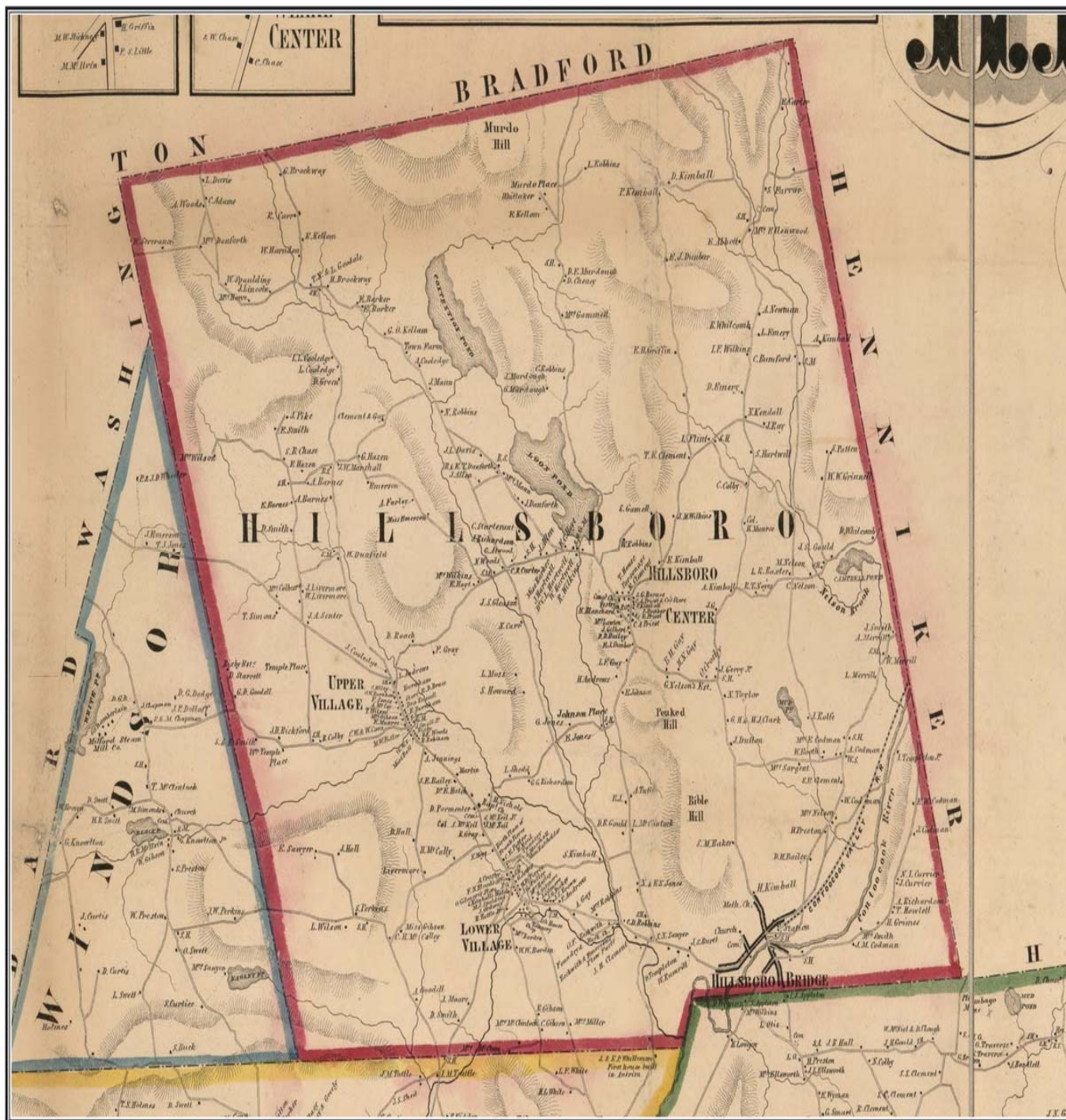


# TOWN OF HILLSBOROUGH, NH 2021 ANNUAL REPORT

Hillsboro 1858



From Map of Hillsboro County, New Hampshire 1858 J. Chace Jr. www.old-maps.com

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## ***MUNICIPAL SERVICES DIRECTORY***

<b>Building Inspector/Code Enforcement</b> .....	464-3877 ext. 259
<b>Community Planning</b> .....	464-3877 ext. 227
Monday – Thursday 9:30 a.m. to 3:00 p.m. ~ First & Third Thursday at 7:00 p.m.	
<b>Fire Department</b> .....	464-3477
<b>Health Officer</b> .....	464-3877 ext. 259
<b>Highway Department</b> .....	464-3877 ext. 253
<b>Library</b> .....	464-3595
Monday & Friday 12:00 p.m. to 5:00 p.m. ~ Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	
<b>Planning Board</b> .....	464-5378 ext. 227
First & Third Wednesday at 7:00 p.m.	
<b>Police</b> .....	464-5512
<b>Selectmen</b> .....	464-3877 ext. 221
Second & Fourth Tuesday Open Session 6:00 p.m. to 6:15 p.m. or by appointment. Please call the Town Office.	
<b>Supervisors of the Checklist</b> .....	464-3877 ext. 221
<b>Town Administrator</b> .....	464-3877 ext. 222
<b>Town Clerk/Tax Collector</b> .....	464-3877 ext. 224
Monday – Friday 9:00 a.m. to 4:30 p.m. Tuesday 9:00 a.m. to 6:30 p.m. Last Saturday of every month 10:00 a.m. to 11:30 a.m.	
<b>Town Office</b> .....	464-3877 ext. 221
Monday – Friday 8:30 a.m. to 4:30 p.m.....	464-4270 Fax
E-Mail: <a href="mailto:hillsboro@hillsboroughnh.net">hillsboro@hillsboroughnh.net</a> Web Site: <a href="http://www.town.hillsborough.nh.us">www.town.hillsborough.nh.us</a>	
<b>Transfer Station</b> .....	464-3877 ext. 254
Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	
<b>Water and Sewer Commissioners</b> .....	464-3877 ext. 229
Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 <sup>nd</sup> Thursday of each month at 6:00 p.m. Sewer meets the 4 <sup>th</sup> Tuesday of each month at 6:00 p.m.	
<b>Wastewater Treatment Plant</b> .....	464-3877 ext. 255
<b>Welfare Office</b> .....	464-3877 ext. 226
<b>Youth Services Office</b> .....	464-3877 ext. 230
<b>Zoning Board of Adjustment</b> .....	464-3877 ext. 227

# TOWN OFFICERS

## **Building Inspector/Code Enforcement/ Deputy Health Officer**

Michael Borden

## **Cemetery Trustees**

Iris Campbell 2022  
Norma Webster 2023  
Wendy Brien-Baker 2024

## **Police Chief**

David Roarick

## **Community Planning Director**

Robyn L. Payson

## **Conservation Commission**

Richard McNamara 2022  
Richard Head, Chairman 2023  
Linda White 2023  
Terry Yeaton 2023  
John Segedy, Alternate 2023  
Roger Shamel 2024  
Vacancy 2024

## **Economic Development Commission**

Laura Buono - Town Administrator  
Robyn Payson - Community Planning Director  
Samantha Ivanov - Citizen at Large - June 2022  
Riche Colcombe - Citizen at Large - June 2023  
Robert Nash - Chamber of Commerce Ex-Officio,  
Vice Chair - 2024  
Peter Mellen - Water/Sewer Com. Ex-Officio  
Patricia Parenteau - Hillsborough/Deering School  
Sara Edie - Citizen at Large - June 2024

## **Emergency Management**

Scott Murdough

## **Energy Commission**

George Arvantaki 2022  
John Daley 2022  
Sue Durling 2022  
Adam Charette 2023  
Brett Cherrington 2023

## **Fire Chief**

Kenneth R. Stafford, Jr.

## **Fire Warden**

Kenneth R. Stafford, Jr.

## **Historic District Commission**

Pat Bradley 2023  
Jay Emmert 2024  
Deanna Neal - Chair 2024  
Melinda S. Gehris - Planning Board Rep.

## **Kemp Park Committee**

Larry Abbott 2022  
Ernest Butler - Resigned 2022  
Meg Curtis Sauer 2023  
Kelly D'Errico 2023

## **Library Director**

Samantha Gallo

## **Moderator**

Leigh Bosse 2022

## **Planning Board**

Gary Sparks, Chairman 2022  
Adam Charette 2022  
Nancy Egner 2023  
Melinda Gehris 2023  
Susan White, Vice Chair 2024  
Ed Sauer 2024  
Robert G. Hansen, II (Alt.) 2022  
Denise DeForest (Alt.) 2024  
James C. Bailey, III - Selectman Ex-Officio

## **Selectman and Assessors**

Iris Campbell 2022  
Meleny Nagy 2022  
James C. Bailey, III 2024

## **Solid Waste Advisory Board**

Luke Levesque  
Audrey Bethel  
Adam Vondette  
Kim Drake - Windsor  
Charlotte Hebert - Windsor  
Philip Griffin - Deering

## **Solid Waste Facility Manager**

Luke Levesque

## **TOWN OFFICERS**

**Health Officer**

Dana Brien - Resigned

**Highway Foreman**

Ernie Butler

**Administrative/Land Use Secretary**

Dianne Rutherford

**Town Administrator**

Laura G. Buono

**Administrative/Building Secretary**

Mary Whalen

**Town Clerk/Tax Collector**

Deborah J. McDonald            2023

**Town Clerk/Tax Collector - Deputy**

Denise DeForest

**Treasurer**

Robert R. Charron            2023

**Treasurer - Deputy**

Gail Crimmins            2023

**Trustees of the Fuller Public Library**

Melinda S. Gehris            2022  
 Helen Cole            2022  
 Norma Hubbard            2023  
 Philip Daley, Chairman    2024  
 Robert Woolner            2024  
 Riche Colcombe            Alternate  
 Brecca Fithen            Alternate  
 Samantha Gallo            Library Director

**Supervisors of the Checklist**

Joyce Bosse, Chairman    2022  
 Jonathan M. Daley        2024  
 Sharon Wilkens            2026

**Trustees of Trust Funds**

Arthur Kaufman            2022  
 Hudson Lemkau           2023  
 Riche Colcombe           2024

**Youth Services Director**

Chelsea Mather

**Water/Sewer Commissioners**

Christopher Sieg            2022  
 Peter Mellen, Chairman    2023  
 David Lewis                2024

**Welfare/Health Officer**

Dana Brien - Resigned

**Welfare**

Jim Bingham

**Zoning Board of Adjustment**

Meg Curtis Sauer            2022  
 Lucy Pivonka               2022  
 Robert G. Hansen, II       2023  
 Roger Racette              2023  
 Russell Galpin              2024  
 Katherine Charrette - Alternate    2022  
 Mark Bodanza - Alternate    2023

# *Town of Hillsborough*



## *Boards & Departments*



## ***BOARD OF SELECTMEN'S REPORT***

This year was somewhat of a transitional year for the Board of Selectmen when two members resigned mid-year due to personal reasons. We would like to thank both John Stohrer and David Rogers for their service on the Board and for the work they did for the Town during that time.

We also bid farewell to our long-serving Road Agent William (Billy) Goss. Billy worked for Hillsborough for 43 years and served the Town and its residents well during his tenure. Although we hated to see Billy go, we knew it was time for him to pass the torch and be able to sleep in when the snowstorms hit. Billy strongly refused a farewell party and out of respect for him, we honored that request but were able to sneak in a plaque to commemorate his 43 years with the Town and wish him good luck in his retirement.

After the resignations of Selectman Stohrer and Selectman Rogers, Meleny Nagy and Iris Campbell were appointed to fill the vacant positions and along with Chairman Jim Bailey have been busy with some long-term projects to move them forward.

With the aid of Central NH Regional Planning Commission (CNHRPC) who have been working with the Town Administrator and Planning Director over the years on the Woods Woolen Mill Site, the building removal and site cleanup has physically begun. There was a lot of behind the scenes work to bring us to this stage which included sampling by Sanborn and Head, meetings with the EPA who were key in applying funding to the project as well as coordinating the contractors to do the work. Work will begin again in the spring, and it appears that not only will the boiler building be completely removed, EPA may also provide funding for the removal of the office building as well unless any changes to the funding program changes.

The downtown sidewalk project continues to move forward with much work being done between Dubois and King (our engineering firm), NH Dept. of Transportation (NHDOT), and the Town. The drainage issues of West Main Street have taken a front row seat this year as part of that project. A drainage plan was drawn up and submitted to NHDOT for approval, alterations were made to the original project to make the drainage work as cost effective as possible, and at the printing of this report, we're getting ready to enter the final design phase of the project.

We received approval from the Department of Environmental Services (DES) to modify the boat dock at Manahan Park. The work was originally planned to be done in the fall but with the amount of rain we had, the water level didn't go down enough to do the work, so it has been postponed until later in 2022.

The Board acted in November to formally accept the ARPA (American Rescue Plan Act) funds allocated to Hillsborough from the Federal Government which will be received over a course of two years. The first half was received in 2021 and the second half will come in 2022. The Board will begin discussions on what they feel will be the best way to use the funds. More information on these funds can be found in the Town Administrator's Report.

The Board is currently in talks with two developers who have an interest in renovating the town-owned buildings located at 2 Bridge Street. One developer is also interested in the privately owned building next to it while the other is only interested in the Town's building. These talks are at a very early stage and various financing options are being researched. If neither of these end up being viable for the site, the Board will discuss options for the future of the building.



## ***BOARD OF SELECTMEN'S REPORT***

A couple of the major buildings in the downtown area have recently changed ownership with one building already having some much-needed exterior work done. The new owners of both these buildings are local to Hillsborough and we're anxious to see their plans moving forward.

We would like to thank the public for your continued support and participation throughout the year and encourage it to continue. We have various volunteer opportunities on our local boards and committees so if you're interested, please feel free to contact the Town Administrator for details.

Respectfully submitted,  
James Bailey III, Chairman  
Meleny Nagy, Selectwoman  
Iris Campbell, Selectwoman



William (Billy) Goss

## **TOWN ADMINISTRATOR'S REPORT**



When we turned the calendar from December 2020 to January 2021, we thought most of the COVID uncertainties would be behind us but, that was not the case. I would like to commend our Town Employees who have worked through the pandemic to provide emergency and municipal services to the residents. Our Department Heads have shuffled schedules and worked shorthanded on various occasions as several employees and their family members have dealt with this virus firsthand.

Despite the lingering COVID landscape, it was an extremely productive year as you have read in the Selectmen's Report as well as those of various departments.

The Town was allocated \$628,347 through The America Rescue Act a/k/a ARPA of which \$314,173.63 was received in 2021 and the same amount will be received in 2022. Although the Board has not decided what the funds will be used for, they can only be used for projects that fit into the Act's rules and regulations (Infrastructure, Lost Revenues, Public Health Response to COVID-19, etc.). These were outlined at the public hearing the Board held in November when they accepted the funds and will be discussed during their process in deciding how to spend them. The funds must be obligated to a project or projects by 12/31/2024 and completed by 12/31/2026. To give you an idea as to how influx the information on ARPA is, at the writing of this report, the Federal Government just released their final ruling on the use of these funds.

The Town's portion of the property tax rate has remained extremely level during my tenure which is a result of teamwork on behalf of this Administration, Boards of Selectmen and Department Heads. We work together to space out capital purchases along with the funding of our Capital Reserve Funds and have always operated with a lean budget. Unfortunately, the cost of doing business in this economy has hit us hard with no department spared. The price for materials, equipment parts, supplies, fuel, building repairs/maintenance, New Hampshire Retirement, etc. continue to rise to the point of it being necessary to make more than one adjustment to the proposed 2022 budget throughout the process before finalizing it to present to you. With that said, you will notice a slight increase in the Proposed 2022 Operating and Capital Budgets. No matter how many times the numbers are moved around and re-examined, this is unavoidable.

During the year, we said farewell to Dana Brien from our Human Services Department who was presented with an opportunity to work in the School District and put her 15 years of experience to work to help in a different area of Human Services. As you read in the Selectmen's Report, we also bid a happy retirement to Billy Goss who had a lengthy career in Hillsborough and who strongly refused to allow us to have a retirement party for him. Another valuable employee who left us was Patrick Greene at our Transfer Station who is missed by all who has had the pleasure of working with him and being helped by him.

It is a challenging time for employers to fill vacant positions and we are no exception. We had six job openings scanning various departments throughout the year, but we were fortunate enough to fill most of these positions by the end of the year. Ernie Butler was promoted to fill the vacant position of Road Agent; Mary Whalen and Jim Bingham were pulled out of municipal retirement and brought their many years of experience to two of our departments. Mary is working in the Selectmen's Office primarily with the Building Department and Jim has taken over the Human Services (Welfare) duties. Harold Hunt came to us as a Heavy Equipment Operator in our Highway Department and we added a laborer, Richie Peschel who works under the same department but who currently assists at the Transfer Station and Town Offices as well.

I attend many meetings of our various committees throughout the year to not only guide them when asked, but to bring forward information that may be helpful to our volunteers as they provide valuable insight and service to our community. Hillsborough has the most amazing and hardworking volunteers, and it is my pleasure to collaborate with them as well as learn from them. Please make sure to read their reports within

## ***TOWN ADMINISTRATOR'S REPORT***

this publication and if you think you may want to join a committee, feel free to attend a few of their meetings and speak with the Chairman about your interest or if it's an elected position (Planning, Zoning, Trustees of Trust Funds, Supervisors of the Checklist, Library Trustee, Water/Sewer Commission, Board of Selectmen), sign up to run for an open position next March.

We're excited to announce that we have started a Town newsletter which will be put out four times a year with the first issue coming out in April 2022. Initially this will be available mostly via email and on our website however, we will be printing paper copies which can be picked up either at the Library or Town Office. If you would like to be placed on our email list, please send your request to Mary Whalen at [buildingsec@hillsboroughnh.net](mailto:buildingsec@hillsboroughnh.net).

I would be remiss if I did not mention the fact that 2022 is Hillsborough's 250<sup>th</sup> Anniversary. The residents of Hillsborough voted to allocate \$10,000 as part of the 2021 Budget for the purpose of providing start-up funding for a celebration although we were not sure at that time what it would look like. Christina Chadwick, the President of the Historical Society, and I met a couple times to discuss how to make this year memorable, but we quickly recognized our joint lack of time available to put toward the planning. With that, the 250<sup>th</sup> Committee was formed with some energetic, fun, and talented volunteers coming forward to take the reins and who magically put events together for each month throughout the year. The Committee is selling Commemorative License Plates, Program Books loaded with the history of the Town, t-shirts, and sweatshirts for the purpose of funding the various events. For more information, check them out on Facebook – 250<sup>th</sup> Anniversary of Hillsborough, NH (2022) or via their website [Hillsboroughnh250.org](http://Hillsboroughnh250.org).

In closing, I would like to thank the residents for your continued support and constructive input throughout the year – it is much appreciated!

Respectfully submitted,  
Laura Buono, Town Administrator

## ***ASSESSING REPORT***

In consideration of National and Local public health concerns, a moratorium on interior inspection of properties in Hillsborough went into effect in March of 2020, This decision was made with the well-being of both community members and assessing employees in mind. This carried into 2021. Exterior measure and list continued to help ensure properties in Hillsborough are assessed equitably.

In 2020, the Town of Hillsborough underwent a Statistical Update to bring all assessments in line with recommended State of NH Department of Revenue Administration (DRA) guidelines. The DRA examined the ratio between Hillsborough assessments and their corresponding sale prices for 2020 and determined the median ratio of comparison to be 98.5%

Per RSA 75: 1, the Town is required to maintain all property assessments at their fair and true value. Therefore, the International Association of Assessing Officials (IAAO) and the Assessing Standards Board (ASB) have established statistical guidelines that are enforced by the Department of Revenue Administration (DRA). Those statistics are as followed:

The Median Ratio must be between 0.90 and 1.10 with a 90% confidence level in the year of review. The *median* is the midpoint or middle value when a set of values is ranked in order of magnitude. The 2020 Hillsborough Median Ratio was determined to be 98.5%.

Hillsborough property sales prices continued to climb in 2021. For this reason, we anticipate the ratio level of comparison to drop for 2021 as sales prices continue to exceed the Town's current assessments.

Residential building continued at a fair pace in 2021, increasing the Town's annual reported valuation for the annual MS-1 filing. Total 2020 Town Valuation before Exemptions as reported is \$597,623,515. Total 2021 Town Valuation before Exemptions as reported is \$605,401,180.

The change in Town Valuation totals show an overall increase of Town wealth of 1.3% (rounded).

Respectfully submitted,  
David Marazoff, CNHA

## ***INDEPENDENT AUDITOR'S REPORT***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements:*** Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility:*** Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on Governmental Activities:*** As discussed in Note I.B.3. to the financial statements, management has not determined its liability for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, deferred outflows and inflows of resources, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, deferred inflows and outflows of resources, net position, and expenses of the governmental activities is not reasonably determinable.

Also, as discussed in Note I.B.3., management has not recorded its capital assets in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

***Adverse Opinion:*** In our opinion, because of the significance of the matters discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Hillsborough as of December 31, 2020, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America

## ***INDEPENDENT AUDITOR'S REPORT***

***Other Opinions:*** Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Hillsborough as of December 31, 2020, and the respective changes in financial position thereof and budgetary comparisons of the major funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

#### ***Change in Accounting Principle***

As discussed in Note I.B.5. to the financial statements, in the year ended December 31, 2020, the Town adopted new accounting guidance regarding the accounting and reporting for Fiduciary Funds. Our opinion is not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the pension information on pages 35-37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hillsborough has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

November 23, 2021.

*Roberts & Greene, PLLC*



## ***BUILDING INSPECTOR/CODE ENFORCEMENT REPORT***

As I look back on 2021, I find myself considering how is it possible that the sustained construction growth we saw in 2020 still carried through in 2021. Despite the cost of construction still being an average of 30% higher than 2020, we have seen a steady influx of new people moving into the region from all over the United States and making NH home. New Hampshire values and way of life are attractive to many, and certainly the beauty of our region is a clear selling point once you come for a visit.

Some of the largest hurdles in building construction today are the availability of manpower and the time it takes to secure many building products in a timely fashion. It would appear, that windows and doors, certain insulation products, piping of all types, and many electrical components are sometimes 3-4 months out from the time you order them, to get them to the jobsite. Any products that rely on the global market in any way seem to be affected. With the pandemic still as the main topic of discussion globally it would appear to affect production and manufacturing within the United States and around the world.

The bulk of all permitting is in residential construction. Whether it's new homes, mechanical system replacement and upgrades or projects that reflect energy use and consumption, we are continuing to see construction values in the range of 1 to 2 million dollars per month. Many individuals are taking advantage of energy efficiency rebates that make construction and renovation attractive. We saw many new solar installations this year as well.

From a building industry viewpoint, we are on the cusp of a code change update. We have been following the NH State Building Code, which is the 2015 version of the International Codes, (IRC, IBC, IPC, IMC, etc.) along with the 2017 National Electric Code, (NEC). In 2021 we are awaiting the legislature's adoption of the 2018 International Codes and the 2020 NEC. The NH Building Officials along with the NH Building Code Review Board have been instrumental in educating lawmakers of the importance of updating codes. With all the technological advances within the industry the only way to utilize them with the prescriptive (written) code, is by adopting the code. Otherwise, individuals and contractors are required to hire engineers to design and approve non-prescriptive designs.

Thank you for your continued support and willingness to do things safely. So many times, I come on to jobsites and am met by competent craftsmen and women willing to show off their excellent work. They take pride in a job well done, and that makes my work very rewarding. The relationships we build, are lasting ones, that along with the fine work they do will endure the test of time.

Respectfully submitted,  
Michael Borden  
Building Inspector/Code Enforcement



## ***BUILDING PERMITS ISSUED***

	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Additions	15	6	9	8	16	13	11
Awning	0	0	1	0	0	0	0
Barns	3	4	1	1	14	2	2
Business CO	0	0	6	6	9	3	2
Car Port	0	4	3	4	4	1	1
Chimney	0	0	0	2	0	0	0
Commercial – New	3	3	2	0	0	3	3
Decks	14	12	16	5	18	17	22
Demolition	10	5	10	11	10	8	10
Electrical	16	32	51	38	73	68	76
Foundations	2	5	6	1	6	7	5
Garages	10	15	7	9	18	9	6
Gas/Mechanical	14	46	65	66	78	94	99
Generator	4	6	3	4	1	10	9
Mobile Homes	0	0	0	4	3	3	0
Modular Homes	0	0	0	2	1	0	0
New Homes	6	4	5	6	15	11	17
Oil Burner	0	2	3	0	1	0	0
Other/Misc.	2	2	3	0	0	5	17
Plumbing	20	28	8	14	22	17	22
Pools	1	2	3	3	6	8	3
Porches	7	7	1	5	0	3	1
Ramp	2	1	1	0	1	0	0
Renewal	0	0	0	0	0	5	2
Renovations	22	33	19	14	17	21	34
RV/Camping Permit	1	0	0	4	1	3	3
Sheds	5	3	3	6	6	2	3
Signs	15	10	5	4	6	12	8
Solar Array	6	6	7	5	8	8	7
<b>TOTAL</b>	<b>182</b>	<b>239</b>	<b>238</b>	<b>223</b>	<b>337</b>	<b>333</b>	<b>363</b>
REVENUE	\$47,214	\$32,593	\$27,935	\$32,593	\$40,571	\$45,371	\$51,724



## ***CAPITAL AREA MUTUAL AID FIRE COMPACT***

The 2021 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2021. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 148,595. The Equalized Property Valuation in the area we protect is over 18.4 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact continued to feel the impacts of the pandemic during 2021. Call volume increased in the fall as the pandemic spread. The pandemic limited our training opportunities, our ability to meet as a group and the ability of our vendors to complete projects.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

During 2020 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch (CAD) software with a new cloud-based CAD. At the end of 2021 our CAD vendor announced that they were unable to deliver us a working CAD and that they were suspending any further development of their product. We begin 2022 with another search for a CAD vendor that can meet our needs.

The 2021 Compact operating budget was \$ 1,369,319. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available.

During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and was expected to be completed during 2020. Work extended into the final weeks of 2021, due to delays caused by the pandemic. This grant funded project is now complete and we are awaiting the final reimbursement from the State.

The Compact and Hazmat Team have received over 3.65 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2021 efforts were made to secure funding for a Class B foam response unit and a supply of Class B foam for all Compact fire agencies. This would improve our ability to respond to flammable liquid fires. It would replace the legacy Class B foam that many agencies had. That foam has been determined to be an environmental and health hazard. The Compact applied for Directed Funding from the Federal Government through Senator Shaheen's office. We were not successful in acquiring those funds. A grant application was made to the 2022 Homeland SHSP program. We will find out in 2022 if we were successful with this application.

During 2021 several communications projects were undertaken. In cooperation with Lakes Region Mutual Fire Aid and the State of NH, our microwave link between Belknap Mountain and Mount Kearsarge was replaced with a more robust system. This should be more resistant to damage at these ice prone sites than our old system and it can carry more traffic allowing us to share this resource with the State & Lakes Region. The microwave link between Wolf Hill and Craney Hill was reprogrammed and relicensed to provide better



## ***CAPITAL AREA MUTUAL AID FIRE COMPACT (cont.)***

performance. The radio antenna on Gould Hill was relocated due to an expansion of that tower.

As Chief Coordinator, I responded to 611 incidents, a 12% increase over 2020. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2021 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Deputy Chief Ed Raymond, Warner  
Secretary, Chief Guy Newbery, Concord/Canterbury  
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee activities spent another year on hold due to the pandemic.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 17 hazmat incidents during 2021.

Please visit the Compact website at <https://www.capareafire.org/> for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Respectfully submitted,  
Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

## ***CAPITAL AREA MUTUAL AID FIRE COMPACT***

### **2020 Incidents vs. 2021 Incidents**

<b>ID#</b>	<b>Town</b>	<b>2020 Incidents</b>	<b>2021 Incidents</b>	<b>% Change</b>
50	Allenstown	821	816	-0.6
51	Boscawen	196	240	22.4
52	Bow	1,144	1,155	1.0
53	Canterbury	303	364	20.1
54	Chichester	463	541	16.8
55	Concord	8,869	9,715	9.5
56	Epsom	958	1,086	13.4
57	Dunbarton	227	240	5.7
58	Henniker	1,020	1,002	-1.8
59	Hillsboro (includes Windsor)	1,011	1,028	1.7
60	Hopkinton	1,199	1,404	17.1
61	Loudon	843	971	15.2
62	Pembroke	382	355	-7.1
63	Hooksett	2,256	2,583	14.5
64	Penacook RSQ	906	1,093	20.6
65	Webster	210	220	4.8
66	CNH Haz Mat	7	17	142.9
71	Northwood	624	715	14.6
72	Pittsfield	892	1,017	14.0
74	Salisbury	162	194	19.8
79	Tri-Town Ambulance	1,287	1,362	5.8
80	Warner	506	573	13.2
82	Bradford	230	215	-6.5
84	Deering	241	248	2.9
86	Washington	181	163	-9.9
89	Windsor	49	47	-4.1
		<b>24,938</b>	<b>27,317</b>	<b>9.5%</b>
CAPAREAC1	Chief Gilbert	547	611	11.7%

### **Additional Dispatch Center Activity**

Fire alarm systems placed out of, or in service for maintenance	5,264	5,446	3.5%
Inbound Telephone Calls	45,268	51,402	13.6%
Outbound Telephone Calls	7,926	8,175	3.1%



## ***CENTRAL NEW HAMPSHIRE REGIONAL PLANNING***

***28 Commercial Street, Suite 3, Concord, NH 03301  
(603)226-6020 [www.cnhrpc.org](http://www.cnhrpc.org)***

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. In 2021, Gary Sparks, Nancy Egner, and Susanne White (Alternate) were the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2021, CNHRPC undertook the following activities in Hillsborough and throughout the Central NH Region:

- Provided continued hazard mitigation plan development and implementation assistance in communities throughout the region. In 2021, staff worked to initiate the update of the Hillsborough Hazard Mitigation Plan with Hazard Mitigation Committee members.
- Initiated the development of the Regional Housing Needs Assessment that is scheduled to be completed in 2022 in coordination with the NH Office of Planning and Development and the other eight NH regional planning commissions.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2021, CNHRPC held five TAC meetings. The CNHRPC TAC participated in the development of the Long Range Transportation Plan and the update to the CNHRPC Transportation Improvement Program concurrently with the NHDOT 2023-2032 Ten Year Plan Update.
- Conducted over 200 state and local traffic counts throughout the region. In Hillsborough, CNHRPC collected traffic data at eighteen locations.
- Continued to lead on regional trails planning, particularly on rail trails and primary trail corridors that span the region and state, but also with municipal trail systems that span neighboring communities.
- Assisted the town and engineering consultant with the Transportation Alternatives Program project to construct sidewalks along NH Route 149 (Main Street).
- Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state using newly implemented Agile Mile transportation demand management (TDM) software.
- Maintained a Geographical Information Systems (GIS) database for the region and each CNHRPC community. CNHRPC is ready to serve a wide range of GIS services to member communities using this GIS data, software, and existing map templates. GIS data is obtained from a range of sources, or is developed by CNHRPC.
- For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.



## ***HILLSBOROUGH CONSERVATION COMMISSION***

2021 began with Covid-19 still impacting our daily lives. The Commission met virtually via Zoom until June when we resumed meeting in person.

During the first four months of the year, we met virtually with several companies to discuss the delineation and construction of our proposed Confluence Trail. This trail will be sited on conservation property located next to Shaw's on West Main Street and would wind its way to the confluence of the Contoocook and North Branch rivers. The different types of trails, the need for water crossings, wetlands delineation, boardwalks, accessibility and logistics were all discussed along with each company's potential for assisting in the planning and construction of the trail. We also have received assistance with trail construction from a volunteer. Several site walks have been done and this remains a work in progress.

We provided environmental feedback on several projects that came before the Planning and Select Boards. These included the proposed RV park on Carr Rd., the sale of the Black Pond Brook/Partners Farm property on Windsor Rd., the LJM site plan on Antrim Rd., the New England Diesel site plan on West Main St., Domino's site plan, Viotech's site plan and the Davison subdivision. We worked with the owners of Old Mill Farm to obtain ownership of land along Shedd Brook, expanding the total conservation land for that project to 86.5 acres. We also provided comment to the NH Department of Environmental Services on several wetland and shoreline permit applications.

We assisted Five Rivers Land Trust in evaluating five land conservation projects in Town. These projects came from landowners who had expressed an interest in conserving their land and were looking for guidance and assistance in doing so. We will continue to work with Five Rivers on projects in 2022.

We had planned to conduct a land conservation workshop but put that project on hold due to Covid-19. Look for information on a workshop in 2022.

We began the process of updating our website. A list of Useful Links was added that directs folks to important and interesting sites that pertain to land conservation, trails, educational opportunities, land conservation organizations, river and wildlife information, state and local forests, etc. We are also adding information on conservation easement properties here in town that folks may wish to visit and hike through. The first of these installments is up and talks about House Rock, a huge glacial erratic deposited during the last Ice Age. We are in the process of adding signage.

The annual monitoring of conservation easements was conducted on all properties with easements held by the Commission. No violations of easement conditions were noted.

New members are always welcome and we invite you to attend our meetings, held every second and fourth Tuesday of the month, at 7 PM. Meeting locations are posted with our agenda on our website at <https://www.town.hillsborough.nh.us/conservation-commission>.

Respectfully submitted,  
Richard Head  
Conservation Commission Chair

## ***EMERGENCY MANAGEMENT REPORT***

As we all know this has been another challenging year for us all with Covid-19 and now Omicron within the Fire/EMS, Emergency Management departments, within our community and worldwide. We continue to work with State and local officials for updated progress and much needed equipment to serve the citizens in a safe manner as well protect Fire/EMS personnel. If you experience any symptoms, please consider contacting your Doctor for testing. In addition, to get vaccinated and a booster shot. If you need more information, please go to the CDC website.

In October we had an evacuation drill with Elementary, Middle and High Schools and all students walked to a secure location with the assistance of School Staff, Hillsboro Police, Emergency Management and Hillsboro Fire/EMS as everything went off without any issues. Job well done by all! The Emergency Management Department Team diligently has been working with our schools and businesses to make sure that all safety aspects were followed to protect everyone.

**Town of Hillsborough, NH Hazard Mitigation Plan Update 2022:** The Board of Selectmen appointed a Hazard Mitigation Committee comprised of these individuals on behalf of their respective Departments, Boards or Committees who met between May 2021 through January 2022 to develop the **Hillsborough Hazard Mitigation Plan Update 2022**. The members included Mike Borden - Building Inspector/Acting Health Officer, Roland Bovio - Emergency Medical Technician, Dana Brien - Health Officer (former), Laura Buono - Town Administrator, Ernie Butler - Road Agent, Jim Card - Road Agent (former), Scott Murdough - Emergency Management Director, Robyn Payson - Town Planner, David Roarick - Police Chief, John Segedy - Conservation Commission Member, Chris Siege - Water and Sewer Commission, Kenny Stafford Jr. - Fire Chief and Ambulance Director, Susanne White - Planning Board Member, Scott Yeaton - Parks and Recreation Department/Light Equipment Operator.

The following Central NH Regional Planning Commission (CNHRPC) staff contributed to the development of the Hazard Mitigation Plan Update as well: Stephanie Alexander - CNHRPC Senior Planner, Matthew Baronas - CNHRPC Assistant Planner.

Several other Town-affiliated individuals or other agency representatives attended one or more Committee meetings and/or contributed information to the content of the Plan. Members of the public, (2), participated as fully appointed members in the Hazard Mitigation Committee meetings, Liz Gilboy - NH Homeland Security and Emergency Management Field Representative, Connor Jennings - Eversource Community Relations for Western New Hampshire, John Marcel - NH Homeland Security and Emergency Management State Hazard Mitigation Planner, Patricia Parenteau - Hillsborough-Deering School District Superintendent, and Marjorie Porter - New Hampshire State Representative.

I would like to thank the Town of Hillsborough for the opportunity to serve as your Emergency Management Director. You can follow us on our Facebook page under Hillsboro Emergency Management where you will find helpful posts, weather updates, school closings, etc. If you have any questions, concerns with regards to Emergency preparedness please visit the Emergency Management Link via Hillsborough website or call (603) 464-6411.

Respectfully submitted,  
Scott Murdough - Deputy Fire Chief/ Emergency Management Director





## ***FIRE DEPARTMENT EMERGENCY MEDICAL SERVICES***

The Hillsboro Fire Department and Emergency Medical Services was very busy during 2021. The department responded to 1,029 calls for service and 96 Life Safety inspections with a large increase in calls for service.

EMS ambulance coverage continues to be very busy and has continued to be a strange year for EMS around the world, we here at the department have had our share of abnormal. Covid-19 has changed the way we do things in EMS. Here at the department we have always tried to keep safety for our patients and staff number one. As the virus has evolved, we have done our very best to keep up, over the last few months it has been somewhat taxing on us, however we continue to prevail.

The fire department has and will continue to provide the best possible protection of life and property. As we continue to face challenges with the pandemic, as well as other emergencies, we here at the Fire and EMS department will also continue to evolve and train for the challenges that are ahead.

On behalf of the Chief Officers, Company Officers, and members, we would like to say it is an honor and privilege to serve the citizens of the town. Also, I would like to thank all the other town departments as well as taxpayers for their continued support. We all look forward to serving you in the coming year.

Respectfully submitted,  
Kenny Stafford, Jr. - Fire Chief  
Hillsboro Fire Department-Emergency Medical Services

# **FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT**

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

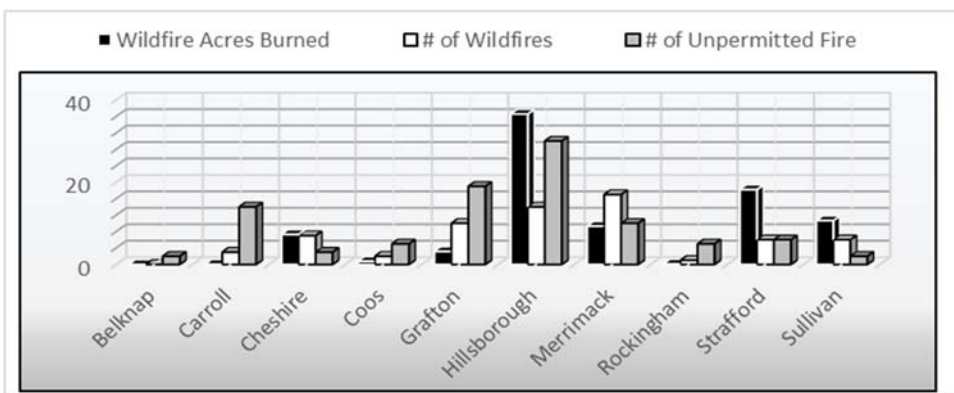
The long lasting drought effects in Coos County are showing some minor signs of improvement but a good portion of northern Coos remains in the abnormally dry category with the northeastern portion still remaining in moderate drought. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done.

**“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2022 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up to date information, follow us on Twitter and Instagram: **@NHForestRangers**

**2021 WILDLAND FIRE STATISTIC**  
(All fires reported as of December 01, 2021)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100

\*Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
1	81	25	0	7	1	4	2	41

\*Miscellaneous includes power lines, fireworks, electric fences, etc...

## ***FULLER PUBLIC LIBRARY REPORT***

The library has rebounded well from the Covid-19 shut down. We were able to re-open to the public in June of 2020 and have stayed open ever since. Patrons can still choose Porch Pick-Up for their library materials or come inside to browse. Computer use requires an appointment, due to the limited number of computers available and social distance spacing. Our Children's Room is also open for ½ hour appointments. The Trustees also agreed that our meeting space should be limited to 25 people.

We had many programs: Squam Lake Science Center, Mr. Aaron, Flex & Stretch (on going exercise program), Storytime, Summer Reading, Book Groups, What's Cooking (for teens), Knitting Group, Scrabble, How To's Day, a Concert, Radio Turns 100, Crafter's Corner, Comic Workshop, Beginner's Drawing, and Pie Crust Making.

We continued our very popular Storytime Videos with Ms. Laura and her husband Keith in the winter months, with over 1000 views! Make & Take kid craft kits were available on our porch, as well as mug cake kits and crafts for adults. These kits are so popular we continue them often.

Library patrons can use these passes: Museum of Fine Arts, McAuliffe Shepard Discovery Center, NH Telephone Museum, and Squam Lake Science Center (May-Nov).

Part 2 of the ceiling cleaning was completed using the remainder of Moose Plate grant funds as well as funds from the capital reserve fund. Stop in on a Saturday for a full building tour!

The Library received two grants: The first was an American Rescue Plan (ARPA) grant from the NH State Library and Institute of Museum and Library Sciences (IMLS) used to purchase rocking chairs for our porch, a convection oven for cooking programs, 4 Launchpads for kids to checkout, and funds towards our Kanopy service. The second, a technology grant, was from the New Hampshire Charitable Foundation's Bernice Clay Fund for Lifelong Learning that will allow us to replace outdated technology.

**THANK YOU:** There are so many people to thank, you have helped us in some way and we are very appreciative! The New Hampshire Council on the Arts, New Hampshire Charitable Foundation's Bernice Clay Fund for Lifelong Learning (technology grant), Keith Wing (story time and STEAM fun), Matt Gallo, Larry Schwartz, Louise Clark, Gayle Eastley, Skip Hustis, Franz and Jodi Shattuck, Kay and Steve Bennett, Hightide Take Out, Phil Daley, Melinda Gehris, Jeanne LaPointe, Janet Byron, The Messenger, Nancy Shee with the Concord Monitor, the Hoegen family, Joe Solomon and Rhoda Ross, Harmony Lodge of Hillsborough, and the MANY donations of books and items for our Annual Raffle. I apologize if I have forgotten anyone. Special thanks to our patrons for their support, special treats, and for making us smile, to the Fuller Library staff for always going above and beyond every day, and to the Board of Trustees for their support.

**BOARD OF TRUSTEES:** Phil Daley - Chairperson; Robert Woolner - Secretary; Norma Hubbard - Treasurer; Melinda Gehris; Helen Cole; and alternates Riché Colcombe and Brecca Fithen.

### **2021 STATS:**

Titles in the collection: 32,204

Number of registered patrons: 2,822; NEW in 2021: 187

Number of items borrowed: 15,280

Number of items borrowed from other libraries: 1,085

Number of items loaned to other libraries: 414

Total audiobooks downloaded: 3,786

Titles added: 945

Titles deleted: 615

Total ebooks downloaded: 1,908

Total emagazines: 107

Internet usage: 430

Respectfully submitted,  
Samantha Gallo, Director

## GRAPEVINE FAMILY RESOURCE CENTER



The Grapevine's Mission is to promote family and community health and well-being through education, support and the sharing of resources. The Grapevine has served our community for over 25 years and remains committed to seeking new program and resource opportunities, responding to the ongoing needs of the community and keeping its doors and programs open to all, regardless of financial need.

From July 1, 2020 to June 30, 2021, The Grapevine served **1,266** children, youth and adults at the center and in the community including **185\*** residents of Hillsborough.

In direct service to the people of Hillsborough:

**Basic Needs** - This past year we provided emergency basic needs assistance to 13 Hillsborough families totaling \$1,195 in funding, which consisted of grocery, gas and diaper purchases as well as emergency bill payments. We also used \$550 in funding to purchase snow boots and winter gear for children in need at Hillsborough/Deering elementary school.

**Kinship Supports for Relative Caregivers** – This past year we supported Hillsborough kinship families (grandparents caring for their grandchildren) with home visits and check ins and distributed \$1,740 in funds for grocery, gas, clothing and emergency bill payments.

**Parent and Family Supports** – This past year we served 19 Hillsborough families with intensive Home Visiting and Case Management Support. We also continue to offer twice weekly Hillsborough based Parent Child Playgroups outdoors at Grimes Field and indoors in partnership with Valley Bible Church and served 24 families through these programs. These are popular, well attended programs in the community.

**Economic Self Sufficiency** - For the past four years, we have connected our volunteer Larry Schwartz with the Fuller Public Library to offer a free tax preparation program for Hillsborough and area residents throughout tax season. We served 44 low to moderate income Hillsborough residents through this program in 2021, helping many claim the Earned Income Tax Credit. Larry also offers free budgeting and financial planning assistance.

**Community Connection** - The Grapevine convenes the Hillsborough resource meetings with a number of Hillsborough and area service organizations including Town Welfare, school district administration, police, mental health agencies such as Riverbend, Catholic Charities, Hillsborough Adult Ed, Faith based organizations and Head Start. The goal of these meetings is to collaborate, share information and improve and better align our efforts to serve the people of Hillsborough and surrounding communities.

We are grateful to the Town of Hillsborough for the funding support provided to The Grapevine.

*\*Please note FY 2020-21 statistics collection was impacted by COVID 19 related changes and is likely an underrepresentation of actual numbers served.*

## ***GREATER HILLSBOROUGH SENIOR SERVICES***

After the unpredictable year of 2020, not being able to offer services to our seniors because of Covid-19, the Board of Directors was able to meet again in February 2021 to start plans for offering safe events and activities for our seniors.

We are able to again provide monthly grocery shopping trips to Warner for those without transportation. We are able to again provide armchair Yoga for those who need this activity to remain more mobile. Towards the fall, we offered a couple of our big bus trips which was again a filled bus and received rave reviews from those who attended.

New in 2021, was a combining of our crafts group with the Fuller Library and creation of a joint effort in having people attend that enjoy crafting with “Crafter’s Corner” and “How to Day”. So GHSS and Fuller Library share in the efforts, and it has been a hit.

Also, GHSS has helped the Community Building committee in support of their efforts to raise funds for that project. We have provided volunteers and support for their activities. Our hope is that someday this will become a reality so we’ll have a place with a commercial kitchen where we can meet and offer our luncheons and other activities.

GHSS also supplied a bus and driver for History Alive which was appreciated by the History Alive Committee.

We look forward to being involved with Hillsborough’s 250<sup>th</sup> year of events and are on the agenda for a couple of months doing something to support this effort. One of the things we looked at for 2022 was the upcoming parade and how to make an impact there. We contacted many of the towns whose residents come to our activities and asked for who holds their Boston Post Cane. We found some towns had them and knew who held their canes and other towns either had lost their canes or forgot who held them. This led to many towns finding their canes and again instituting the honor for current residents. For three towns who had never been given a Boston Post Cane, GHSS obtained some nice canes, had them engraved with “Greater Hillsborough Senior Services, Older Resident Honor” to hold in their towns on display while awarding their oldest resident of the town with a certificate of honor. These towns were thrilled to have this opportunity and appreciated our thinking of them in this way. We will honor these towns and their honorees at the 250<sup>th</sup> Parade. Watch for us and applaud if you agree.

We look forward to 2022 with some of our old activities and some new ones being offered. We have an active and interested Board of Directors who are eager to help and serve. Thank you to the Town for your continued support.

Respectfully submitted,  
Marianne Hammond, Chair of GHSS Board

## **GREATER HILLSBOROUGH SENIOR SERVICES**

	<b>Revenues</b>	<b>Expenses</b>	
<b>Beginning Balance 1/1/21</b>			<b>\$ 10,794.82</b>
<b>Income:</b>			
Donations	\$ 849.93		
Grant(s)	\$ 2,000.00		
Town of Deering	\$ 2,500.00		
Town of Hillsborough	\$ 9,000.00		
North American Commission	\$ 194.00		
Luncheon Receipts	\$ 165.00		
Large Bus Excursion Receipts	\$ 3,050.00		
Bus Trip Receipts	\$ 166.00		
Other Activity Receipts	\$ 414.00		
<b>Expenses:</b>			
Office Expenses (includes Newsletter)		\$ 1,828.51	
Luncheon Expenses		\$ 39.00	
Advertising (Sign @ Shaws)		\$ 360.00	
Bus Trip Expenses		\$ 7,474.72	
Bus Maintenance/Repair/Insurance/Etc.		\$ 3,489.99	
General Liability Insurance		\$ 735.00	
Rent(s)		\$ 990.00	
Totals	\$ 18,338.93	\$ 14,917.22	
Sub Total			\$ 3,421.71
<b>Ending Balance 12/31/21</b>			<b>\$ 14,216.53</b>
<b>Bus for Us Reserve Account</b>			
Beginning Balance 1/1/21			<b>\$ 10,063.49</b>
Donations	\$ 120.00		
Interest Income	\$ 8.83		
TD Bank Affinity Program	\$ 3,898.97		
<b>Total Income</b>			<b>\$ 4,027.80</b>
<b>Ending Balance 12/31/21</b>			<b>\$ 14,091.29</b>

## ***HIGHWAY DEPARTMENT REPORT***

Hello Citizens!

2021 was another busy year for the Highway Department. Spring saw the crew cleaning up after another busy winter. There was sand to be swept up and cross walks and parking spots to be painted. Spring also brings the grader out with around 40 miles of gravel roads to be graded and raked so dust control can be applied.

This leads to the screening of 5,000 yards of sand to be used during winter. We also built an extension onto the parking lot at the Town offices with a newly paved sidewalk and safety rails around the parking lot, it looks real nice!

Summer also saw the reclamation of Jones Road from Bible Hill Road to Center Road. Along with reclaiming comes 3,800 feet of under drain with about 20 new catch basins to channel water run-off. There were rocks blasted and cross culverts added to help with road drainage. Thank you! To the motoring public for your patience and understanding during the many road closures. A base coat of asphalt was applied with final coat to be put on in 2022.

Lastly, September 13, 2021 saw the retirement of Road Agent Bill Goss after 43 years with the Town. Bill will be missed.

As always, if you have any questions or comments, please call 603-464-7986.

Respectfully submitted,  
Hillsborough Highway Department



## ***HISTORIC DISTRICT COMMISSION REPORT***

After a quiet year in 2020, the Commission took on several projects this past year. We began meeting in the Clubhouse as soon as the weather allowed. For the winter months, we meet in Town Hall. All are welcome to attend.

The new families who moved into the Historic District in 2020 have become involved in District activities. Deanna Neal is now the Chair of the Commission. Her children often accompany her to our meetings, making them much livelier! Mike Grant and Marilyn Deans attend our meeting and have taken an active part in preserving the character of the District.

This year new members joined the Commission. Deanna Neal is our Chair and Pat Bradley our Vice-Chair. While Pat doesn't live in the District, she has been active in District activities, and throughout Hillsborough for many years. Jay Emmert is our current longest-serving member. And I remain on the Commission, now as the Planning Board representative. Laura Buono is currently the Ex-Officio member on behalf of the Board of Selectmen.

In 2020 we completed the process of drafting, editing, and approving the Historic District Commission Rules of Procedure. With their adoption in September 2020, we turned our attention to drafting updated regulations. The Commission has held several meetings seeking public input on potential regulations. The Commission now turns to drafting those regulations and proceeding to work to have them adopted. Once the Regulations are complete, we will collaborate with the Planning Board to have them incorporated into the Historic District Ordinance and turn to completing the accompanying Guidelines for residents to reference when planning exterior changes to their home or property.

The Commission reviewed several applications from residents this year, including the Neals who are installing solar panels on their property.

Many of you attended History Alive! in August. Despite a hurricane on the second day, the event was very well attended. We are grateful to the wonderful volunteers who gave their time to make it happen.

We look forward to seeing you in the Center for events celebrating Hillsborough's 250<sup>th</sup> Anniversary this year, including History Alive! the third weekend in August.

Respectfully submitted,  
Melinda Gehris  
Hillsborough Historic District Commission

## ***KEMP PARK COMMITTEE REPORT***

During the Town Charette a couple of years ago, Kemp Park was described as a diamond in the rough and those in attendance brought forward a vision of the Park that we've been working to accomplish since then.

If you're not familiar with the Park, it is located on Water Street and holds much historic value for the community. It was where many local, state, and national leaders came together to celebrate the nomination of Franklin Pierce as President in 1852. The stone oven, which was constructed to roast the pig for that occasion, has already been restored after being destroyed in a hurricane in 1938. The Town built a viewing garage a few years ago that displays two antique trucks which we hope to restore in the future. The site also has a cider mill and what is known as the Hanson House.

The Committee has been gathering pricing for the residing and renovation of the cider mill and cottage. With the assistance of the Highway Department, various dead trees around the outside of the park were removed this year.

Plans for 2022 include installing the bandstand/gazebo in the Spring which the Masons generously donated and having the necessary work done on the cider mill and Hanson House. We'll hopefully be able to have the parking area, which will be in the lot abutting the park, cleared and graveled as well. Future plans include planting shrubbery around the outskirt of the park as well as grassing the ground.

We currently have an opening on our Committee so if you have an interest in being part of bringing Kemp Park to life, please contact the Town Administrator at [Laura@Hillsboroughnh.net](mailto:Laura@Hillsboroughnh.net).

Respectfully submitted,  
Larry Abbott  
Kelly D'Errico  
Meg Curtis-Sauer  
Ernie Butler  
Laura Buono  
Dave Rogers (past member)



*Small Town Big Future*  
**Hillsborough**  
NEW HAMPSHIRE

## ***DEPARTMENT OF LAND USE AND ECONOMIC DEVELOPMENT***

2021 proved to be a very busy year for the Planning Board. They began the year by continuing to hold meetings virtually using the GoToMeeting and Zoom platforms. This lasted through the first meeting in June. The Board resumed in person meetings at their meeting of June 16<sup>th</sup>.

This year the Planning Board held 24 meetings and went on 6 Site Walks. They heard 7 Site Plan Review applications, 3 Changes of Use, 2 Lot Line Adjustments, 3 Subdivisions, 1 Site Plan Amendment, 1 Subdivision Amendment and 1 Partial Revocation of a Subdivision.

One of the highlights of the year is the new Domino's Pizza restaurant that was approved and expected to break ground in 2022.

In light of the Planning Board's busy schedule, only two Zoning Amendments are being brought forward this year.

The first is to include and permit Electric Vehicle Charging Stations and the second is to extend the 229-32-Dimensional Standards exemption to properties in all zones in existence prior to March 8, 1977.

Currently, non-conforming lots located in the Commercial and Central Business District are left out of this exemption. We are also looking to extend the exemption to new lots that have been created by the merging of two or more pre-March 8, 1977 lots that still do not conform to district lot and area requirements.

Goals for 2022 include the development of a Dark Skies Ordinance that will move Hillsborough toward being the first Dark Skies Community in New Hampshire, the creation of a new mixed use Gateway Zone and the development of a Wetlands Ordinance. The Board is undertaking these tasks with the intention of bringing them to the voters in 2023. The Planning Board will also be reviewing and updating the Site Plan and Subdivision regulations.

The Economic Development Commission has resumed regular meetings and is currently focusing on a grant by T-Mobile that will award up to \$50,000 to towns with revitalization projects. The Commission intends to submit the application in the spring.

I encourage those with any interest in participating on any of our land use boards or committees. Please contact me if you have any suggestions for or interest in upcoming projects. I encourage anyone who has questions to please e-mail, call or stop by my office at 27 School Street, Monday - Thursday from 9:00 am to 3:00 pm, Fridays by appointment.

Respectfully submitted,  
Robyn L. Payson  
Planning Director  
Direct Line-603 464-7971 E-mail - [robyn@hillsboroughnh.net](mailto:robyn@hillsboroughnh.net)

# ***PROPOSED ZONING CHANGES***

## **Warrant Articles for Town Meeting 2022**

### **Warrant Article I**

#### **Amend Article III Use Districts section 229-21 Dimensional Standards**

##### **Purpose:**

The purpose of this article is to extend the Lot Area and Frontage exemption for lots in existence prior to March 8, 1977 to all zoning districts and to those lots in existence prior to March 8, 1977 that have been merged, but are still non-conforming.

##### **Article will read:**

To see if the town will vote to amend Article III Use Districts section 229:21 Dimensional Standards with the following language:

##### **Original Language**

###### **§229-21 Dimensional Standards**

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks, coverage and building height in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right of way. In the Rural District, Village Residential District, Emerald Lake Village Residential District, Lower Village Residential District, and in the Residential District, lots in existence prior to March 8, 1977, are exempt from the provisions of Tables 1 and 2.

##### **Amended Language**

###### **§229-21 Dimensional Standards**

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks, coverage and building height in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right of way. **Lots in existence prior to March 8, 1977, and newer lots created by the voluntary merger (pursuant to RSA 674:39-a) of lots, all of which were in existence prior to March 8, 1977, shall be exempt from the provisions of Tables 1 and 2.**

### **Warrant Article II**

#### **Amend Article II General Provisions Section 229-6 Definitions and Word Usage**

##### **Purpose:**

The purpose of this article is to add the definition of Electric Vehicle Charging Stations to Article II General Provisions Section 229-6 Definitions and Word Usage and add such Charging Stations to the Table 4 Chart of Uses as a Permitted use in the Commercial and Central Business Districts and a use allowed by Special Exception in the Village Residential District.

##### **Article will read:**

To see if the town will vote add the definition of Electric Vehicle Charging Stations to Article II General Provisions Section 229-6 Definitions and Word Usage and add such Charging Stations to the Table 4 Chart of Uses as a Permitted use in the Commercial and Central Business Districts and by Special Exception in the Village Residential District.

**Section 229-6: Electric Vehicle Charging Stations** - Shall be as defined and regulated in RSA 236:132-134.

**Table 4: Electric Vehicle Charging Stations: Permitted** - Commercial, Central Business District **Special Exception** - Village Residential District

# ***PROPOSED ZONING CHANGES***

## **Changes shown within the Zoning Ordinance**

- A) Dwelling, Two Unit: (including duplex) A single building situated on a single lot having two dwelling units which are either attached side-by-side, through the use of a common party wall, or stacked with one dwelling unit over the other.
- B) Dwelling, 3 and 4 Unit: Any building or structure located on a single lot containing three or four dwelling units.
- C) Dwelling, More Than 4 Units- Any building or structure located on a single lot containing more than four dwelling units

**DWELLING** - A building used for living quarters, but not including mobile homes, trailers of any kind, hotels, motels, lodging houses, institutional homes, residential clubs, tourist camps, cabins, or other commercial accommodations offered for occupancy.

**EASEMENT** - A right of use over the property of another

**ELECTRICAL VEHICLE CHARGING STATION - Shall be as defined and regulated in RSA 236:132-134**

**Table 4: Electric Vehicle Charging Stations: Permitted-Commercial, Central Business District Special Exception-Village Residential District**

**FARM** -Shall be as defined in RSA 21:34-a I [Added ATM 3-15-2017 ART.1]

**FARMERS' MARKET** --Shall have the same meaning as defined in RSA 21:34-aV The term “farmers’ market” means an event or series of events at which 2 or more vendors of agricultural commodities gather for purposes of offering for sale such commodities to the public. Commodities offered for sale must include, but are not limited to, products of agriculture, as defined in paragraphs I-IV. “Farmers’ market” shall not include any event held upon any premises owned, leased, or otherwise controlled by any individual vendor selling therein.

**FLEA MARKET**-- An outdoor sale at which new or secondhand articles are sold. [Amended by the ATM 3-12-1991 by Art. 2]

**FRONTAGE**- That side of a lot abutting on a street and ordinarily regarded as the front of the lot. For a corner lot, half of the curve of the radius may be included in frontage.

**FUNERAL HOME**-- A building used for preparation of the deceased for burial, for display of the deceased and for ceremonies connected therewith before burial or cremation. A Funeral Home may contain a crematory as an accessory use only in a district in which a crematory is either a permitted use or a use permitted only by special exception.

## **§ 229-20. Commercial District**

- A. Permitted uses: In the Commercial District, permitted uses are indicated in Table 4 – Chart of Uses.
- B. Uses permitted only by special exception. In the Commercial District, uses permitted by special exception granted by the Board of Adjustment pursuant to § 229-51 are indicated in Table 4 – Chart of Uses.

## ***PROPOSED ZONING CHANGES***

### **§ 229-20.1. Central Business District**

- A. Permitted uses: In the Central Business District, permitted uses are indicated in Table 4 – Chart of Uses.
- B. Uses permitted only by special exception. In the Central Business District, uses permitted by special exception granted by the Board of Adjustment pursuant to § 229-51 are indicated in Table 4 – Chart of Uses.
- C. Provisions: Refuse storage. Refuse must be stored in enclosed containers which shall be located to the rear of the building and shall be completely screened from public view in order to prevent blight and to protect against noxious odors.
- D. Parking: All applications for a change of use must demonstrate to the Planning Board that there is adequate parking for the proposed use; this can be demonstrated with on-site or nearby off-site parking, through reasonable shared parking arrangements, through available on-street parking, or a combination thereof.

### **§229-21 Dimensional Standards [Amended 3-11-2003 ATM by Art 5;3-8-2005 ATM by Art 4; 3-14-2006**

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks, coverage and building height in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right of way. ~~In the Rural District, Village Residential District, Emerald Lake Village Residential District, Lower Village Residential District, and in the Residential District, lots in existence prior to March 8, 1977, are exempt from the provisions of Tables 1 and 2.~~ **Lots in existence prior to March 8, 1977, and newer lots created by the voluntary merger (pursuant to RSA 674:39-a) of lots, all of which were in existence prior to March 8, 1977, shall be exempt from the provisions of Tables 1 and 2.**

# PROPOSED ZONING CHANGES

Table 4—Chart of Uses

P=Permitted Use S= Permitted by Special Exception C= Permitted as a Conditional Use (#) See Notes

Attachment 4:2

Zoning Districts-Commercial Uses								
Use	Rural	Residential	Village Residential	Emerald Lake Village Residential	Historic District	Lower Village Residential	Commercial	Central Business District
Auction House	S				S(#)		P	S
Bar							P	P
Camp, Recreational	S							
Campground	S	S						
Commercial Storage Facility							P	S
Convenience Store							P	S
Crematory	S						S	
Drive Through Facility							P	S
Dry Cleaner							P	S
Electric Vehicle Charging Station			S				P	P
Farmer's Market	S				P (#)		P	P
Funeral Home							P	P
Garden/Farm Supply or Nursery	S						P	
Home Business	P	P	P	P	P(#)	P	(1)	(1)
Hotel/Motel							P	P





## ***POLICE DEPARTMENT REPORT***

2021 was a year that the Hillsboro Police Department spent considerable time trying to catch up from the previous year. Due to the pandemic and its associated shutdowns, the year 2020 caused a backlog of everything from trials to training. We did a fair job at getting back up to speed, hampered only by the flurry of Covid related staffing shortages due to exposures and diagnosis of Covid. All members of the department have recovered and are back at work.

Regarding staff, we have had the following changes:

Sgt. Chris Parsons was promoted to Lieutenant.

Lt. Derek Brown retired. We wish him well in his future endeavors!

Officer Chris McGillicuddy was promoted to Sergeant.

Elizabeth Hendrickson resigned from dispatch.

Madison Jones was hired as a dispatcher.

Hillsboro Police facilitated and hosted a 240+ hour basic narcotics detection school for three Police K9 teams from NH. Sgt Hodgen, our HPD K9 Handler, also serves as a regional K9 trainer and instructor and lead the class as they learned to detect narcotic odors.

We are proud to say that Sgt. Hodgen and K9 Gibbs earned the overall top place award out of 28 teams while recertifying with the United States Police Canine Association. They also won the first-place award for the Obedience and Suspect Apprehension phases.

Three officers from Hillsboro PD were presented with awards during McDonald's Honoring Excellence in Law Enforcement. Those officers were: Detective Sergeant Chris McGillicuddy, Officer Danielle Normand, and Officer William Bannister.

Detective Sergeant Christopher McGillicuddy

On January 7th, 2021, Detective Sergeant McGillicuddy responded to a barking dog complaint at a residence in Emerald Lake. On scene, Sgt. McGillicuddy located a child under two years old and a bloodied elderly female, lying in the snow-covered yard, with temperatures in the 20's, in a catatonic state, suffering from an advanced stage of hypothermia. Sgt. McGillicuddy quickly carried the child to his warm cruiser and covered her with jackets. If not for the swift actions he took requesting medical personnel and rushing the toddler to warmth, EMS indicated the survival of the child would not have been as certain.

Officer William Bannister

Officer Bannister continues to give back to his community on a regular basis. Officer Bannister currently serves with the Air Force and has been for the last 14 years. Officer Bannister went above and beyond for his community when he helped a homeless family in need of shelter by purchasing a tent for them to live in and getting them a gift card to Shaw's.

Officer Danielle Normand

Officer Normand is playing baseball again this year for CHAD. She will be participating in her 9th year of the Battle of the Badges game. To date, this game has raised over \$700,000 for the Children's Hospital at Dartmouth during Officer Normand's tenure.



## ***POLICE DEPARTMENT REPORT***

We are proud of our officers who go above and beyond on a daily basis and appreciate the recognition awarded to them.

Early in the year we launched a new website that gives citizens who use social networks and mobile devices an easier, more effective way to help fight crime and stay informed. The new Hillsboro Police Department website was developed in partnership with CRIMEWATCH Technologies and is part of the CRIMEWATCH Network. This online tool gives the public direct access to crime and public safety-related information happening in their community including crime mapping.

In the Communications Center we replaced the 15-year-old carpet and replaced and updated most of the wiring. The walls also received a much-needed new coat of paint.

We took delivery of our first hybrid cruiser around June. As expected, it appears that there is a gas savings. I will have more data to report once it has been in service longer.

This year we were short-staffed in Patrol and Communications due to leaves and personnel out with Covid related issues. It made it a challenging year; however, the staff always made personal sacrifices and pulled together to make it a successful one. I am incredibly proud of each person that works for the Police Department, and I thank them for their efforts and dedication. Our personnel are indeed our best asset!

In closing, if there is anything you feel that the Hillsboro Police could assist you with, areas we should improve on, or just have general questions, do not hesitate to call or stop by and see me. Again, it is an honor to serve you, and I thank you for your continued support.

Respectfully submitted,  
David Roarick  
Police Chief

Below is a fraction of the calls that the department is involved in. Please do not hesitate to call if you need further statistical information or have questions.

Phone calls handled by Dispatch	30,408
911 Calls	1,199
Police incidents Dispatched	19,399



## POLICE DEPARTMENT REPORT

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2021	1												1
	2020						1							1
	Pct	n/a					n/a							0%
Forcible Rape	2021								1			1		2
	2020						2	1		1				4
	Pct						n/a	n/a	n/a	n/a		n/a		-50%
Sexual Assault with an Object	2021			1	1									2
	2020													
	Pct			n/a	n/a									n/a
Forcible Fondling	2021	2	1			2		3			2			10
	2020	2	1				1	1			1			6
	Pct	0%	0%			n/a	n/a	+200%			+100%			+67%
Aggravated Assault	2021		1				1							2
	2020	1					1	3				1		6
	Pct	n/a	n/a				0%	n/a				n/a		-67%
Simple Assault	2021	6	8	4	3	11	4	7	6	9	8	2	17	85
	2020	7	6	4	5	3	6	7	4	8	6	12	5	73
	Pct	-14%	+33%	0%	-40%	+267%	-33%	0%	+50%	+13%	+33%	-83%	+240%	+16%
Intimidation	2021	3	6	3	6	10	3	2	1	2	4	4	5	49
	2020	5	2	8	5	5	2	1		1	1	5	3	38
	Pct	-40%	+200%	-63%	+20%	+100%	+50%	+100%	n/a	+100%	+300%	-20%	+67%	+29%
Incest	2021				2						1			3
	2020						2							2
	Pct				n/a		n/a				n/a			+50%
Total Crimes Against Persons	2021	12	16	8	12	23	8	12	8	11	15	7	22	154
	2020	15	9	12	10	8	15	13	4	10	8	18	8	130
	Pct	-20%	+78%	-33%	+20%	+188%	-47%	-8%	+100%	+10%	+88%	-61%	+175%	+18%



## POLICE DEPARTMENT REPORT

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2021													
	2020	1											1	2
	Pct	n/a											n/a	n/a
Arson	2021					1								1
	2020													
	Pct					n/a								n/a
Burglary/ Breaking and Entering	2021		1		1				1	1				4
	2020		1		1	3	2		1	2	3	1		14
	Pct		0%		0%	n/a	n/a		0%	-50%	n/a	n/a		-71%
Extortion/ Blackmail	2021				1	1								2
	2020													
	Pct				n/a	n/a								n/a
Larceny (shoplifting)	2021						4		1					5
	2020	1	3	1						1				6
	Pct	n/a	n/a	n/a			n/a		n/a	n/a				-17%
Larceny (from building)	2021					2		1		1			1	5
	2020	3		2	1	4	2			1		2	1	16
	Pct	n/a		n/a	n/a	-50%	n/a	n/a		0%		n/a	0%	-69%
Larceny (from motor vehicles)	2021							1		1	1			3
	2020			1			1	2		2				6
	Pct			n/a			n/a	-50%		-50%	n/a			-50%
Larceny (of motor vehicle parts)	2021			2						1				3
	2020				2									2
	Pct			n/a	n/a					n/a				+50%
Larceny (all other)	2021		2	1	1	2	1		4	3	3		2	19
	2020	2	1	2	2	4		2	1	1	1			16
	Pct	n/a	+100%	-50%	-50%	-50%	n/a	n/a	+300%	+200%	+200%		n/a	+19%
Motor Vehicle Theft	2021		1						3				1	5
	2020			2				1		1	2		1	7
	Pct		n/a	n/a				n/a	n/a	n/a	n/a		0%	-29%
Counterfeit/ Forgery	2021					1	2		1			2	1	7
	2020		1							1	1			3
	Pct		n/a			n/a	n/a		n/a	n/a	n/a	n/a	n/a	+133%
Fraud (false pretense; swindle)	2021				1		1	2	1	1	2	2		10
	2020	2	3			1	1	1		2	3	1		14
	Pct	n/a	n/a		n/a	n/a	0%	+100%	n/a	-50%	-33%	+100%		-29%



## POLICE DEPARTMENT REPORT

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (credit/debit card; ATM)	2021		1		2							1		4
	2020				1						1	1	2	5
	Pct		n/a		+100%						n/a	0%	n/a	-20%
Fraud (impersonation)	2021				2				2		1	1		6
	2020			1					1					2
	Pct			n/a	n/a				+100%		n/a	n/a		+200%
Fraud (wire)	2021		1		1									2
	2020											2		2
	Pct		n/a		n/a							n/a		0%
Stolen Property	2021			1	1									2
	2020								1					1
	Pct			n/a	n/a				n/a					+100%
Destruction of Property/ Vandalism	2021	5	1	3	3	2	7	7	2	4	4	4	1	43
	2020	3	5	3	4	5	3	7	4	5	2	2		43
	Pct	+67%	-80%	0%	-25%	-60%	+133%	0%	-50%	-20%	+100%	+100%	n/a	0%
Total Crimes Against Property	2021	5	7	7	13	9	15	11	15	12	11	10	6	121
	2020	12	14	12	11	17	9	13	8	16	13	9	5	139
	Pct	-58%	-50%	-42%	+18%	-47%	+67%	-15%	+88%	-25%	-15%	+11%	+20%	-13%

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2021	10	6	8	14	13	11	7	12	13	8	6	15	123
	2020	7	9	8	4	8	12	11	13	15	8	8	10	113
	Pct	+43%	-33%	0%	+250%	+63%	-8%	-36%	-8%	-13%	0%	-25%	+50%	+9%
Pornography/ Obscene Material	2021	1	1	3	1	2	3	1	1	1	3		1	18
	2020	2	1					2			2		2	9
	Pct	-50%	0%	n/a	n/a	n/a	n/a	-50%	n/a	n/a	+50%		-50%	+100%
Weapon Law Violations	2021	1					1	2	3		1	1	5	14
	2020		2		1		2		2					7
	Pct	n/a	n/a		n/a		-50%	n/a	+50%		n/a	n/a	n/a	+100%
Total Crimes Against Society	2021	12	7	11	15	15	15	10	16	14	12	7	21	155
	2020	9	12	8	5	8	14	13	15	15	10	8	12	129
	Pct	+33%	-42%	+38%	+200%	+88%	+7%	-23%	+7%	-7%	+20%	-13%	+75%	+20%



# POLICE DEPARTMENT REPORT

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2021				1				1			2		4
	2020											1		1
	Pct				n/a				n/a			+100%		+300%
Curfew/Loitering/ Vagrancy	2021													
	2020								1	1	1			3
	Pct								n/a	n/a	n/a			n/a
Disorderly Conduct	2021	1		1	1	3	2	3	3	4		3		21
	2020	3	2		1	1	1	1			1	1	2	13
	Pct	-67%	n/a	n/a	0%	+200%	+100%	+200%	n/a	n/a	n/a	+200%	n/a	+62%
Driving under Influence	2021	6	3	2	6	3	4	6	2	1	11	1	1	46
	2020	7	2	3	1	2	12	7	5	7	4	3	8	61
	Pct	-14%	+50%	-33%	+500%	+50%	-67%	-14%	-60%	-86%	+175%	-67%	-88%	-25%
Drunkenness	2021	4	1		1	14			2		1	1	1	25
	2020	2	3		1		3	5	1	4			2	21
	Pct	+100%	-67%		0%	n/a	n/a	n/a	+100%	n/a	n/a	n/a	-50%	+19%
Family Non Violent Offenses	2021	1				1		1	1		1		2	7
	2020			1			1	2				2	2	8
	Pct	n/a		n/a		n/a	n/a	-50%	n/a		n/a	n/a	0%	-13%
Liquor Law Violations	2021	2	1	4	4	1	3		8	1	3	2		29
	2020	1	1	4			2		1	5	2		1	17
	Pct	+100%	0%	0%	n/a	n/a	+50%		+700%	-80%	+50%	n/a	n/a	+71%
Runaways (under 18yr old)	2021						1	1				1		3
	2020									1				1
	Pct						n/a	n/a		n/a		n/a		+200%
Trespass of Real Property	2021		2	1		2	2	3	1	3		2	1	17
	2020		3	2	1	7	3	3	2	9	1	6		37
	Pct		-33%	-50%	n/a	-71%	-33%	0%	-50%	-67%	n/a	-67%	n/a	-54%
All Other Offenses	2021	12	12	8	15	19	10	13	11	17	16	12	20	165
	2020	8	10	9	7	5	9	19	9	20	8	13	11	128
	Pct	+50%	+20%	-11%	+114%	+280%	+11%	-32%	+22%	-15%	+100%	-8%	+82%	+29%
Total Group B Crimes	2021	26	19	16	28	43	22	27	29	26	32	24	25	317
	2020	21	21	19	11	15	31	37	19	47	17	26	26	290
	Pct	+24%	-10%	-16%	+155%	+187%	-29%	-27%	+53%	-45%	+88%	-8%	-4%	+9%

## ***PROJECT LIFT REPORT***

Project LIFT’s mission is to provide adult education and workforce preparation activities to adults in Hillsborough and surrounding communities. Our vision is to improve the socioeconomic status of adults through supporting and encouraging education, employment, life-long learning, and civic involvement.

### Adult Education

In 2021 we provided adult education services to 32 individuals in the areas of basic academic skills improvement, high school equivalency test preparation, and learning English. Two students achieved their high school equivalency certificate and 22 students improved their skills.

### Workforce Preparation

2021 marked a full year of our participation in the Propagating Promising Practices for Literacy and Workforce Development at Libraries project. Through the Learning Lounge that we piloted for this project, we provided 39 individuals with assistance with workforce preparation activities in the areas of career counseling, writing resumes, using technology and applications, applying for college or training programs, completing on-line job applications, and connecting with local resources.

### **Individuals Served by Town**

<b>Town</b>	<b>No. Students</b>	<b>%</b>
Antrim	2	2.8
Bradford	2	2.8
Deering	9	12.7
Francistown	1	1.4
Greenfield	1	1.4
Hillsborough	35	49.3
Hancock	1	1.4
Henniker	5	7
Keene	1	1.4
Peterborough	2	2.8
Washington	5	7
Unknown	7	9.9
<b>Total</b>	<b>71</b>	<b>100</b>

### **Funding Sources**

Individual Donations	\$ 61	0.20%
Business	\$ 3,000	9.00%
Community Organizations	\$ 540	1.60%
Grants	\$ 8,900	26.60%
Earned Income	\$ 4,829	14.40%
Town Contributions	\$ 15,200	45.50%
Refund	\$ 891	2.70%
<b>Total</b>	<b>\$ 33,421</b>	<b>100%</b>

### Funding

Project LIFT is a self-funded, nonprofit, volunteer-based organization. We rely on grants and the generosity of the communities that we serve. Donations are always gratefully accepted!

### Volunteers

From tutoring to technical support, volunteers are the heart of our organization. This year, 8 new volunteers joined our team and we are very thankful for all that they do to make a difference in the lives of others in the community.

Thank you!

Respectfully submitted,  
 Trish Bush  
 Director, Project LIFT  
 (603) 464-5285  
 HillsboroAdultEd@gmail.com



## ***SOLID WASTE ADVISORY BOARD***

In 2021, our Solid Waste Advisory Board continued to think creatively to:

- Reduce the tonnage in our Municipal Solid Waste (MSW) and divert what we can to be recycled to make money for the town
- Keep up-to-date on recycling markets, and work to maintain efficient systems for recycling what we can at the transfer station
- Reduce our overall transfer station costs/ increase revenue
- Increase community education and outreach about how daily choices we make as consumers impact the earth; and how we need to think beyond the transfer station as people who create trash

To celebrate Earth Day in April, SWAB launched a backyard compost bin sale to encourage more folks to compost. SWAB members took time at the transfer station to talk to people about the value of composting and how to keep biodegradable food scraps and yard debris out of the MSW to save our communities money by reducing overall tonnage. We sold 45 compost bins pre-sale, with many interested residents inquiring for next year. We will plan to make it an annual sale by collaborating with the NRRA.

In June, after researching brush disposal at other transfer stations, we recommended that the Board of Selectmen allow the transfer station to charge fees for commercial brush disposal to offset disposal costs.

In July, SWAB returned to the Hillsborough Summerfest to supply free drinking water. Our main purpose was to encourage everyone to use re-fillable containers for drinking water and talk with community members about their thoughts and answer questions about why Hillsboro came to the decision to stop recycling plastics.

Over 75 gallons of drinking water were given out at the SWAB “Hydration Station” which calculated to approximately 800 single-use plastic water bottles that did not have to be put in the trash stream at the fair. SWAB members also volunteered to recycle aluminum cans throughout the fairgrounds and helped with the regular trash collection too.

In August, SWAB members tabled at the Hillsborough History Alive event and offered the Hydration Station in historic Hillsborough Center. Additionally, SWAB continued to tour other towns’ transfer stations to learn about different ways to manage solid waste in different towns with similar size population. One theme throughout our various field trips to other towns was that other towns typically have more than one baler to work with. For years now, SWAB has discussed baler options with the foreman of the Transfer Station, Luke Levesque, to meet the growing need for compacting cardboard more efficiently.

In October, Luke was able to finalize the purchase of the larger vertical baler and by mid November it was installed and operational. The recycling center was able to re-purpose the older baler to crush aluminum cans. This change in the recycling will save our communities thousands of dollars in trucking costs.



## ***SOLID WASTE ADVISORY BOARD***



The SWAB is looking forward to our continued involvement in 2022!

There are currently several vacant positions on the board for Windsor and Deering residents. If you are interested please contact the Hillsborough town administrator, Laura Buono at: [laura@hillsboroughnh.net](mailto:laura@hillsboroughnh.net)



## **TRANSFER STATION TONNAGE REPORT**

<b>Month</b>	<b>Aluminum Cans</b>	<b>Cardboard</b>	<b>Televisions/ Monitors]</b>	<b>Metal</b>
			[ IN POUNDS ]	
January	1.13			14.93
February	0.33	19.12		5.89
March	1.65		5,840	19.04
April	1.07	18.26		26.38
May	0.46	19.15	5,462	25.66
June	1.03			24.37
July	2.05	19.61		21.48
August	1.03	20.71	6,842	19.98
September	1.15			31.28
October	0.52		5,162	25.27
November	1.25	20.05		22.89
December		16.94		16.37
<b>Total Tonnage</b>	<b>11.67</b>	<b>133.84</b>	<b>23,306.00</b>	<b>253.54</b>
	<b>Paper</b>	<b>Refrigerator/ Ac</b>	<b>Demolition</b>	<b>Municipal Solid Waste</b>
January	10.54	31	34.77	159.53
February			25.97	124.30
March	10.94		51.81	170.34
April		47	84.88	183.45
May	10.85	45	86.32	150.80
June		75	81.56	200.83
July	10.06	136	70.12	202.08
August	9.61	59	94.13	175.32
September		53	92.04	181.28
October	10.12	88	77.25	167.10
November		41	67.57	173.69
December		40	46.91	166.57
<b>Total Tonnage</b>	<b>62.12</b>	<b>615</b>	<b>813.33</b>	<b>2055.29</b>

In 2021 the exterior lights were replaced with LED lights. We also have a new baler to deal with the record high amount of cardboard (133 tons in 2021). The old baler will be used to bale aluminum which will reduce the aluminum hauling charges by 75%.

Remember, recycling uses less energy, and less energy reduces emissions. Although the marketplace isn't as lucrative as it once was, your continued recycling efforts have a positive impact on the environment.

A special thanks goes to the Transfer Station crew for their hard work and patience during the changing times from the pandemic.

**Operating hours are Tuesday, Friday and Saturday from 8:30 am to 4:30 pm and Thursday from noon time to 8:00 pm.**

Respectfully submitted,  
Luke Levesque - Transfer Station Manager

## **TOWN CLERK'S REPORT**

<b>2021 Registration</b>	\$1,100,457.30	
Dog Licenses	2,522.50	
Dog Fines	679.00	
Marriage licenses	1,600.00	
Certified Copies	10,009.00	
UCC	870.00	
<b>Paid to the Town of Hillsborough</b>		<b>\$1,161,137.80</b>

### **Vital Statistics**

Births	32
Marriages	33
Deaths	84

### **2021 Hillsborough Deaths**

AMOVIC, DRAGOLJUB	BEAUPRE, JERRY W	BEDELL JR, LAWRENCE E
BELDEN, BEVERLY J	BENNETT, NANCY R	BOSS, DONNA J
BURNHAM, CATHERINE T	BURTON, VIRGINIA	CAHALANE, TERRENCE
CHANDLER, SUZANNE MP	CHASKI, FRANCIS J	CLARK, BRADLEY E
CLASSON, URSALA B	CONNOLLY, MEGHAN	CONWAY, WILLIAM J
CROOK, MARK R	CRISTALDI, SUSAN ANTHONY	CROSBY, GEORGETTE T
DOE, DIANE G	EATON, JEAN F	ELLIS, BARRY R
ELLIS, DRUECILLA P	FINLAYSON, ELEANOR	FORS JR, WILLIAM R
GARCIA, SANDRA A	GEE, WARREN F	GRIMES, JOAN H
HAYNES, CHRISTINE A	HEATLEY, MARGARET A	HENSINGER, ERIKA
HOLDNER, EVELYN M	HOULE JR, ARTHUR F	HUTCHINSON JR, ROBERT E
JOHNSON, ROBERT J	JONES, STEVEN D	JORDAN, CONSTANCE L
KNIGHT, HELEN A	KUCK, QUIN	LENNOX, JOHN A
LEWIS, JOSHUA J	LUNN, DEBORAH	LUPIEN, WAYNE E
MACUKEWICZ, PRISCILLA A	MARCAURELLE, DAWN B	MARTINO, MARTIN D
MCCARTHY, CATHERINE	MCLAUGHLIN, DOROTHY T	MINOR SR, JOHN W
MITCHELL, MADELEINE C	MOORE, BRETT S	MOY, FRANK N
MURPHY II, JAMES P	PARRELLA, SALVATORE	PEARSON, DEAN C
PENNEY, TIMOTHY J	PEUCKER, OTTO W	PICHETTE, ALBERT R
PITTMAN, CORBETT S	PITTMAN, ELAINE S	POWERS, DAVID W

## ***TOWN CLERK'S REPORT***

RADERMACHER, MARLIES E  
ROGERS, SARAH E.A.  
SCHAMEL, SANDRA L  
SCHMID, TRUDY  
ST PIERRE, COREY J  
STRICKER, KATHLEEN A  
THIBEAULT, ADRIAEN G  
WARD, THOMAS

RICKETTS, BETTY JANE  
ROUSSIN JR, RICHARD J  
SCARCELLO, STEPHEN E  
SNYDER, RANDALL P.A.  
STAPEL, RHONDA R  
SYLVIA, FRANK  
TOBOLT, CHERYL A  
WATERS, ROBERT A

ROBICHAUD JR, ALBERT J  
RYLEY, JAMES L  
SCOTT, PAUL D  
SOLOMON , SUSAN S  
STITT, TAMMY J  
THERIAULT, KALEB N  
TROTIER, EDWARD  
ZELUDANCZ, THERESA L

Respectfully submitted,  
Deborah J. McDonald  
Hillsborough Town Clerk





## **WATER & SEWER COMMISSIONER'S REPORT**

Work was completed this year on a variety of large projects which had been on the commission's to-do list for some time.

Chief among these was the replacement of a gate-valve on the West Main Street 14" water main just west of the Church Street intersection. This work, completed at night, required detouring traffic around the work site and shutting off water service to much of the town. The commission thanks the users for their understanding and cooperation during this work.



*Removal of the old 14" water gate*



*New water 14" gate installed*

The other major improvement was the installation of a Channel Monster at the West Main Street pumping station. This unit utilizes rotating drums to capture solids in the channel and a dual-shafted sewer grinder to shred rags, rocks, wood and other trash into small pieces. Installation of this unit reduces the frequency of maintenance workers having to descend into the lower portion of the pump station to remove these solids.



*Channel Monster being lowered into West Main Street pump station*

Other sewer projects completed this year include the lining of 961 linear feet of sewer line on Preston Street and Bear Hill Road; the cleaning and inspection of 19,502 linear feet of sewer mains; the installation of a generator as a secondary power supply at the Bear Hill pump station; and replacement of 280 aeration membrane tubing in Lagoon #1 at the wastewater treatment plant.



## ***WATER & SEWER COMMISSIONER'S REPORT***

The commission also authorized Underwood Engineers to begin preparing an asset management plan for the sewer system, with completion expected in early 2022.

Water projects completed include the repair of water valves on Central and Butler Streets; replacement of access maintenance hatches at the Bible Hill reservoir and completion of system-wide hydrant painting.



*New access maintenance hatches at the Bible Hill reservoir*

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are funded entirely through user fees and do not impact the community's tax rate.

As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees – Water and Sewer Administrator Penny Griffin, WWTF operator Paul Dutton, WTF operator Cody Boisvert and WWTF/WTF assistant operator Alex Mellen for their continued efforts on behalf of the commission and the community.

Respectfully submitted,  
Peter Mellen, Chairman  
Chris Sieg  
Dave Lewis

## **WELFARE DEPARTMENT REPORT**

The office of General Assistance exists to meet the Town of Hillsborough’s responsibility as outlined in RSA 165, which states “Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town.” RSA165:1-I

2021 saw a change in the administration of general assistance for the community. After fifteen years of dedicated service to persons and families in need, Dana Brien left the position of welfare administrator in November to work for the Hillsborough-Deering School District. I was asked to step in to continue the excellent work of the Welfare Office in serving Hillsborough’s most vulnerable residents with the same attention and casework it has always provided. As always, with a respectful eye to the taxpayers of Hillsborough, I will be working to utilize additional sources of financial support to assist those who are in need.

The ongoing COVID-19 pandemic has caused members of our community to continue to struggle with homelessness, unemployment or underemployment, facing eviction, or unable to pay for medications and other essentials. Though federal pandemic emergency funds have been made available, people anxiously waited for help from other sources (Social Security, CAP agencies) as these relief programs rolled out.

Casework assistance continued for our community members who needed help to avoid facing some of the above situations, assisting them with job or housing searches, budgeting and money management, providing documentation to the State of NH for further help, or find opportunities to further their education and careers.

Lack of Affordable housing continues to be a critical need in our community. The shortage of available houses and apartments throughout the state has caused rental rates to increase considerably. These increases are making rental costs beyond the reach to those on lower/fixed incomes without some governmental assistance.

Reliable transportation is a key component in bringing people to financial security. A local charity that could help needy residents and families of Hillsborough with vehicle repairs or getting reliable vehicles to families who need them would make a profound positive impact. If you are interested in finding out how you can help, please contact the welfare office:

Respectfully submitted,  
 Jim Bingham - Welfare Administrator  
 Welfare@hillsboroughnh.net

<b>Welfare Budget History</b>							
2014		2015		2016		2017	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$155,073	\$167,030	\$168,634	\$138,475	\$174,256	\$145,464	\$176,464	\$166,692
2018		2019		2020		2021	
Budget	Actual	Budget	Actual	Budget	Actual	<b>Budget</b>	<b>Actual</b>
\$171,635	\$156,490	\$168,892	\$152,726	\$160,602	\$166,741	\$178,614	\$135,144

<b>2021 Assistance Breakdown</b>					
Medical	Housing/ Shelter	Food/ Hygiene	Electric	Heat	Cremation
\$1,354	\$43,104	\$4,913	\$788	\$3,985	\$450

## ***OFFICE OF YOUTH SERVICES AND PROJECT GENESIS COMMUNITY YOUTH CENTER***

This year we had the pleasure of reopening our center to the Hillsboro-Deering youth while continuing to practice safety protocols with Covid-19. We focused heavily on community service excursions and were able to fully stock our Community Wood Bank with 5 cords of wood. Our Outdoor Education Program continued this year with our beehives, chicken coop, gardens, and flower beds! We also welcomed a new partnership with Whole Foods Market that generates all the food needed for our Free Dinner Program each week. The partnership allows us to pick up fresh produce and meat in bulk for free on a biweekly basis and saves the center about \$300/week in grocery costs. Through our Life Skills Program, we educate the youth on how to package, store, can, and marinate food to ensure it doesn't go to waste. Free food that simultaneously feeds our youth and allows us to teach about food prep and storage was a big win for our department!

Between grants awarded by the NH Charitable Foundation, Whole Foods Market grant opportunities, and the revenue brought in from Diversion, the Office of Youth Services brought in \$20,000 for 2021. Donations and grants are used to supplement ongoing Project Genesis Programs, where Diversion fees help cover the costs of providing case management prevention services to the thirteen towns and two district courts under our jurisdiction. Diversion continues to be our consistent focus at OYS and we have officially hired two case managers and a full time program assistant. In addition, we have two support staff working at Project Genesis, as well as a full-time youth center supervisor.

As always, we wish to thank the Town of Hillsborough and the community for the consistent support as we continue to serve our youth and families.

Respectfully submitted,  
Chelsea Mather  
Director of Youth Services



## ***ZONING BOARD OF AJUSTMENT***

This year, the Zoning Board of Adjustment appointed a new Chairman. I would like to thank former Chairman Roger Racette and Planning Director Robyn Payson for all of their help during my transition from the Planning Board to Chairman of the Zoning Board of Adjustment.

2021 was a very busy year for the ZBA. Throughout the year the Board held 10 Public Hearings and granted eight Variances and two Special Exceptions.

The Board transitioned from holding meetings via the GoToMeeting platform to in person meetings on June 14.

The Zoning Board of Adjustment meets on the second Monday of each month as needed.

Respectfully submitted,  
Robert G. Hansen II  
Chairman, Zoning Board of Adjustment

# *Town of Hillsborough*



## *2021*

# *Town Meeting Minutes*

## 2021 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough, in said State, inhabitants qualified to vote in Town Affairs of said Town on the 9<sup>th</sup> of March 2021, at the Hillsboro-Deering Middle School in said Hillsborough, NH at seven o'clock in the morning, the Moderator called the meeting to order. Article One, election of officers through Article Nine were to be voted on by official ballot at the polls between seven o'clock in the morning through seven o'clock in the evening. Articles Ten through Twenty-Three were to be taken up at Hillsboro-Deering High School at 7:30 P.M.

**Article 1:** The voters of Hillsborough proceeded to ballot for one Selectman for three years, two Trustee of Fuller Public Library for three years, one Supervisor of the Checklist for three years, two Planning Board members for three years, two Planning Board members for two years, one Trustee of the Trust Funds for three years, one Water and Sewer Commissioner for three years, one Cemetery Trustee for three years and all other necessary Town Officers or agents for the ensuing year.

**Article 2:** The Town voted to amend the definition of "Modular Building" as shown in Article II General Provisions section 229-6 Definitions by replacing that definition with the verbiage from section 229-12, deleting the text from section 229-12, reserving that section number for later use, and adding "Modular Building" to the Table 4 Chart of Use.

Yes 270 No 241

**Article 3:** The Town voted not to amend Article II General Provisions section 229-13 Recreational Camping Permit; Property Owners by deleting the existing 229-13 Recreational Camping Permit: Property Owners and replace it entirely with the new 229-13 Recreational Camping Permit: Property Owners as published in the Town Report.

Yes 204 No 318

**Article 4:** The Town voted to amend Article II General Provisions, section 229-8 Building Height Article of the Zoning Ordinance to remove the verbiage in 229-8, reserve the chapter and relocate the verbiage to Table 3 Setback, Coverage and Building Height Requirements as a new note #4 and amend the same thereby.

Yes 264 No 245

**Article 5:** The Town voted to add the definition of Pre-Site Built Housing to Article II General Provisions Section 229-6 Definitions and Word Usage, and add it to the Table 4 Chart of Uses as an allowed use in the Residential and Rural zones.

Yes 281 No 223

**Article 6:** The Town voted not to amend the language of Article IX Administration and Enforcement 229-59 H From: A building permit for a building, structure, alteration or proposed land use or otherwise shall become void if the work is not substantially started and completed with all reasonable due diligence within 2 years. **To:** A building permit for a building, structure, alteration or proposed land use or otherwise shall become void if the work is not started and substantially completed with all reasonable due diligence within 1 year.

Yes 210 No 316

**Article 7:** The Town voted to amend Article IX Administration and Enforcement 229-59 H to add a new letter K which will address the temporary use of manufactured housing to read:

**K. Temporary Use of Manufactured Housing:**

1. In the event of a catastrophe rendering an existing dwelling unusable, a manufactured home may be temporarily allowed on an occupied or unoccupied lot in all zones for a period not to exceed 12 months, to allow for repair or rebuilding of a dwelling, provided that safe and adequate sewage and a safe water supply can be provided and that a valid building permit has been issued.

2. During the period of construction of a new home, a manufactured home may be temporarily allowed on the lot for a period not to exceed twelve (12) months, provided that safe and adequate sewage and a safe water supply can be provided and that a valid building permit has been issued.

Yes 375 No 157

**Article 8:** The Town voted to adopt a new Article XIX Solar Collection System Ordinance as published in the 2020 Town Report.

Yes 312 No 206

**Article 9:** The Town voted to adopt a new Article XVIII Large Wind Energy System Ordinance as published in the 2020 Town Report.

The Hillsborough Town Meeting was called order at 7:30 pm, by Moderator Leigh Bosse, at the Hillsboro-Deering High School Auditorium. Boy Scout Troop # 73 posted the colors as the residents stood at attention and recited the Pledge of Allegiance. Mr. Bosse asked for a moment of silence for all our friends and neighbors who had passed listed on pages 39 and 40 in the Town Report. Veterans and people who served on various Town organizations were asked to stand and be thanked for their service to our community. Mr. Bosse asked Mr. William Goss, the Hillsborough Town Road Agent to come forward and was thanked for his 43 years service, as he will be retiring this year. Mr. Goss was given a standing ovation for his service of maintaining the roads of Hillsborough.

The table was introduced by Mr. Bosse, Selectman and Chair James Baily III, Selectman John Stohrer, Selectman David Rogers, Town Administrator Laura Buono and Town Clerk/Tax Collector Deborah McDonald.

Mr. Bosse gave the rules of the meeting and reminded everyone that we entered as friends and neighbors, let us leave that way.

**Article 10:** Moved by Mr. Bailey and seconded by Mr. Stohrer, the Town voted to raise and appropriate the sum of \$8,010,022.00 (Eight Million Ten Thousand Twenty-Two Dollars) as a 2021 Operating Budget. This amount does not include amounts from any other warrant articles. Article passed with hand vote and no discussion.

**Article 11:** Moved by Mr. Stohrer and seconded by Mr. Bailey. the Town voted to raise and appropriate the sum of \$730,470.00 (Seven Hundred Thirty Thousand Four Hundred Seventy Dollars) for the purpose of operating the Water Department during 2021. Of that sum \$730,470.00 (Seven Hundred Thirty Thousand Four Hundred Seventy Dollars) is to come from Water Department income. With no discussion, article passed with hand vote.

**Article 12:** Moved by Mr. Rogers and seconded by Mr. Stohrer, the Town voted to raise and appropriate the sum of \$868,769.00 (Eight Hundred Sixty-Eight Thousand Seven Hundred Sixty-Nine Dollars) for the purpose of operating the Sewer Department during 2021. Of that sum \$868,769.00 (Eight Hundred Sixty-Eight Thousand Seven Hundred Sixty-Nine Dollars) is to come from Sewer Department income. Hand vote passed this article with no discussion.

**Article 13:** Mr. Bailey moved and Mr. Rogers seconded, the Town voted to raise and appropriate the amount of \$510,000.00 (Five Hundred Ten Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

Highway Department Equipment CRF	\$ 50,000.00
Ambulance CRF	\$ 50,000.00
Municipal Buildings Maintenance, Repairs & Upgrades CRF	\$125,000.00
Police Department Equipment CRF	\$ 40,000.00
Fire Department Equipment CRF	\$ 40,000.00
Transfer Station Equipment CRF	\$ 25,000.00
Cemetery Maintenance & Repair CRF	\$ 5,000.00
Bridge Repair CRF	\$ 50,000.00
Sidewalks CRF	\$ 25,000.00
Library Building CRF	\$ 50,000.00
Parks CRF	\$ 50,000.00

Of this amount, \$510,000.00 (Five Hundred Ten Thousand Dollars) is to come from the Undesignated Fund Balance. Hand vote passed this article with no discussion.

**Article 14:** Moved by Mr. Stohrer and seconded by Mr. Bailey, the Town voted to raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work. This article is to be non-lapsing until December 31, 2022. No discussion and the article passed by hand vote.

**Article 15:** Mr. Rogers moved and Mr. Stohrer seconded, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and Hillsborough Town Employees; AFT Local #3912, AFT-NH, AFL-CIO which covers full time highway department personnel, full and part time transfer station personnel, the welfare director, the deputy town clerk/tax collector, and the full time paramedic, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increase Over Prior Year</u>
2021	\$ 13,149.00
2022	\$ 15,530.86
2023	\$ 18,697.38

And further to raise and appropriate the sum of \$13,149.00 (Thirteen Thousand One Hundred Forty-Nine Dollars) for the 2021 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2020 fiscal year. Hand vote passed this article with no discussion.

**Article 16:** If Article 15 is defeated, the Town will vote to authorize the governing body to call one special meeting, at its option, to address Article 15 cost items only. Article 15 passed so Article 16 was mute.

**Article 17:** Mr. Bailey moved and Mr. Rogers seconded, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and New England Police Benevolent Association Local No. 51, which covers full time police patrol officers and full and part time dispatchers in the Police Department, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increase Over Prior Year</u>
2021	\$ 15,465.00
2022	\$ 15,174.56
2023	\$ 14,770.64

And further to raise and appropriate the sum of \$15,465.00 (Fifteen Thousand Four Hundred Sixty-Five Dollars) for the 2021 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2020 fiscal year. No discussion and a hand vote passed this article.

**Article 18:** If Article 17 is defeated, the Town will vote to authorize the governing body to call one special meeting, at its option, to address Article 17 cost items only. Article 17 passed so Article 18 was mute.

**Article 19:** Moved by Mr. Stohrer and seconded by Mr. Rogers, the Town voted to raise and appropriate the sum of \$10,650.00 (Ten Thousand Six Hundred Fifty Dollars) for the purpose of software upgrades. Of that sum, \$10,650.00 (Ten Thousand Six Hundred Fifty Dollars) is to be taken from the Undesignated Fund Balance. A hand vote passed this article.

**Article 20:** Moved by Mr. Rogers and seconded by Adam Charette, the Town voted to raise and appropriate the sum of \$70,000.00 (Seventy Thousand Dollars) for the purpose of converting the streetlights to LED lighting. After some discussion the article was passed by hand vote.

**Article 21:** Moved by Mr. Bailey and seconded by Mr. Stohrer, the Town of Hillsborough voted to amend the provisions of RSA 72:81 “Commercial and Industrial Construction Exemption” adopted by the Town March 13, 2018 and amended March 12, 2019 to include the following definition of “public benefit” to serve as criteria to qualify for the property tax exemption:

Public Benefit - For the purpose of this exemption, in order to satisfy the public benefit requirement a minimum of one of the following must be provided: enhance economic growth and increase the Town’s tax base; creation of needed services or facilities not currently available in the Town; redevelop and revitalize commercial or industrial area; prevent or eliminate blight; or, retain local jobs, increase local job base, and/or provide diversity in the job base. After much discussion an amendment was submitted by Mr. Bailey to read to amend the provisions under RSA 72:81, in the first sentence of the article. The amendment passed by hand vote. The article as amended was passed by hand vote.

**Article 22:** Moved by Mr. John Segedy and seconded by Mrs. Riche’ Colcombe, the voters of Hillsborough, NH voted to rescind previously granted authority to the Selectboard to appoint members to the Zoning Board of Adjustment and for said members to **heretofore** be elected by the voters pursuant to RSA 669 & 673. This was a petition article. Mr. Segedy submitted an amendment to read hereafter in the article, amended article was voted by hand count and passed. The article as amended was passed with hand vote.

**Article 23:** To transact any other business that may legally come before the meeting.

Mr. Bosse read the Election results. Moved by Mr. Bailey and seconded by Mr. Rogers, to adjourn the meeting at 8:25pm. Passed by voice vote.

A True Copy of Attest:  
Deborah J McDonald  
Hillsborough Town Clerk

# 2021 TOWN MEETING MINUTES

(Results of Article 1: voted on at the polls)

## **Selectman for Three Years:**

James C. Bailey III      336  
David W. Fullerton      209

## **Fuller Public Library Trustee for Three Years (Two Positions):**

Philip Daley              443  
Robert Woolner          372

## **Supervisor of the Checklist for Three Years:**

Jonathan Daley          477

## **Planning Board for Three Years (Two Positions):**

		Recount results:
John Segedy	261	261
Susanne F. White	344	344
Edward Sauer	264	267

## **Planning Board for Two Years (Two Positions):**

Nancy A. Egner          411  
Melinda Gehris          348

## **Trustee of the Trust Funds for Three Years:**

Riche' Colcombe        438

## **Water and Sewer Commissioner for Three Years:**

David Lewis              440

## **Cemetery Trustee for Three Years:**

Wendy Baker              452

**SCHOOL OFFICIALS:** (These results are Hillsborough only, Deering results are not included):

## **School Board Members at Large for Three Years (Two Positions):**

Richard Pelletier        214  
Heidi Welch               312  
Jessica Morris            268  
Leon Stearns            217

## **Moderator for One Year:**

John Segedy              411

A True Copy of Attest:  
Deborah J McDonald  
Hillsborough Town Clerk

# *Town of Hillsborough*



## *Town Warrant*



**TOWN WARRANT**  
For the Town of Hillsborough  
The State of New Hampshire

TUESDAY, MARCH 8, 2022  
HILLSBORO-DEERING MIDDLE SCHOOL AND HILLSBORO-DEERING HIGH SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH,  
IN THE COUNTY OF HILLSBOROUGH,  
IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 8, 2022 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Three will take place between seven o'clock in the morning through seven o'clock in the evening. Articles Four through Twelve will be taken up at Hillsboro-Deering Middle School at 7:30 P.M.

**Article 1**

To choose Town Officers for the ensuing year.

**Article 2**

Shall the Town vote to amend Article III Use Districts section 229:21 Dimensional Standards with the following language?

**Original Language**

§229-21 Dimensional Standards

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks, coverage and building height in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right of way. In the Rural District, Village Residential District, Emerald Lake Village Residential District, Lower Village Residential District, and in the Residential District, lots in existence prior to March 8, 1977, are exempt from the provisions of Tables 1 and 2.

**Amended Language**

§229-21 Dimensional Standards

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks, coverage and building height in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right of way. **Lots in existence prior to March 8, 1977, and newer lots created by the voluntary merger (pursuant to RSA 674:39-a) of lots, all of which were in existence prior to March 8, 1977, shall be exempt from the provisions of Tables 1 and 2.** (Recommended by the Planning Board)

**Article 3**

Shall the Town vote add the definition of Electric Vehicle Charging Stations to Article II General Provisions Section 229-6 Definitions and Word Usage and add such Charging Stations to the Table 4 Chart of Uses as a Permitted use in the Commercial and Central Business Districts and by Special Exception in the Village Residential District?

**Section 229-6: Electric Vehicle Charging Stations-** Shall be as defined and regulated in RSA 236:132-134

**Table 4: Electric Vehicle Charging Stations: Permitted-Commercial, Central Business District Special Exception-Village Residential District.** (Recommended by the Planning Board)

#### **Article 4**

Shall the Town raise and appropriate the sum of \$8,315,926.00 (Eight Million Three Hundred Fifteen Thousand Nine Hundred Twenty-Six Dollars) as a 2022 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen)

#### **Article 5**

Shall the Town raise and appropriate the sum of \$754,630.00 (Seven Hundred Fifty-Four Thousand Six Hundred Thirty Dollars) for the purpose of operating the Water Department during 2022? Of that sum \$754,630.00 (Seven Hundred Fifty-Four Thousand Six Hundred Thirty Dollars) is to come from Water Department income. (Recommended by the Board of Selectmen)

#### **Article 6**

Shall the Town raise and appropriate the sum of \$894,804.00 (Eight Hundred Ninety-Four Thousand Eight Hundred Four Dollars) for the purpose of operating the Sewer Department during 2022? Of that sum \$894,804.00 (Eight Hundred Ninety-Four Thousand Eight Hundred Four Dollars) is to come from Sewer Department income. (Recommended by the Board of Selectmen)

#### **Article 7**

Shall the Town raise and appropriate the amount of \$600,000.00 (Six Hundred Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

Highway Department Equipment CRF	\$ 50,000.00
Ambulance CRF	\$ 50,000.00
Municipal Buildings Maintenance, Repairs & Upgrades CRF	\$ 250,000.00
Police Department Equipment CRF	\$ 40,000.00
Fire Department Equipment CRF	\$ 40,000.00
Transfer Station Equipment CRF	\$ 60,000.00
Cemetery Maintenance & Repair CRF	\$ 10,000.00
Bridge Repair CRF	\$ 50,000.00
Parks CRF	\$ 50,000.00

Of this amount, \$600,000.00 (Six Hundred Thousand Dollars) is to come from the Undesignated Fund Balance. (Recommended by the Board of Selectmen)

#### **Article 8**

Shall the Town raise and appropriate the non-lapsing sum of \$350,000.00 (Three Hundred Fifty Thousand Dollars) for the purpose of road work? This article is to be non-lapsing until December 31, 2023 (Recommended by the Board of Selectmen)

#### **Article 9**

Shall the Town raise and appropriate the non-lapsing sum of \$31,744.00 (Thirty-One Thousand Seven Hundred Forty-Four Thousand Dollars) for the purpose of annual charges associated with the use of Police Department Body Cameras? Of that sum, \$31,744.00 (Thirty-One Thousand Seven Hundred Forty-Four Thousand Dollars) to come from the Unreserved Fund Balance. This article is to be non-lapsing until December 31, 2023 (Recommended by the Board of Selectmen)

### **Article 10**

Shall the Town raise and appropriate the sum of \$763,631.00 (Seven Hundred Sixty-Three Thousand Six-Hundred Thirty-One Dollars for the purpose of drainage work associated with the ongoing West Main Street Sidewalk Project? Of that sum, \$610,905.00 (Six Hundred Ten Thousand Nine Hundred Five Dollars) is to come from a Transportation Alternatives Program Grant and \$152,726.00 (One Hundred Fifty-Two Thousand Seven Hundred Twenty-Six Dollars) from taxation. (Recommended by the Board of Selectmen)

### **Article 11**

Shall the Town raise and appropriate the sum of \$172,000.00 (One Hundred Seventy-Two Thousand Dollars) for the purpose of replacing the red listed bridge on Cooledge Road? (Recommended by the Board of Selectmen)

### **Article 12**

To transact any other business that may legally come before the meeting.

Given under our hands and seal this 9th day of February in the year of our Lord Two Thousand Twenty-Two.

### **Hillsborough Board of Selectmen**

James C. Bailey III, Chairman  
Meleny Nagy, Selectwoman  
Iris R. Campbell, Selectwoman

# *Town of Hillsborough*



## *Town Budgets & Financial Records*

## **TOWN OF HILLSBOROUGH BUDGET**

<b>DEPARTMENT</b>	<b>2021 Budget</b>	<b>2021 Expended</b>	<b>2022 Proposed</b>	<b>\$ Diff.</b>	<b>% Diff.</b>
Administration	\$ 441,992	\$ 417,010	\$ 465,645	\$ 23,653	
Animal Control	\$ 5,315	\$ 4,030	\$ 5,814	\$ 499	
Audit	\$ 20,500	\$ 20,500	\$ 21,000	\$ 500	
Building Inspector	\$ 87,728	\$ 97,632	\$ 88,944	\$ 1,216	
Cemeteries	\$ 28,475	\$ 29,128	\$ 29,075	\$ 600	
Conservation Commission	\$ 4,542	\$ 4,594	\$ 5,112	\$ 570	
Debt Expense	\$ 91,500	\$ 87,123	\$ 86,307	\$ (5,193)	
Dispatch	\$ 562,497	\$ 574,471	\$ 586,344	\$ 23,847	
Elections	\$ 6,506	\$ 6,767	\$ 9,811	\$ 3,305	
Emergency Management	\$ 9,900	\$ 8,312	\$ 9,900	\$ -	
Fire Department	\$ 787,295	\$ 759,295	\$ 795,040	\$ 7,745	
Forest Fire	\$ 4,300	\$ 24	\$ 4,300	\$ -	
General Government Buildings	\$ 56,904	\$ 37,514	\$ 54,126	\$ (2,778)	
Health Agencies	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	
Highway Department	\$ 1,383,345	\$ 1,356,803	\$ 1,380,901	\$ (2,444)	
Insurance	\$ 141,341	\$ 147,924	\$ 117,501	\$ (23,840)	
Legal	\$ 11,500	\$ 5,914	\$ 8,500	\$ (3,000)	
Library (Incl. Building Expenses)	\$ 253,857	\$ 249,899	\$ 265,598	\$ 11,741	
Land Use & Economic Development	\$ 132,957	\$ 132,412	\$ 142,716	\$ 9,759	
Parks	\$ 87,757	\$ 82,743	\$ 91,565	\$ 3,808	
Patriotic Purposes	\$ 27,630	\$ 27,147	\$ 17,630	\$ (10,000)	
Police Dept. (Incl. Building Expenses)	\$ 2,455,667	\$ 2,399,953	\$ 2,599,420	\$ 143,753	
Recreation (Manahan)	\$ 98,291	\$ 2,323	\$ 102,091	\$ 3,800	
Revaluation	\$ 67,900	\$ 72,116	\$ 73,500	\$ 5,600	
Other Culture & Recr. (Senior/Concerts)	\$ 16,500	\$ 11,385	\$ 17,500	\$ 1,000	
Street Lighting	\$ 59,000	\$ 50,058	\$ 59,000	\$ -	
Tax Map (Other Gen. Govt.)	\$ 4,003	\$ 4,254	\$ 4,103	\$ 100	
Town Clerk/Tax Collector	\$ 197,106	\$ 186,993	\$ 203,527	\$ 6,421	
Transfer Station	\$ 610,731	\$ 581,806	\$ 667,038	\$ 56,307	
Welfare (General Assistance)	\$ 179,497	\$ 135,144	\$ 118,372	\$ (61,125)	
Youth Services (Incl Bldg. Exp.)	\$ 200,105	\$ 202,978	\$ 281,549	\$ 81,444	
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 8,038,641</b>	<b>\$ 7,700,252</b>	<b>\$ 8,315,929</b>	<b>\$ 277,288</b>	<b>3%</b>

## TOWN OF HILLSBOROUGH BUDGET

<b>WARRANT ARTICLES (Capital Outlay)</b>	<b>2021</b>	<b>2022</b>	<b>\$ Diff.</b>	<b>% Diff.</b>
Ambulance CRF	\$ 50,000.00	\$ 50,000.00	\$ -	
Road Construction	\$ 250,000.00	\$ 350,000.00	\$ 100,000.00	
Govt. Building/Maintenance/Repair CRF	\$ 125,000.00	\$ 250,000.00	\$ 125,000.00	
Fire Department Equipment CRF	\$ 40,000.00	\$ 40,000.00	\$ -	
Highway Department Equipment CRF	\$ 50,000.00	\$ 50,000.00	\$ -	
Bridge Repair CRF	\$ 50,000.00	\$ 50,000.00	\$ -	
Police Department Equipment CRF	\$ 40,000.00	\$ 40,000.00	\$ -	
Parks Maintenance & Repairs CRF	\$ 50,000.00	\$ 50,000.00	\$ -	
Cemetery Maint. & Repairs CRF	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	
Sidewalks CRF	\$ 25,000.00	\$ -	\$ (25,000.00)	
Transfer Station Equipment CRF	\$ 25,000.00	\$ 60,000.00	\$ 35,000.00	
Library Building CRF	\$ 50,000.00	\$ -	\$ (50,000.00)	
Police Body Cameras	\$ -	\$ 31,744.00	\$ 31,744.00	
Coolidge Bridge Replacement	\$ -	\$ 172,000.00	\$ 172,000.00	
Police Union Contract	\$ 15,465.00	\$ -	\$ (15,465.00)	
Employee Union Contract	\$ 13,149.00	\$ -	\$ (13,149.00)	
Software Update	\$ 10,650.00	\$ -	\$ (10,650.00)	
Street Light Conversion	\$ 70,000.00	\$ -	\$ (70,000.00)	
Sidewalk Project	\$ -	\$ 152,727.00	\$ 152,727.00	
<b>Total Capital Outlay</b>	<b>\$ 869,264.00</b>	<b>\$ 1,306,471.00</b>	<b>\$ 437,207.00</b>	
<b>Less Offsetting Revenue **</b>	<b>\$ 520,650.00</b>	<b>\$ 631,744.00</b>	<b>\$ -</b>	
<b>Net Capital Outlay</b>	<b>\$ 348,614.00</b>	<b>\$ 674,727.00</b>	<b>\$ 326,113.00</b>	
<b>Total Operating/Capital Budgets</b>	<b>\$ 8,048,866.00</b>	<b>\$ 8,990,656.00</b>	<b>\$ 603,401.00</b>	<b>7.50%</b>

<b>Offsetting Revenues** \$631,744</b>	Ambulance CRF	Govt Bldg CRF	Fire Equip CRF	Cemetery CRF
	\$50,000	\$250,000	\$40,000	\$10,000
	Hwy. Equip CRF	Bridge Repair	Body Cams	Parks Maint. CRF
	\$50,000	\$50,000	\$31,744	\$50,000
	Transfer St. Equip	Police Dept. Equip		
	\$60,000	\$40,000		<b>\$631,744</b>

## *DEBT SCHEDULE THROUGH 2027*

<b>Long Term Debt</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Water Filtration	Balance	\$ 422,000	\$ 374,000	\$ 280,000	\$ 187,000	\$ 94,000			
RDC-EXP 2024	Principal	\$ 95,000	\$ 94,000	\$ 93,000	\$ 93,000	\$ 94,000			
NHMBB - 12C	Interest	\$ 20,620	\$ 16,585	\$ 12,380	\$ 8,175	\$ 2,350			
Inerest Refund				\$ (3,540)	\$ (6,580)	\$ (2,041)			
Water Dept.		\$ 77,080	\$ 73,723	\$ 67,893	\$ 63,063	\$ 62,873			
Town		\$ 38,540	\$ 36,862	\$ 33,947	\$ 31,532	\$ 31,436			
<b>Total Payment</b>		<b>\$ 115,620</b>	<b>\$ 110,585</b>	<b>\$ 101,840</b>	<b>\$ 94,595</b>	<b>\$ 94,309</b>			
Advest. Nov. 2004 Bond	Balance	\$ 557,505	\$ 437,379	\$ 321,253	\$ 209,127	\$ 101,001			
Issue	Principal	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 97,000			
Bank of New York	Interest	\$ 20,126	\$ 16,126	\$ 12,126	\$ 8,126	\$ 4,001			
<b>Total Payment</b>		<b>\$ 120,126</b>	<b>\$ 116,126</b>	<b>\$ 112,126</b>	<b>\$ 108,126</b>	<b>\$ 101,001</b>			
Water Main	Balance	\$ 480,157	\$ 376,824	\$ 276,931	\$ 180,478	\$ 87,465			
Bank of New York	Principal	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 84,000			
	Interest	\$ 17,333	\$ 13,893	\$ 10,453	\$ 7,013	\$ 3,465			
<b>Total Payment</b>		<b>\$ 103,333</b>	<b>\$ 99,893</b>	<b>\$ 96,453</b>	<b>\$ 93,013</b>	<b>\$ 87,465</b>			
Fire Station Addition	Balance	\$ 77,352	\$ 60,558	\$ 44,324	\$ 28,650	\$ 13,536			
Bank of New York	Principal	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 13,000			
	Interest	\$ 2,794	\$ 2,234	\$ 1,674	\$ 1,114	\$ 536			
<b>Total Payment</b>		<b>\$ 16,794</b>	<b>\$ 16,234</b>	<b>\$ 15,674</b>	<b>\$ 15,114</b>	<b>\$ 13,536</b>			
2010 Smith House	Balance	\$ 197,574	\$ 169,858	\$ 141,203	\$ 111,595	\$ 81,002	\$ 49,397	\$ 16,735	
Loan # 6000738498	Principal	\$ 27,716	\$ 28,655	\$ 29,608	\$ 30,593	\$ 31,605	\$ 32,663	\$ 16,735	
Lake Sunapee Bank	Interest	\$ 6,312	\$ 5,373	\$ 4,420	\$ 3,435	\$ 2,423	\$ 1,365		
<b>Total Payment</b>		<b>\$ 34,028</b>	<b>\$ 34,028</b>	<b>\$ 34,028</b>	<b>\$ 34,028</b>	<b>\$ 34,028</b>	<b>\$ 34,028</b>	<b>\$ 16,735</b>	
Loon Pond ARRA Loan	Balance	\$ 13,373							
Project # 1141010-01	Principal	\$ 13,373							
NHDES	Interest	\$ 239							
<b>Total Payment</b>		<b>\$ 13,612</b>							

## **DEBT SCHEDULE THROUGH 2027**

<b>Long Term Debt</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Loon Pond ARRA Loan	Balance	\$ 13,373							
Project #									
1141010-01	Principal	\$ 13,373							
NHDES	Interest	\$ 239							
<b>Total Payment</b>		<b>\$ 13,612</b>							
Bible Hill ARRA Loan	Balance	\$ 74,656	\$ 69,426	\$ 64,035	\$ 58,476	\$ 52,744	\$ 46,834	\$ 40,741	\$ 34,459
Project #									
1141010-02	Principal	\$ 5,229	\$ 5,392	\$ 5,559	\$ 5,732	\$ 5,910	\$ 6,093	\$ 6,282	\$ 6,477
NHDES	Interest	\$ 2,317	\$ 2,155	\$ 1,988	\$ 1,815	\$ 1,637	\$ 1,454	\$ 1,265	\$ 1,070
<b>Total Payment</b>		<b>\$ 7,546</b>	<b>\$ 7,547</b>	<b>\$ 7,547</b>	<b>\$ 7,547</b>	<b>\$ 7,547</b>	<b>\$ 7,547</b>	<b>\$ 7,547</b>	<b>\$ 7,547</b>
Screw Pump Replacement	Balance	\$ 270,585	\$ 217,252	\$ 163,919	\$ 110,585	\$ 57,252	\$ 3,973		
Loan #									
6000746040	Principal	\$ 53,334	\$ 53,334	\$ 53,334	\$ 53,334	\$ 53,334	\$ 3,919		
Lake Sunapee Bank	Interest	\$ 7,085	\$ 5,604	\$ 4,144	\$ 2,678	\$ 1,212	\$ 54		
<b>Total Payment</b>		<b>\$ 60,419</b>	<b>\$ 58,938</b>	<b>\$ 57,478</b>	<b>\$ 56,012</b>	<b>\$ 54,546</b>	<b>\$ 3,973</b>		
UVARRA Loan	Balance	\$ 749,901	\$ 707,261	\$ 664,271	\$ 620,935	\$ 577,256	\$ 533,239	\$ 488,888	\$ 444,208
Project #									
1141010-03	Principal	\$ 23,905	\$ 25,168	\$ 26,459	\$ 27,781	\$ 29,132	\$ 30,515	\$ 31,930	\$ 33,378
NHDES	Forgiven	\$ 10,966	\$ 10,966	\$ 10,966	\$ 10,966	\$ 10,966	\$ 10,966	\$ 10,966	\$ 10,966
	Interest	\$ 18,735	\$ 17,822	\$ 16,877	\$ 15,898	\$ 14,885	\$ 13,836	\$ 12,750	\$ 11,628
<b>Total Payment</b>		<b>\$ 42,640</b>	<b>\$ 42,990</b>	<b>\$ 43,336</b>	<b>\$ 43,679</b>	<b>\$ 44,017</b>	<b>\$ 44,351</b>	<b>\$ 44,680</b>	<b>\$ 45,006</b>



# FINANCIAL REPORT

December 31, 2021

*This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.*

February 9, 2022

James C. Bailey, III; Meleny Nagy; Iris R. Campbell

Selectboard of Hillsborough, NH

<b>General Fund</b>	<b>Assets</b>	
Checking - Bar Harbor Bank & Trust	5,199,593.48	
NH Public Deposit Investment Pool	26,311.89	
TD Bank-Municipal Money Market	38,362.85	
Petty Cash	600.00	
Payroll Checking - Bar Harbor Bank & Trust	3,291.79	
<b>Total Cash</b>		<b>\$5,268,160.01</b>
<b>Taxes</b>		
Property Taxes Receivable	2,853,330.04	
Unredeemed Receivable	1,397,799.05	
Land Use Change Tax	2,850.00	
Yield Tax Receivable	2,681.64	
Water Receivable	45,181.03	
Sewer Receivable	43,122.07	
Allowance For Uncollectible & Elderly Lien	-454,000.00	
<b>Total Tax Receivable</b>		<b>\$3,890,963.83</b>
<b>Due From Others</b>		
Due From Trust Fund	4,151.45	
Due From Deering	13,970.61	
Due From Other Funds	2,980.05	
Due From Manahan Trust	2,839.48	
Due From Water Fund	3,870.85	
Due From Sewer Fund	3,726.47	
Due From Rescue Billing Services	84,510.62	
<b>Total Due From Others</b>		<b>\$116,049.53</b>
<b>Other Assets</b>		
Pre-Paid Expenses & Other Assets	187,187.98	
<b>Total Other Assets</b>		<b>\$187,187.98</b>
<b>Total Assets</b>		<b>\$9,462,361.35</b>

# **FINANCIAL REPORT**

*December 31, 2021*

<b>Accounts Payable</b>	<b>Liabilities</b>	
Accounts Payable	257,288.00	
Accrued Salaries & Benefits	83,765.59	
Emerald Lake Water Payable	129,251.64	
Emerald Lake Water Interest Payable	503.09	
Emerald Lake District Payable	157,599.99	
ELVD Property Tax Interest Payable	88.85	
Franklin Pierce Restoration	88.43	
Historic Dist. Building Donations	252.30	
Local Education Tax Payable	4,523,029.67	
State Education Tax Payable	483,354.32	
Yield Tax Bond Payable	1,320.00	
Planning Engineering Studies	3,240.00	
Excavation Tax Bond Payable	440.00	
<b>Total Accounts Payable</b>		<b>\$5,640,221.88</b>
<b>Due To</b>		
Due to Conservation Fund	26,755.00	
Due To Capital Projects Non-lapsing	39,394.36	
<b>Total Due To</b>		<b>\$66,149.36</b>
<b>Other Liabilities</b>		
Restitution Payable	-1,040.00	
Butler Park Renovations	343.92	
Deferred Revenue	46,610.56	
2006 DAR Collection	41.00	
Encumbrances	79,500.00	
<b>Total Other Liabilities/Encumbrances</b>		<b>\$125,455.48</b>
<b>Total Liabilities</b>		<b>\$5,831,826.72</b>
<b>Total Fund Balance</b>		<b>\$3,630,534.63</b>
<b>Total Liabilities &amp; Fund Balance</b>		<b>\$9,462,361.35</b>

# **FINANCIAL REPORT**

*December 31, 2021*

*This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.*

<b>Conservation Commission</b>		
<b>Assets</b>		
Cash-NHPDIP Investment Account	159,691.64	
Due From General Fund	26,755.00	
<b>Total Assets</b>		<b>\$186,446.64</b>
<b>Liabilities</b>		
Due to General Fund		
<b>Undesignated Equity</b>		<b>\$186,446.64</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$186,446.64</b>

## ***2021 DETAILED STATEMENT OF EXPENSES***

### **Executive**

TO - Contracted Services	481.00
TO - Selectmen - Payroll	10,251.00
TO - Selectmen - FICA	635.56
TO - Selectmen - Medicare	148.64
TO - Advertisement	155.56
TO - Box Rent - Postal	92.00
TO - Computer Syst. & Support	32,959.82
TO - Town Clock Repairs	0.00
TO - Equipment Rental	1,705.20
TO - Equipment Repair	1,845.00
TO - Health Insurance	38,362.39
TO - Dental Insurance	2,192.25
TO - Longevity	1,250.00
TO - Mileage	193.12
TO - Misc. Expense	2,064.92
TO - Office Equipment	0.00
TO - Office Supplies	3,059.80
TO - Wellness Programs	0.00
TO - Payroll	270,237.95
TO - Payroll O.T.	738.00
TO - Postage	2,327.41
TO - Printing Costs	1,662.77
TO - Professional dues	5,892.00
TO - Registry Copies	150.16
TO - FICA	17,032.73
TO - Medicare	3,983.46
TO - Telephone	8,360.21
TO - Meetings/Training Costs	1,016.49
TO - Retirement	10,212.33
<b>Executive Totals</b>	<b><u>417,009.77</u></b>

### **Elections**

Elect - Advertising	150.00
Elect - Ballot Clerk/Moderator	190.00
Elect - Computer Software Support	2,100.00
Elect - Booth Set Up	150.00
Elect - Election Meals	276.17
Elect - Equipment Purchased	110.97
Elect - Miscellaneous	0.00
Elect - Office Supplies	205.58
Elect - Payroll	1,347.50

## **2021 DETAILED STATEMENT OF EXPENSES**

Elect - Postage	506.72
Elect - Printing Costs	1,626.50
Elect - FICA	83.56
Elect - Medicare	19.55
<b>Election Totals</b>	<b>6,766.55</b>

### **Financial Administration**

Audit - Prof. Services	<b>20,500.00</b>
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### **Town Clerk/Tax Collector**

TC/TC - Advertisement/Bids	0.00
TC/TC - Postal Box Rental	160.00
TC/TC - Data Processing	5,496.53
TC/TC - Equipment Repair	0.00
TC/TC - Health Insurance	25,029.18
TC/TC - Dental Insurance	1,574.28
TC/TC - Longevity	3,000.00
TC/TC - Mileage	743.12
TC/TC - Miscellaneous	120.00
TC/TC - Office Equipment	1,500.00
TC/TC - Office Supplies	927.33
TC/TC - Payroll	114,601.17
TC/TC - Overtime	35.67
TC/TC - Postage	4,373.35
TC/TC - Printing Costs	1,200.00
TC/TC - Professional Dues	80.00
TC/TC - Record Maintenance	2,000.00
TC/TC - Registry Expense	1,205.76
TC/TC - FICA	7,261.08
TC/TC - Medicare	1,698.41
TC/TC - Training Costs	880.00
TC/TC - Retirement	8,127.94
TC/TC - Tax Lien Expense	6,978.64
<b>Town Clerk/Tax Collector Totals</b>	<b>186,992.46</b>

### **Revaluation**

Revaluation Appropriation	72,115.45
<b>Total Revaluation</b>	<b>72,115.45</b>

### **Legal**

Legal Fees	5,309.45
Legal - Union Negotiations	604.50
<b>Total Legal</b>	<b>5,913.95</b>

## ***2021 DETAILED STATEMENT OF EXPENSES***

### **Land Use & Economic Development**

Advertisement	1,570.04
Contract Services	885.39
Legal Expense	7,267.74
Office Equipment and Supplies	401.97
Postage	3,327.76
Printing	90.50
Training	70.00
Computer	78.00
Publications	0.00
Membership and Dues (CNHRPC)	7,190.00
Mileage	47.33
Telephone	300.00
Miscellaneous	0.00
Economic Development	0.00
Community Marketing and Branding	0.00
Plan NH Charrette	0.00
Esri GIS Mapping	1,600.00
Registry of Deeds	0.00
CNHRPC Gateway Project	0.00
Longevity	0.00
Payroll	74,473.23
FICA	4,595.60
Medicare	1,074.60
Retirement	5,188.44
Health Insurance	22,434.78
Dental Insurance	1,816.56
<b>Land Use &amp; Economic Development</b>	<b>132,411.94</b>

### **General Government Buildings**

Comm. Bldg - Contracted Services	8,598.00
Comm. Bldg - Maintenance & Upgrades	4,374.12
Comm. Bldg - Regular Maintenance	911.17
Comm. Bldg - Electricity	5,892.15
Comm. Bldg - Equipment Purchase	0.00
Comm. Bldg - Equipment Repair	0.00
Comm. Bldg - Fuel Oil	1,894.91
Comm. Bldg - Gasoline	20.00
Comm. Bldg - Janitorial Supplies	516.65
Comm. Bldg - Miscellaneous	172.00
Comm. Bldg - Mileage	0.00
Comm. Bldg - Payroll	4,759.11
Comm. Bldg - FICA	296.14

## ***2021 DETAILED STATEMENT OF EXPENSES***

Comm. Bldg - Medicare	69.25
Comm. Bldg - Telephone	331.46
Comm. Bldg - Water	431.12
Comm. Bldg - Sewer	480.00
Museum - Maintenance	320.00
Museum - Electricity	3,294.72
Museum - Propane	1,680.82
Museum- Telephone	1,771.17
Museum - Water	1,221.10
Museum - Sewer	480.00
Center Clubhouse Building Repairs	0.00
Tax Deeded Property Expense	0.00
<b>General Government Bldg. Totals</b>	<b><u>37,513.89</u></b>

### **Cemeteries**

Cem - Advertisement	0.00
Cem - Contract Costs	26,797.98
Cem - Electricity	298.82
Cem - Grass Seed. Supplies, Minor Projects	2,020.00
Cem - Miscellaneous	11.32
<b>Cemetery Totals</b>	<b><u>29,128.12</u></b>

### **Insurance**

Ins. - LT Disability & Life	14,676.26
Ins. - Property & Liability	79,641.00
Ins. - Unemployment Compensation	677.77
Ins. - Workers Compensation	52,929.00
<b>Insurance Totals</b>	<b><u>147,924.03</u></b>

### **Other General Government**

Tax Maps - Professional Services	4,100.00
Other	0.00
Bank Charges	50.00
NSF Checks	104.27
<b>Other General Government Totals</b>	<b><u>4,254.27</u></b>

### **Police Department**

Police - Advertisement	4,019.43
Police - Ammo/Handguns	11,342.54
Police - Box Rent - Postal	0.00
Police - Clothing Expense	20,969.31
Police - Computer Syst. & Support	54,616.79

## ***2021 DETAILED STATEMENT OF EXPENSES***

Police - Contract Services	26,297.83
Police - Cruiser Expense	27,812.44
Police - Equipment Purchase	6,791.39
Police - Equipment Repair	700.88
Police - Gasoline	23,617.24
Police - Health Insurance	188,327.52
Police - Dental Insurance	14,433.48
Police - Longevity	5,279.34
Police - Investigative Aids	12,516.72
Police - Special Legal	60,000.20
Police - Legal Publications	4,091.31
Police - Meals	87.75
Police - Mileage	72.80
Police - Miscellaneous	237.10
Police - Firing Range Exp. & Maint.	0.00
Police - K9	2,648.23
Police - Office Equipment	4,590.00
Police - Office Supplies	2,666.75
Police - Payroll	1,111,517.78
Police - Payroll Overtime	147,188.87
Police - Payroll w/Holiday	24,952.22
Police - Special Details	0.00
Police - COVID-19 (Stipend )	0.00
Police - NH Retirement	357,708.71
Police - Postage	555.64
Police - Printing Costs	559.47
Police - Prisoner Expense	0.00
Police - Professional Dues	1,629.00
Police - Professional Publications	0.00
Police - Professional Services	250.00
Police - Radio Maintenance	12,164.06
Police - Safety supplies	7,496.72
Police - FICA	5,446.45
Police - Medicare	18,556.41
Police - Special Investigations	0.00
Police - Telephone	33,779.72
Police - Tires	7,389.36
Police - Training Costs	36,234.94
Police - V.R. Cruiser	79,818.82
Police - Retirement	4,121.43
Police Station - Maintenance	10,401.02
Police Station - Contract Services	16,463.81
Police Station - Electricity	20,944.06



## **2021 DETAILED STATEMENT OF EXPENSES**

Police Station - Equip. Purchase	21,149.16
Police Station - Fuel Oil	6,570.42
Police Station - Janitorial Supplies	2,225.94
Police Station - Miscellaneous	0.00
Police Station - Water	1,229.55
Police Station - Sewer	480.00
<b>Police Totals</b>	<b>2,399,952.61</b>

### **Fire Department**

Fire - Advertisement	0.00
Fire - Chemicals/Hazmat	358.04
Fire - Clothing Expense	3,768.40
Fire - Computer System & Software	7,236.47
Fire - Contracted Services	58,523.97
Fire - Equipment Purchases	108,837.49
Fire - Equipment Repairs	1,953.72
Fire - Fire Alarm Maintenance	3,690.00
Fire - Fire Prevention	0.00
Fire - Vehicle Fuel	4,543.83
Fire - Health Insurance	22,434.72
Fire - Dental Insurance	1,816.56
Fire - Longevity	900.00
Fire - Investigation Aids	0.00
Fire - Medical Expense	473.84
Fire - Miscellaneous	193.61
Fire - Office Equipment	1,325.52
Fire - Office Supplies	682.14
Fire - Payroll	153,540.26
Fire - Overtime	527.70
Fire - COVID-19 (Stipend)	0.00
Fire - Retirement	30,650.06
Fire - Postage	60.44
Fire - Printing Costs	0.00
Fire - Professional Dues	710.00
Fire - Professional Publications	0.00
Fire - Radio Maintenance	0.00
Fire - Shoveling Hydrants	0.00
Fire - FICA	3,370.02
Fire - Medicare	2,246.92
Fire - Telephone	2,473.25
Fire - Tires	0.00
Fire - Training Costs	1,977.60
Fire - VR 59R1 Chief Crsr	30.99

## ***2021 DETAILED STATEMENT OF EXPENSES***

Fire - VR 59M1 - E1 Pumper (1993)	0.00
Fire - VR 59M2 E-One - 1989	0.00
Fire - VR 59L1 Ladder Truck	0.00
Fire - VR 59K1 2002 Intl Tanker	0.00
Fire - VR 59 Tanker 2 - 2008	0.00
Fire - VR 59U1 Utility	0.00
Fire - F350 Forestry	0.00
Fire - UTV1 & Trailer	0.00
Fire - VR Miscellaneous	4,345.39
Fire Rescue - Advertising	0.00
Fire Rescue - Uniforms	2,259.94
Fire Rescue - Equipment Purchase	1,143.71
Fire Rescue - Equipment Repairs	7,697.00
Fire Rescue - Fuel	6,432.84
Fire Rescue - Medical Expense	0.00
Fire Rescue - Miscellaneous	0.00
Fire Rescue - Labor	250,037.27
Fire Rescue - Overtime	1,237.25
Fire Rescue - COVID -19 (Stipend)	0.00
Fire Rescue - Contract Administration	0.00
Fire Rescue - FICA	15,540.90
Fire Rescue - Medicare	3,634.45
Fire Rescue - Training	500.00
Fire Rescue - Vehicle Repair	2,170.25
Fire Rescue - Intercept Expense	14,600.00
Fire Rescue - Medical Supplies	8,172.97
Fire Station Maintenance	8,398.42
Fire Station Contract Costs	1,931.65
Fire Station Electricity	9,184.08
Fire Station Fuel Oil	6,538.96
Fire Station Janitorial Supplies	1,581.13
Fire Station Water	1,083.63
Fire Station Sewer	480.00
<b>Fire Department Totals</b>	<b><u>759,295.39</u></b>
<b>Building Inspector - Health Officer</b>	
Bldg Insp/Health - Medical Ins.	16,618.38
Bldg Insp/Health - Dental	1,035.72
Bldg Insp/Health - Mileage	299.04
Bldg Insp/Health - Miscellaneous	36.82
Bldg Insp/Health - Supplies	96.65
Bldg Insp/Health Vehicle Maintenance	12,268.46
Bldg Insp/Health - Payroll	57,500.79

## ***2021 DETAILED STATEMENT OF EXPENSES***

Bldg Insp/Health - Postage	17.86
Bldg Insp/Health - Printing	0.00
Bldg Insp/Health - Dues	90.00
Bldg Insp/Health - FICA	3,546.38
Bldg Insp/Health - Medicare	829.42
Bldg Insp/Health - Telephone	300.00
Bldg Insp/Health - Gas	320.55
Bldg Insp/Health - Computer	0.00
Bldg Insp/Health - Prof Publication	0.00
Bldg Insp/Health - Training Exp.	96.00
Bldg Insp/Health - Retirement	4,575.95
<b>Building Insp/Health Officer Totals</b>	<b><u>97,632.02</u></b>

### **Forest Fire**

Forest Fire - Clothing Expense	0.00
Forest Fire - Equipment Purchase	0.00
Forest Fire - Equipment Repair	0.00
Forest Fire - Miscellaneous Expense	24.29
Forest Fire - Payroll	0.00
Forest Fire - Professional dues	0.00
Forest Fire - FICA	0.00
Forest Fire - Medicare	0.00
<b>Forest Fire Totals</b>	<b><u>24.29</u></b>

### **Emergency Management**

EM - Equipment Purchase	683.86
EM - Mileage	0.00
EM - Office Supplies	0.00
EM - Payroll	2,500.00
EM - Postage	0.00
EM - Code Red	4,000.00
EM - FICA	93.00
EM - Medicare	36.25
EM - Telephone	998.52
EM - Training	0.00
<b>Emergency Management Totals</b>	<b><u>8,311.63</u></b>

### **Dispatch**

Dispatch - Clothing Expense	0.00
Dispatch - Computer Support	11,340.71
Dispatch - Contract Services	22,781.51
Dispatch - Electricity	657.30
Dispatch - Equipment Purchase	5,261.90

## ***2021 DETAILED STATEMENT OF EXPENSES***

Dispatch - Medical Insurance	59,235.72
Dispatch - Dental Insurance	4,647.48
Dispatch - Longevity	1,956.94
Dispatch - Misc. Expense	2,336.74
Dispatch - Office Equipment	226.99
Dispatch - Office Supplies	2,457.37
Dispatch - Payroll	355,991.69
Dispatch - Payroll Overtime	27,613.21
Dispatch - Payroll w/Holiday	12,703.58
Dispatch - Postage	0.00
Dispatch - Radio Maintenance	16,415.93
Dispatch - FICA	24,649.54
Dispatch - Medicare	5,765.30
Dispatch - Telephone	3,121.82
Dispatch - Training	3,450.10
Dispatch - Retirement	13,857.05
<b>Dispatch Totals</b>	<b><u>574,470.88</u></b>

### **Youth Services & Recreation**

YS - Advertisement	237.43
YS - Computer Systems	0.00
YS - Clothing	0.00
YS - Equipment Repair	407.00
YS - Gasoline	157.71
YS - Health Insurance	21,355.26
YS - Dental Insurance	1,394.76
YS - Mileage	381.99
YS - Misc. Expense	149.90
YS - Office Equipment	215.47
YS - Office Supplies	223.98
YS - Payroll	134,379.92
YS - Postage	0.00
YS - Printing Expenses	0.00
YS - Professional Services	0.00
YS - Volunteer Appreciation & Tng	78.27
YS - Diversion Programs & Expense	453.37
YS - Social Security (FICA)	8,480.85
YS - Medicare	1,983.38
YS - Telephone & Internet	4,248.98
YS - Training & Staff Development	336.12
YS - Vehicle Repair	3.57
YS - Retirement	4,926.43
Lifeskills Programs	11,691.87

## ***2021 DETAILED STATEMENT OF EXPENSES***

Recreation Programs	696.27
61-63 W. Main St. - Maintenance	2,611.47
61-63 W. Main St. - Electricity	3,463.76
61-63 W. Main St. - Fuel Oil	1,637.41
61-63 W. Main St. - Propane	2,216.74
61-63 W. Main St. - Water	285.60
61-63 W. Main St. - Sewer	960.00
<b>Youth Services Totals</b>	<b>202,977.51</b>

### **Highway Department**

HWY - Advertisement	398.37
HWY - Building Maintenance	7,516.52
HWY - Chemicals/Paint	9,923.89
HWY - Clothing Expense	6,751.76
HWY - Cold Patch/Hot Top	0.00
HWY - Line Painting	21,580.32
HWY - Contract Blasting	4,550.00
HWY - Miscellaneous Projects	7,347.20
HWY - Roadside Mowing	23,000.00
HWY - Culverts	4,324.00
HWY - Diesel Fuel	58,492.69
HWY - Electricity	3,175.78
HWY - Equipment Purchase	9,170.20
HWY - Equipment Rental	14,681.00
HWY - Equipment Leases	101,435.83
HWY - Equipment Repair	12,328.81
HWY - Gasoline	543.81
HWY - Sand & Gravel	30,867.22
HWY - Hardware	4,833.04
HWY - Health Insurance	115,326.73
HWY - Dental Insurance	8,022.90
HWY - Longevity	7,650.00
HWY - Janitorial Supplies	101.61
HWY - Lubricants	2,405.33
HWY - Mileage	0.00
HWY - Miscellaneous Expense	340.39
HWY - Gases (Oxygen, etc.)	999.94
HWY - Payroll	444,720.22
HWY - Payroll Overtime	72,486.79
HWY - Payroll w/Holiday	1,470.07
HWY - Plow Blades/Shoes	10,091.21
HWY - Prof. Svcs. Drug Testing & Phys.	0.00
HWY - Propane	2,567.35

## **2021 DETAILED STATEMENT OF EXPENSES**

HWY - Radio Maintenance	3,867.83
HWY - Salt	114,379.16
HWY - Signs	0.00
HWY - FICA	32,148.77
HWY - Medicare	7,518.80
HWY - Steel	75.14
HWY - General Supplies	2,390.69
HWY - Telephone & Cable	3,360.73
HWY - Tires	10,231.04
HWY - Training	0.00
HWY - Tree Removal	1,200.00
HWY - VR #701 Pickup	1,125.67
HWY - VR #702 Volvo DT	14,075.87
HWY - VR #704 Int. Sander	310.80
HWY - VR #703 Chevy DT	4,190.30
HWY - VR #705 Int. DT	23,498.71
HWY - VR #707 Int. Sander	1,604.27
HWY - VR #706 Int. Sander	461.03
HWY - VR #710 JD Loader	1,905.45
HWY - VR #711 Grader	10,112.73
HWY - VR #712 JD Backhoe	1,980.16
HWY - VR #709 Water Truck	809.88
HWY - VR #708 Platform 4x4	1,328.33
HWY - VR #714 Chevy 1-ton	613.54
HWY - VR #713 Sidewalk Plow	2,714.29
HWY - VR #715 5-Ton DT	0.00
HWY - Water	285.60
HWY - Retirement	32,692.85
HWY - Labor Other Departments	-5,215.00
Roadside Maint. - Hot Top	0.00
Roadside Maint. - Sealing	82,033.45
Roadside Maint. - Equip. Rental	20,000.00
<b>Highway Department Totals</b>	<b><u>1,356,803.07</u></b>
<b>Street Lighting</b>	
Street Lighting - Electricity	50,058.18
Street Lighting - Miscellaneous	0.00
<b>Street Lighting Totals</b>	<b><u>50,058.18</u></b>
<b>Transfer Station</b>	
T.S. - Advertisement	174.26
T.S. - Bldg/Site Maintenance	3,362.82
T.S. - Clothing Expense	1,224.79

## ***2021 DETAILED STATEMENT OF EXPENSES***

T.S. - Computer Systems	116.14
T.S. - Trash Hauling Contract	35,595.00
T.S. - Tipping Fees	112,720.61
T.S. - Tire Removal	0.00
T.S. - Recycling Tipping	18,798.30
T.S. - Brush Hauling/Removal	9,500.00
T.S. - E-Waste Recycling	7,168.59
T.S. - Demolition Removal	83,727.60
T.S. - Diesel Fuel	2,902.78
T.S. - Electricity	3,175.80
T.S. - Equipment Repair & Purchase	1,082.97
T.S. - Gasoline	0.00
T.S. - Hardware	288.76
T.S. - Hazardous Waste	19,929.25
T.S. - Health Insurance	27,724.50
T.S. - Dental Insurance	2,938.59
T.S. - Longevity	2,500.00
T.S. - P & L Insurance	4,561.00
T.S. - Mileage	0.00
T.S. - Miscellaneous Expense	4,457.54
T.S. - Trash Bags	12,883.46
T.S. - Office Supplies	2,187.18
T.S. - Payroll	161,313.23
T.S. - Payroll Overtime	5,675.48
T.S. - Postage	71.07
T.S. - Professional Dues & Licenses	1,235.06
T.S. - Propane	238.27
T.S. - Signs	33.66
T.S. - FICA	10,714.39
T.S. - Medicare	2,505.64
T.S. - Telephone	1,180.40
T.S. - Tires	1,700.00
T.S. - Heavy Equip. Repair	7,892.40
T.S. - Water	285.60
T.S. - Workers Compensation	3,341.00
T.S. - Retirement	8,737.93
T.S. - Contract Services	0.00
T.S. - Water & Gas Testing	19,862.30
<b>Transfer Station Totals</b>	<b><u>581,806.37</u></b>
<b>Animal Control</b>	
Animal Control - Clothing Expense	0.00
Animal Control - Contract Services	0.00

## ***2021 DETAILED STATEMENT OF EXPENSES***

Animal Control - Equip. Purchase	0.00
Animal Control - Gasoline	0.00
Animal Control - Miscellaneous	40.00
Animal Control - Payroll	3,644.47
Animal Control - Overtime	0.00
Animal Control - Holiday	58.06
Animal Control - Printing	0.00
Animal Control - FICA	232.66
Animal Control - Medicare	54.40
Animal Control - Training	0.00
<b>Animal Control Totals</b>	<b><u>4029.59</u></b>

### **Health Agencies**

Grapevine Services	4,000.00
<b>Health Agencies Total</b>	<b><u>4,000.00</u></b>

### **General Assistance Administration**

Gen. Assistance - Computer Sys/Sup	419.44
Gen. Assistance - Health Insurance	20,703.35
Gen. Assistance - Dental Insurance	1,665.18
Gen. Assistance - Mileage	0.00
Gen. Assistance - Office Supplies	143.40
Gen. Assistance - Payroll	48,853.39
Gen. Assistance - Postage	25.81
Gen. Assistance - Prof. Dues	30.00
Gen. Assistance - FICA	3,082.56
Gen. Assistance - Medicare	720.80
Gen. Assistance - Longevity	650.00
Gen. Assistance - Telephone	0.00
Gen. Assistance - Training Cost	0.00
Gen. Assistance - Retirement	3,779.88
<b>Gen. Assistance Admin. Totals</b>	<b><u>80,073.81</u></b>

### **General Assistance - Direct Asst.**

Gen. Assistance - Misc. Voucher	550.00
Gen. Assistance - Telephone	0.00
Gen. Assistance - Food Voucher	3,054.97
Gen. Assistance - Gasoline Voucher	0.00
Gen. Assistance - Medical Voucher	1,308.93
Gen. Assistance - Rent Voucher	40,843.87
Gen Assistance - Heating Fuels	4,105.94
Gen. Assistance - Electricity	786.81
St. Joseph's Appropriation	4,420.00
<b>Direct Assistance Totals</b>	<b><u>55,070.52</u></b>



## ***2021 DETAILED STATEMENT OF EXPENSES***

### **Parks**

Parks - Advertising	0.00
Parks - Athletic Programs	0.00
Parks - Athletic Equipment	1,660.00
Parks - Contract Plumbing	4,512.07
Parks - Electricity	2,437.81
Parks - Equip. Purchase	1,001.35
Parks - Equip. Repair	1,312.86
Parks - Gasoline	1,441.52
Parks - Hardware/Tools	211.44
Parks - Medical Insurance	4,179.96
Parks - Dental Insurance	269.28
Parks - Park Maintenance	10,141.58
Parks - Payroll	46,059.74
Parks - FICA	2,855.83
Parks - Medicare	667.90
Parks - Telephone	1,328.82
Parks - Water	1,024.55
Parks - Retirement 401	2,214.94
Parks - Sewer	275.60
Parks - Grimes Field Improvements	817.97
Parks - Butler Park Improvements	330.00
<b>Parks Totals</b>	<b><u>82,743.22</u></b>

### **Recreation**

Manahan - Programs	0.00
Manahan - Improvements	0.00
Manahan - Electricity	257.16
Manahan - Equip. Purchase	0.00
Manahan - Miscellaneous	1,416.70
Manahan - Park Maintenance	0.00
Manahan - Payroll	370.80
Manahan - Overtime	0.00
Manahan - Office Supplies/Expenses	0.00
Manahan - FICA	23.00
Manahan - Medicare	5.40
Manahan - Telephone	0.00
Manahan - Training	250.00
Manahan - Transportation (Field Trips)	0.00
<b>Recreation Totals</b>	<b><u>2,323.06</u></b>

## ***2021 DETAILED STATEMENT OF EXPENSES***

### **Library**

Library - Clock Maintenance	0.00
Library - Books	12,000.00
Library - Computer Maintenance	500.00
Library - Apollo Hosting Fee (Computer)	2,000.00
Library - Museum Passes	800.00
Library - Media	1,000.00
Library - Periodicals & Electronic Material	1,000.00
Library - Phone	2,648.74
Library - Literacy Program Art.	13,500.00
Library - Health Insurance	39,053.16

Library - Dental Insurance	1,816.56
Library - Payroll	117,013.89
Library - Longevity	650.00
Library - FICA	7,224.65
Library - Medicare	1,689.79
Library - Retirement	6,021.98
Smith Mansion - Maintenance/Improv.	7,170.23
Smith Mansion - Contracted Services	9,200.40
Smith Mansion - Electricity	25,843.47
Smith Mansion - Equipment Purchase	0.00
Smith Mansion - Equipment Repairs	0.00
Smith Mansion - Gasoline	0.00
Smith Mansion - Janitorial Supplies	0.00
Smith Mansion - Water	285.60
Smith Mansion - Sewer	480.00
<b>Library Totals</b>	<b><u>249,898.47</u></b>

### **Fireworks & Patriotic Purposes**

Fireworks	7,500.00
Patriotic Purposes - Flags	792.00
250th Celebration	10,000.00
Police Town Event Details	8,700.00
Police Town Events - FICA	52.70
Police Town Events - Medicare	102.23
<b>Fireworks &amp; PP Totals</b>	<b><u>27,146.93</u></b>

### **Other Culture & Recreation**

Greater Hillsborough Senior Services	9,000.00
Main St. Summer Concerts	2,385.43
<b>Other Culture &amp; Recreation Totals</b>	<b><u>11,385.43</u></b>

## ***2021 DETAILED STATEMENT OF EXPENSES***

### **Conservation**

Conservation Comm. - Advertising	0.00
Conservation Comm. - Cont. Serv.	1,245.00
Conservation Comm. - Legal	0.00
Conservation Comm. - Misc.	0.00
Conservation Comm. - Payroll	2,501.40
Conservation Comm. - Postage	1.59
Conservation Comm. - Printing	0.00
Conservation Comm. - Dues	625.00
Conservation Comm. - FICA	151.59
Conservation Comm. - Signs	34.18
Conservation Comm. - Medicare	35.43
Conservation Comm. - Training	0.00
Transfer To Consv. Fund	0.00
Conservation Comm. - Material	0.00
<b>Conservation Commission Totals</b>	<b><u>4,594.19</u></b>

### **Debt Services**

Notes - Principal	74,003.70
Notes - Interest	13,119.39
Interest on TANS	0.00
<b>Total Debt Services</b>	<b><u>87,123.09</u></b>

<b>Total Operating Budget</b>	<b><u>7,700,250.69</u></b>
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## DETAILED STATEMENT OF REVENUE

	2021 Estimated	2021 Actual	2022 Estimated
<b>TAXES:</b>			
Land Use Change Tax	\$ -	\$ 26,755.00	\$ 10,000.00
Yield Tax	\$ 35,500.00	\$ 35,321.63	\$ 35,000.00
Payment in Lieu of Taxes	\$ 3,119.00	\$ 3,460.17	\$ 3,119.00
Excavation Tax	\$ 1,000.00	\$ 878.47	\$ 1,000.00
Other Taxes	\$ -	\$ -	
Interest & Penalties on Delinquent Taxes	\$ 205,000.00	\$ 245,743.50	\$ 240,000.00
<b>LICENSES, PERMITS &amp; FEES:</b>			
Business Licenses & Permits	\$ 900.00	\$ 870.00	\$ 900.00
Motor Vehicle Permit Fees	\$ 1,050,000.00	\$ 1,100,459.24	\$ 1,100,000.00
Building Permits	\$ 45,000.00	\$ 51,724.19	\$ 50,000.00
Other Licenses, Permits & Fees	\$ 2,500.00	\$ 2,358.00	\$ 2,500.00
<b>STATE SOURCES:</b>			
Municipal Aid	\$ -	\$ -	\$ -
Meals & Rooms Tax	\$ 440,114.00	\$ 440,114.35	\$ 440,114.00
Highway Block Grant	\$ 176,465.00	\$ 176,420.04	\$ 17,642.00
State & Federal Forest Land Reimb.	\$ 1,894.00	\$ 1,893.73	\$ 1,894.00
Other (Incl. Railroad Tax)	\$ 7,863.00	\$ 19,707.59	\$ 7,000.00
From Other Governments	\$ 10,000.00	\$ 9,044.98	\$ 10,000.00
<b>CHARGES FOR SERVICE:</b>			
Income from Departments	\$ 475,000.00	\$ 715,724.09	\$ 650,000.00
Dispatch	\$ 92,525.43		
Police	\$ 96,992.17		
Fire	\$ 226,164.93		
Transfer Station	\$ 271,967.80		
Youth Services	\$ 8,694.96		
Parks	\$ 850.00		
Land Use	\$ 15,933.87		
Welfare	\$ 2,594.93		
<b>MISCELLANEOUS REVENUES:</b>			
Sale of Municipal Property	\$ 4,000.00	\$ 27,884.56	\$ 10,000.00
Interest on Investment	\$ 18,500.00	\$ 16,589.22	\$ 15,000.00
Other	\$ 33,340.00	\$ 91,976.60	\$ 33,000.00
<b>INTERFUND OPERATING TRANS. IN</b>			
From Sewer (Offsetting)	\$ 868,769.00	\$ 868,769.00	\$ 894,804.00
From Water (Offsetting)	\$ 730,470.00	\$ 730,470.00	\$ 754,630.00
From Trust & Fiduciary Funds	\$ 8,000.00	\$ 4,151.45	\$ 4,000.00
<b>OTHER FINANCING SOURCES:</b>			
Amount Voted from Fund Balance	\$ 520,650.00	\$ 520,650.00	\$ 631,744.00
<b>Total Estimated/Actual Revenues</b>	<b>\$ 4,638,084.00</b>	<b>\$ 5,064,210.81</b>	<b>\$ 4,902,347.00</b>

# ***FULLER PUBLIC LIBRARY FINANCIAL REPORT***

*Fiscal Year Ended December 31, 2021*

## RECEIPTS

Bags	\$6.00
Book Sales	\$1,777.94
Copies & Faxes	\$551.73
Donations	\$2,897.00
Fines	\$114.87
Grants	\$1,961.00
Items Sold	\$125.00
Lost or Damaged Books/Media	\$46.98
Memorial Donations	\$50.00
Museum Passes	132.00
New Books/Media	\$130.68
NHHC Grant	\$450.00
Nonresident Fees	\$823.00
P. Harvey Books	\$60.00
Program Income	\$915.41
Refund Received	\$12.73
Reimbursement Income (Project Lift)	\$27.05
Room Use	\$35.00
Solomon Fund	\$7,717.03
Summer Reading Program Donations	\$300.00
Summer Reading Program T-shirts	\$159.75
Town Appropriations	\$191,118.77
Town of Windsor Appropriations	\$1,000.00
Transfers from NHPDIP	\$8,351.83
Transfer from Trust Funds	\$5,172.36
T-shirts (FPL)	\$524.00
<b>TOTAL RECEIPTS</b>	<b>\$224,460.13</b>

# **FULLER PUBLIC LIBRARY FINANCIAL REPORT**

## **EXPENSES**

### **Paid with Town funds**

<u>Books</u> : New and Replacement of lost/damaged	\$11,869.64
<u>Computer Maintenance/Technology</u> :	\$500.00
<u>Electronic Materials</u> : NH Downloadable Books, Ancestry.com and Kanopy	\$500.00
<u>Integrated Library System (ILS)</u> :	\$1,700.00
<u>Media</u> : Movies & Music (new and replacement of lost/damaged)	\$319.55
<u>Museum Passes</u> :	\$625.00
<u>Payroll</u> :	
FICA & Medicare	\$8,914.44
Health & Dental	\$40,869.72
Longevity	\$650.00
Payroll	\$117,013.89
Retirement	\$6,021.98
<u>Periodicals</u> : Newspapers & Magazines	\$500.00
<u>Telephone</u> :	\$2,648.74
<b>Total paid with Town funds:</b>	<b>\$192,101.01</b>

### **Paid with Library funds**

<u>Building / Building Supplies</u> :	\$263.81
<u>Ceiling Restoration</u> : from grant	\$4,715.06
<u>Computer Maintenance/Technology</u> :	1,172.98
<u>Electronic Materials</u> : NH Downloadable Books, Ancestry.com and Kanopy	\$528.98
<u>Garden</u> : from memorial donations	\$63.00
<u>Gifts</u> :	\$147.99
<u>Periodicals</u> : Newspapers & Magazines	\$636.97
Project Lift	\$27.05

# ***FULLER PUBLIC LIBRARY FINANCIAL REPORT (cont.)***

## **EXPENSES**

### **Operating Expenses:**

Advertising	\$225.00
Bank Fees	\$3.00
Dues & Conference Fees / Education	\$635.00
Equipment / Equipment Maintenance	\$2,073.09
Furnishings	\$246.66
Mileage	\$43.93
Postage & Delivery	\$240.32
PPE/Covid 19	\$30.36
Refunds	\$34.00
Shirts (FPL)	\$442.00
Supplies	\$973.99

### **Programs: Currently paid from the Solomon Fund**

Adult Programs	\$2,629.59
Children's Program	\$820.11
NHHC Program	\$450.00
Summer Reading Program / SRP T-shirts	\$1,695.86
Teen Program	\$348.92
<b><u>Transfer to NHPDIP:</u></b>	<b>\$20,000.00</b>
<b>Total paid with Library funds:</b>	<b>\$38,479.62</b>

**TOTAL EXPENSES** **\$230,580.63**

***FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC  
DEPOSIT INVESTMENT POOL***

**PROJECT LIFT**

Beginning Balance	209,406.90
Contributions	39,534.56
Income Earned	41.18
Total Income	248,982.64
Withdrawals	56,000.56
Ending Balance	192,982.08

**LIBRARY ACCOUNT**

Beginning Balance	351,858.26
Contributions	20,000.00
Income Earned	74.01
Total Income	371,932.27
Withdrawals	8,351.83
Ending Balance	363,580.44



## ***PROJECT LIFT EXPENSE/REVENUE REPORT***

### **REVENUE**

Cash Donations	\$61.00
Monadnock Paper Mill	\$3,000.00
Hillsboro Centre Ladies Benevolent Society	\$40.00
Hillsboro-Deering School District	\$4,788.00
Health Insurance Refund	\$890.83
Oleonda Jameson Trust	\$7,400.00
Providence Public Library	\$1,500.00
Rotary Club of Henniker	\$500.00
Town of Antrim	\$1,000.00
Town of Francestown	\$200.00
Town of Hillsboro	\$13,500.00
Town of Washington	\$500.00
Earned Income	<u>\$41.18</u>
<b>TOTAL</b>	<b>\$33,421.0</b>

### **EXPENSES**

Advertising & Postage	\$18.95
Dental Insurance	\$538.56
FICA	\$2,370.02
Health Insurance	\$8,309.28
Instructional Materials	\$75.21
Life Insurance	\$270.82
Maintenance & Repair (equipment)	\$265.00
Medicare	\$554.38
Office Supplies	\$73.01
Payroll	\$38,226.84
Professional Development	\$69.00
Professional Services	\$1,264.27
Scholarships	0
Software & Computers	0
Student Support	\$655.48
Telephone/Internet	\$1,487.36
Tutoring Fees	<u>0</u>
<b>TOTAL</b>	<b>\$54,178.18</b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX ACCOUNTS**

*Deborah J. McDonald - Tax Collector*

*Fiscal Year January 1 through December 31, 2021*

DEBITS	2021	2020
<b>Uncollected Taxes - Beg. of Fiscal Year</b>		
Property Taxes		\$3,984,260.86
Yield Taxes		4,120.17
Water Taxes		42,239.06
Sewer Taxes		53,768.97
Emerald Lake Water		92,038.24
Current Use Taxes		600.00
<b>Taxes Committed to Collector</b>		
Property Taxes	\$17,363,486.11	
Yield Taxes	35,321.63	
Current Use Taxes	53,510.00	
Water Taxes (2020 Delinquent)	72,793.99	
Sewer Taxes (2020 Delinquent)	73,184.29	
Emerald Lake Water	612,131.50	
Gravel Tax	878.47	
Interest & Cost On Tax Lien		39,556.05
Interest (Delinquent Taxes)	9,388.62	17,604.70
Refunds	25,090.88	
<b>Total Debits</b>	<b>\$18,245,785.49</b>	<b>\$4,234,188.05</b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX ACCOUNTS**

*Deborah J. McDonald - Tax Collector*

CREDITS	2021	2020
<b>Remitted to Treasurer During Fiscal Year</b>		
Property Taxes	\$14,398,260.23	\$3,527,452.64
Yield Taxes	31,340.73	2768.36
Water Taxes	27,760.15	13,993.79
Sewer Taxes	30,062.22	21,876.95
Emerald Lake Water	471,543.22	58,722.99
Current Use Tax	50,660.00	600.00
Gravel Tax	878.47	
Interest on Taxes	9,388.62	17,604.70
Interest & Cost on Tax Lien		39,556.05
Taxes Taken to Lien		551,306.19
<b>Abatements Allowed</b>		
Property Taxes	136,987.32	20.92
Sewer Taxes		178.74
Yield Tax	1299.26	
Water Taxes		106.72
<b>Uncollected Taxes End of Fiscal Year</b>		
Property Taxes	2,853,330.04	
Current Use Tax	2,850.00	
Yield Taxes	2,681.04	
Water Taxes	45,033.84	
Sewer Taxes	43,122.07	

## **SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS**

*Deborah J. McDonald - Tax Collector*

*Fiscal Year January 1 through December 31, 2021*

	<b>2020</b>	<b>2019</b>	<b>PRIOR</b>
<b>Tax Sale/Lien on Account of Levies</b>			
Balance of Unredeemed Taxes		\$399,637.76	\$976,063.06
Beginning of Fiscal Year			
Taxes Sold/Executed to Town	\$590,862.24		
During Year			
Interest Collected After Sale/	7,348.82	20,963.82	146,606.65
Lien Execution			
<b>Total Debits</b>	<b>\$598,211.06</b>	<b>\$420,601.58</b>	<b>\$1,122,669.71</b>
<b>CREDITS</b>			<b>PRIOR</b>
<b>Remittance to Treasurer During Fiscal</b>			
Redemptions	\$219,459.45	\$128,896.28	\$219,997.87
Interest & Cost After Sale	7,348.82	20,963.82	146,606.65
Abatements of Unredeemed	0	61.08	164.69
Deeded Property to Town		0	0
Unredeemed Taxes End of Year	371,402.79	270,680.40	755,900.50
<b>Total Credits</b>	<b>\$598,211.06</b>	<b>\$420,601.58</b>	<b>\$1,122,669.71</b>

## STATEMENT OF TAX RATE SETTING

		2021 Tax Rate	2020 Tax Rate	Difference
Appropriations	\$ 10,478,525			
Less: Revenues	(4,117,434)			
Less: Fund Balance Voted Surplus	(520,650)			
Less: Fund Balance Reduce Taxes	-			
War Service Credits	196,500			
Add: Overlay	196,092			
<b>Net Town Appropriation</b>	<b>\$ 6,233,033</b>	<b>\$ 10.35</b>	<b>\$ 10.68</b>	<b>\$ 0.33</b>
Regional School Apportionment	\$ 16,090,788			
Less: Adequate Education Grant	(5,576,172)			
Less: State Education Tax	(1,025,486)			
<b>Net Local School Appropriation</b>	<b>\$ 9,489,130</b>	<b>\$ 15.74</b>	<b>\$ 15.22</b>	<b>\$ 0.52</b>
<b>State Education Tax Assessment</b>	<b>\$ 1,025,486</b>	<b>\$ 1.84</b>	<b>\$ 1.81</b>	<b>\$ 0.03</b>
<b>Due to County</b>	<b>\$ 599,588</b>			
Less: Shared Revenue	0			
<b>Net Count Appropriation</b>	<b>\$ 599,588</b>		<b>\$ 1.02</b>	
<b>Combined Tax Rate</b>		<b>\$ 28.92</b>	<b>\$ 28.73</b>	<b>\$ 0.19</b>
<b>Total Property Taxes Assessed</b>	<b>\$ 17,347,237</b>			
<b>Commitment Analysis</b>				
Total Property Taxes Assessed	\$ 17,347,237			
Less: War Service Credits	(196,500)			
Add: Village District	263,505			
<b>Total Property Taxes Commitment</b>	<b>\$ 17,414,242</b>			
<b>Town</b>				
Net Assessed Valuation	\$ 602,737,553			
			<b>Tax Rate</b>	<b>Commitment</b>
<b>Emerald Lake District Valuation</b>	<b>\$ 94,109,100</b>		<b>\$ 2.80</b>	<b>\$ 263,505</b>

Source of data: NH Department of Revenue 2021 Tax Rate Breakdown

## *SUMMARY OF TOWN VALUATION*

Total Taxable Land	\$ 190,029,345	
Total Taxable Buildings	369,756,135	
Public Utility	45,615,700	
<b>Valuation Before Exemptions</b>		<b>\$ 605,401,180</b>
Elderly Exemption	\$ 2,159,300	
Blind Exemption	15,000	
Wood Heating Exemption	19,200	
Solar Energy Systems Exemption	245,127	
Disabled Exemption	225,000	
<b>Total Exemptions</b>		<b>-2,663,627</b>
<b>Net Value for Tax Rate (Town, County &amp; Local School</b>		<b>602,737,553</b>
<b>Net Valuation for State Education Rate (less: Public Utilities)</b>		<b>557,121,853</b>
<b>Emerald Lake Valuation</b>		
Total Taxable Land	\$ 38,917,500	
Total Taxable Buildings	51,984,800	
Public Utility	3,757,900	
Valuation Before Exemptions		<b>94,660,200</b>
Disabled Exemption	100,000	
Solar Energy Systems Exemption	25,600	
Elderly Exemption	425,500	
<b>Total Exemptions</b>		<b>-551,100</b>
<b>Net Valuation for Tax Rate Emerald Lake</b>		<b>\$ 94,109,100</b>

Source of data: NH Department of Revenue Administration 2021 MS-1

# **TREASURER'S REPORT**

*Fiscal Year Ended December 31, 2021*

<b>General Fund</b>		
<b>Opening Balances</b>		<b>January 1, 2021</b>
Checking - Bar Harbor Bank & Trust	\$3,299,183.01	
Payroll Checking - Bar Harbor Bank & Trust	\$3,289.28	
Public Deposit Pool - General Fund	\$26,306.41	
Money Market Account - TD Bank	\$38,336.08	
Petty Cash Accounts	\$600.00	
<b>Total-Open Balances</b>		<b>\$3,367,714.78</b>
<b>Receipts</b>		
Checking - Bar Harbor Bank & Trust	\$23,971,801.56	
Payroll Checking - Bar Harbor Bank & Trust	\$2,874,844.80	
Public Deposit Pool - General Fund	\$5.48	
Money Market Account - TD Bank	\$26.77	
Petty Cash Accounts	\$0.00	
<b>Total-Receipts</b>		<b>\$26,846,678.61</b>
<b>Disbursements</b>		
Checking - Bar Harbor Bank & Trust	\$22,071,391.09	
Payroll Checking - Bar Harbor Bank & Trust	\$2,874,842.29	
Public Deposit Pool - General Fund	\$0.00	
Money Market Account - TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
<b>Total-Disbursements</b>		<b>\$24,946,233.38</b>
<b>Closing Balances</b>		<b>December 31, 2021</b>
Checking - Bar Harbor Bank & Trust	\$5,199,593.48	
Payroll Checking - Bar Harbor Bank & Trust	\$3,291.79	
Public Deposit Pool - General Fund	\$26,311.89	
Money Market Account - TD Bank	\$38,362.85	
Petty Cash Accounts	\$600.00	
<b>Total-General Fund Cash</b>		<b>\$5,268,160.01</b>

# **TREASURER'S REPORT**

*Fiscal Year Ended December 31, 2021*

<b><u>Conservation Fund</u></b>		
		<b>January 1, 2021</b>
NHPDIP Investment Account	\$125,156.54	
Income	\$34,535.10	
Disbursements	\$0.00	
<b>Ending Balance - December 31, 2021</b>		<b>\$159,691.64</b>
<b><u>Parks &amp; Recreation Revolving Fund</u></b>		
		<b>January 6, 2021</b>
Checking-TD Bank	\$3,029.12	
Income	\$0.00	
Disbursements	\$0.00	
<b>Ending Balance - January 5, 2022</b>		<b>\$3,029.12</b>
<b><u>Police Department Revolving Fund</u></b>		
		<b>January 12, 2021</b>
Checking-TD Bank	\$19,399.99	
Income	\$53,568.60	
Disbursements	\$40,250.69	
<b>Ending Balance - January 11, 2022</b>		<b>\$32,717.90</b>
<b><u>Office of Youth Services</u></b>		
		<b>January 1, 2021</b>
Checking-TD Bank	\$5,776.36	
Income	\$9,674.33	
Disbursements	\$7,039.42	
<b>Ending Balance - December 31, 2021</b>		<b>\$8,411.27</b>
<b><u>Drug Forfeiture Revolving Fund</u></b>		
		<b>January 1, 2021</b>
Checking-TD Bank	\$9,337.59	
Income	\$876.67	
Disbursements	\$0.00	
<b>Ending Balance - December 31, 2021</b>		<b>\$10,214.26</b>



# TRUSTEES OF THE TRUST FUNDS Fiscal Year Ended December 31, 2021

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL			INCOME				End Bal Prin & Income	
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfhs In/Out	Earned		Expended
ELVD RDS & BRS CIP	Cap Res	550	198276.19	25000.00	81000.00	142276.19	8197.72	477.24		8674.96	150951.15
BRIDGE REPAIRS	Cap Res	569	25000.00	50000.00		75000.00	1484.08	129.97		1614.05	76614.05
RESCUE SQUAD	Cap Res	577	2317.05			2317.05	106.36	7.34		113.70	2430.75
HILLSBORO HIST FUND	Town	585	1537.20			1537.20	9.16	4.65	9.16	4.65	1541.85
AMBULANCE CAP RES	Town	607	53602.75	50000.00		103602.75	14173.01	254.54		14427.55	118030.30
TOWN HISTORY EXP	Town	615	4314.17	40.00		4354.17	1165.23	16.64		1181.87	5536.04
ELVD WATER METER	Cap Res	623	48146.03	10000.00		58146.03	2035.08	158.94		2194.02	60340.05
HD BDG MAINT FUND	Cap Res	631	157857.50			157857.50	26831.60	557.22		27388.82	185246.32
SPEC EDUC FUND	Cap Res	658	491008.87	100000.00		591008.87	23160.76	1679.78		24840.54	615849.41
WATER CAP RES	Cap Res	666	145080.05	10000.00		155080.05	7769.67	463.70		8233.37	163313.42
SEWER CAP RES	Cap Res	674	230193.28	10000.00		240193.28	11489.57	731.74		12221.31	252414.59
BIBLEHILL RES CR	Cap Res	675	10000.00	10000.00	3500.00	16500.00	34.03	24.86		58.89	16558.89
WATERSHED PROT CR	Cap Res	676	15000.00	10000.00		25000.00	51.07	47.98		99.05	25099.05
ELVD MF GRANT	Cap Res	677	5000.00	3000.00		8000.00	4.23	17.35		21.58	8021.58
ELVD DAM R&M	Cap Res	678	5000.00	2000.00		7000.00	4.24	16.60		20.84	7020.84
PENSTOCK FD (PS Co)	Conservatn	682	15000.00			15000.00	1372.09	49.40		1421.49	16421.49
SEWER SLUDGE C R	Cap Res	704	477627.21	40000.00		517627.21	16142.39	1499.93		17642.32	535269.53
SEWER INFLOW C R	Cap Res	712	226707.73	75000.00	83865.00	217842.73	4039.86	605.09		4644.95	222487.68
SEWER SYS IMPR	Cap Res	720	160000.00	10000.00	121059.00	48941.00	7089.90	407.68		7497.58	56438.58
WATER SYS IMPR	Cap Res	739	136664.45	10000.00	52995.00	93669.45	4504.37	414.96		4919.33	98588.78
SAND REPL CAP RES	Cap Res	747	290000.00	30000.00		320000.00	8570.60	908.45		9479.05	329479.05
CONS COMM MON FD	Cap Res	755	2500.00			2500.00	107.26	7.89		115.15	2615.15
ELVD WTR SURPLUS	Cap Res	763	829.18			829.18	237.52	3.21		240.73	1069.91
SMITH HOUSE R&M FD	Cap Res	801	58913.08	50000.00		108913.08	2634.15	235.76		2869.91	111782.99
WATERLINE REHAB	Cap Res	910	220274.54	15000.00		235274.54	5661.33	685.49		6346.82	241621.36
UV BULB REPL	Cap Res	911	1349.80			1349.80	59.58	4.24		63.82	1413.62
MUNICIP BDGS R&M	Cap Res	912	79408.15	125000.00		204408.15	4155.11	377.27		4532.38	208940.53
ELVD WATER CIP FD	Cap Res	913	116700.50	30000.00		146700.50	4978.87	389.76		5368.63	152069.13
FIRE DEPT EQUIP FD	Cap Res	914	27961.62	40000.00		67961.62	1897.14	130.12		2027.26	69988.88
HWY DEPT EQUIP FD	Cap Res	915	89681.70	50000.00		139681.70	3628.68	331.59		3960.27	143641.97

**TRUSTEES OF THE TRUST FUNDS**      *Fiscal Year Ended December 31, 2021*

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL			INCOME					End Bal Prin & Income			
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended		End Bal		
HILLSBORO CTR PRES	Cap Res	916	9090.00			9090.00	323.31				28.42		351.73	9441.73
PARKS R&M	Cap Res	917	59423.44	50000.00		109423.44	2121.03				235.75		2356.78	111780.22
SIDEWALK BDG & MNT	Cap Res	918	79361.62	25000.00		104361.62	2057.56				270.68		2328.24	106689.86
POLICE DEPT EQUIP	Cap Res	919	96972.94	40000.00		136972.94	4176.48				345.21		4521.69	141494.63
TRANSFR STN EQUIP	Cap Res	920	21267.74	25000.00		46267.74	908.94				91.94		1000.88	47268.62
CEMETERY R&M	Cap Res	921	19800.00	5000.00		24800.00	624.13				66.63		690.76	25490.76
HD ROOF FD	Cap Res	922	100000.00			100000.00	3365.89				311.86		3677.75	103677.75
HD PAVING FD	Cap Res	923	6105.00	25000.00		31105.00	263.92				51.34		315.26	31420.26
HD TECH FD	Cap Res	924	73619.50	25000.00		98619.50	3238.36				264.00		3502.36	102121.86
HD HVAC FD	Cap Res	925	100000.00	50000.00		150000.00	722.54				368.08		1090.62	151090.62
MANAHAN TRUST	Town	UBS 06	501652.16			501652.16	85301.94				36191.98		104940.35	606592.51
HILLS MED SERV TR	Scholarship	UBS 09	200000.00			200000.00	25733.66				15989.38		15900.38	215900.38
S & G SMITH MEM	Library	UBS 10	11732.96			11732.96	696.02				579.76		579.76	12312.72
TINGLEY SCHOL FD	Scholarship	UBS 11	2327.38			2327.38	252.47				135.31		137.78	2465.16
M NELSON CHILD REC	Town	UBS 12	3000.00			3000.00	6163.49				587.61		6751.10	9751.10
ETTA GILE	Library	UBS 13	9503.73			9503.73	563.78				469.61		469.61	9973.34
J SIMOES SCHOL	Scholarship	UBS 14	3200.00			3200.00	459.14				189.50		198.64	3398.64
EM BARNES SCHOL	Scholarship	UBS 15	36346.84			36346.84	2418.99				2067.50		2086.49	38433.33
HUMPHREY MEM RM	Library	UBS 16	4853.53			4853.53	287.92				239.83		239.83	5093.36
NELSON LIBR FD	Library	UBS 17	3792.71			3792.71	224.99				187.41		187.50	3980.21
CN MURDOUGH MEM	School Libr	UBS 18	572.05			572.05	586.79				74.31		661.10	1233.15
JM KIMBALL MEM	Libr Books	UBS 19	722.85			722.85	487.58				59.71		547.29	1270.14
PEASLEE SCHOL	Scholarship	UBS 20	3635.04			3635.04	515.88				215.23		231.11	3866.15
HASLET SCHOL	Scholarship	UBS 22	37003.11			37003.11	2454.02				2104.19		2108.21	39111.32
C A FOX FD	Town	UBS 23	50651.09			50651.09	3738.37				3251.12		3251.12	53902.21
ABNEY SIMONDS	Town	UBS 25	2660.00			2660.00	196.32				170.74		170.74	2830.74
MARK FULLER LIB	Library	UBS 26	1866.25			1866.25	110.71				92.22		92.22	1958.47
INNESS SCHOL	Scholarship	UBS 28	1133.52			1133.52	181.15				68.38		99.53	1233.05
HASLET TR	Town	UBS 29	48338.58			48338.58	3567.69				3102.69		3102.69	51441.27

**TRUSTEES OF THE TRUST FUNDS**      *Fiscal Year Ended December 31, 2021*

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME				End Bal Prin & Income				
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended		End Bal			
CENTER SCHOOL	School Libr	UBS 32	900.00			900.00				1726.16		168.40		1894.56	2794.56
OLD SCHOOL FUND	Scholarshp	UBS 33	3771.17			3771.17				248.31		215.61	200.00	263.92	4035.09
ISABEL WARD	Library	UBS 34	1000.00			1000.00				59.32		49.41	59.32	49.41	1049.41
CEMETERY	Perp Care	UBS 35	83102.43	4095.02		87197.45				3295.02	-3295.02	3172.47	419.11	2753.36	89950.81
T HENSON SCHOL	Scholarshp	UBS 36	1800.00			1800.00				120.86		102.92	100.00	123.78	1923.78
S & G SMITH MEM	Scholarshp	UBS 37	32238.00			32238.00				2163.02		1834.20	2150.00	1847.22	34085.22
BUTLER PARK	Town	UBS 38	2769.44			2769.44				204.40		177.76	204.40	177.76	2947.20
SARAH FULLER LIB	Library	UBS 40	1000.00			1000.00				59.32		49.41	59.32	49.41	1049.41
HASLET LIBRARY	Library	UBS 41	2000.00			2000.00				118.64		98.83	118.64	98.83	2098.83
V WOODS / A BAILEY	Needy kids	UBS 43	3838.73			3838.73				7121.74		702.84		7824.58	11663.31
BERNICE MILLER LIB	Library	UBS 44	267.06			267.06				15.84		13.20	15.84	13.20	280.26
E A BUTLER SCHOL	Scholarshp	UBS 45	11275.75			11275.75				741.99		642.06	700.00	684.05	11959.80
SARAH WHITE	Library	UBS 46	27693.28			27693.28				1642.81		1368.41	1642.81	1368.41	29061.69
SARAH GRIMES	Town	UBS 47	400.00			400.00				29.52		25.67	29.52	25.67	425.67
W&L DUBBEN FD	Town	UBS 51	10437.35			10437.35				770.34		669.94	770.34	669.94	11107.29
GERT ADAMS FUND	Scholarshp	UBS 62	13565.04			13565.04				1036.77		776.33	1000.00	813.10	14378.14
COCA COLA SCH FD	Scholarshp	UBS 66	2135.35			2135.35				151.90		121.77	150.00	123.67	2259.02
WITHINGTON AWARD	Scholarshp	UBS 67	25519.43			25519.43				6785.27		1653.88	1700.12	6739.03	32258.46
LILA MURPHY SCHOL	Scholarshp	UBS 70	423997.85			423997.85				32522.81		29984.52	33221.10	29286.23	453284.08
G FREDERICK FD	Library	UBS 79	6625.00			6625.00				393.01		327.36	393.01	327.36	6952.36
DANA CRANE FUND	Scholarshp	UBS 95	106065.08	1152.23		107217.31				73174.09		11945.11	7588.54	77530.66	184747.97
			5544984.05	1004135.02	342419.00	6207852.30				445718.87	-3295.02	132549.88	108493.17	466480.56	6674332.86

# **HILLSBOROUGH WASTEWATER TREATMENT FACILITY**

## **REPORT OF THE TREASURER**

Balance 1/01/2021		\$376,324.23
2021 Lien Warrant = \$72,694.57 (\$69,011.11 inv & \$3,683.46 int thru 1/29/21)	\$72,694.57	
2020 Receivables Collected	\$34,086.01	
2020 Receivables Interest Collected	\$981.18	
2021 Receivables Collected	\$738,679.10	
2021 Receivables Interest Collected	\$1,613.63	
Credit Memos	\$17,148.88	
Checking Account Interest Earned	\$389.67	
<b>Total Income</b>		<b>\$865,593.04</b>
2021 Operating Budget	\$681,331.70	
2020 Invoices paid in 2021	\$12,637.67	
<b>Total Disbursements</b>		<b>\$693,969.37</b>
<b>Balance as of 12/31/2021</b>		<b>\$547,947.90</b>
<b>Cash Register</b>		
Beginning Balance 1/01/2021		\$100.00
<b>Balance as of 12/31/2021</b>		<b>\$100.00</b>
<b><u>NH PDIP (investment account)</u></b>		
Balance as of 1/01/2021		\$507,918.97
Interest Earned	\$105.56	
<b>Balance as of 12/31/2021</b>		<b>\$508,024.53</b>
<b><u>Bar Harbor Bank (Beard Brook Realty Escrow Account)</u></b>		
Balance as of 1/01/2021		\$4,088.84
Deposits	\$0.00	
CLOSED Escrow Account	\$4,088.84	
<b>Balance as of 12/31/2021</b>		<b>\$0</b>

<b><u>Summary of Wastewater Treatment Funds Held</u></b>		
Bar Harbor (operating account)		\$547,947.90
Cash Register		\$100.00
NH PDIP (investment account)		\$508,024.53
<b>Total Funds Held as of 12/31/2021</b>		<b>\$1,056,072.43</b>

**HILLSBOROUGH WASTEWATER TREATMENT FACILITY  
FINANCIAL REPORT**

<b><u>WASTEWATER FUND</u></b>		<b><u>ASSETS</u></b>
Bar Harbor Bank		\$547,947.90
Cash Register		\$100.00
NH PDIP (investment account)		\$508,024.53
<b>TOTAL CASH</b>		<b>\$1,056,072.43</b>
<b><u>OUTSTANDING INCOME</u></b>		
Uncollected Receivables		\$87,335.18
<b>TOTAL ASSETS</b>		<b>\$1,143,407.61</b>

**HILLSBOROUGH WASTEWATER TREATMENT FACILITY**  
**DETAILED STATEMENT OF EXPENSES**

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
Building Maintenance	\$6,375.29
Caustic	\$10,828.35
Ferric	\$10,52.50
Chemicals	\$4,121.01
Chlorine	\$3,154.25
Clothing Expenses	\$1,950.09
Computer	\$2,542.46
Contract Mowing/Clearing	\$1,000.00
Contract Services	\$5,466.49
Electricity	\$59,407.05
Engineering	\$43,740.31
Equipment Purchase	\$8,890.24
Equipment Rental	\$627.67
Equipment Repair	\$5,063.94
Oil-Heating/Generator	\$5,274.63
Gasoline	\$1,326.41
Health Insurance	\$28,253.66
Dental Insurance	\$1,993.42
Life & Disability Insurance	\$636.72
Property & Liability Insurance	\$8,190.00
Debt Service Interest	\$5,567.10
Janitorial Supplies	\$97.28
Lab Fees	\$8,908.00
Lab Supplies	\$5,969.02
Legal Fees	\$277.50
Lubricants	\$177.12
Miscellaneous Expense	\$1,006.52
Office Supplies	\$1,036.37
Payroll	\$114,153.85
Payroll Overtime	\$15,015.95
Holiday Pay	\$1,688.58
Plant Operations	\$1,471.12
Postage	\$1,544.98
Debt. Principal	\$53,333.32
Printing Costs	\$365.90
Propane	\$2,985.80
Safety Supplies	\$738.88
Sewer Piping	\$1,022.76

***HILLSBOROUGH WASTEWATER TREATMENT FACILITY  
DETAILED STATEMENT OF EXPENSES***

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
FICA	\$8,113.20
Medicare	\$1,897.49
System Repair	\$49,097.59
System Maintenance	\$54,208.15
Telephone	\$3,834.20
Tool Purchase	\$303.84
Training Cost	\$295.50
Truck	\$658.14
Worker's Comp.	\$1,992.50
ICMARC Retirement	\$10,032.70
Emergency CAP Reserve	\$10,000.00
Sludge Removal CAP Reserve	\$40,000.00
I/I Reduce CAP Reserve	\$75,000.00
System Improvement CAP Reserve	\$10,000.00
<b>Total Expenses</b>	<b>\$690,387.85</b>

# HILLSBOROUGH WATER TREATMENT FACILITY

## REPORT OF THE TREASURER

<b>Bar Harbor Bank (operating account)</b>		
Balance 01/01/2021		\$224,441.90
2021 Lien Warrant = \$71,942.66 (\$68,226.83 inv & \$3,715.83 int thru 1/29/2021)	\$71,942.66	
2020 Receivables Collected	\$30,699.71	
2020 Receivables Interest Collected	\$857.93	
2021 Receivables Collected	\$607,097.33	
2021 Receivables Interest Collected	\$1,250.11	
Credit Memos	\$12,883.51	
Misc.	\$3,486.38	
Emerald Lake Water Purchase	\$10,729.04	
Checking Account Interest Earned	\$1,006.75	
Water Filtration Grant	\$13,093.27	
Due to Sewer	\$48.20	
<b>Total Income</b>		<b>\$753,094.89</b>
2021 Operating Budget	\$658,184.31	
2020 Invoices pd in 2021	\$14,165.96	
<b>Total Disbursements</b>		<b>\$672,350.27</b>
<b>Balance as of 12/31/2021</b>		<b>\$305,186.52</b>
<b>Cash Register</b>		
Beginning Balance 1/01/2021		\$100.00
<b>Balance as of 12/31/2021</b>		<b>\$100.00</b>
<b>NH PDIP (investment account)</b>		
Balance as of 01/01/2021		<b>\$668,819.46</b>
Interest Earned	\$139.00	
<b>Balance as of 12/31/2021</b>		<b>\$668,958.46</b>
<b>Summary of Water Treatment Funds Held</b>		
Bar Harbor Bank (operating account)		\$305,186.52
Cash Register		\$100.00
NH PDIP (investment account)		\$668,958.46
<b>Total Funds Held as of 12/31/2019</b>		<b>\$974,244.98</b>



**HILLSBOROUGH WATER TREATMENT FACILITY  
FINANCIAL REPORT**

<b><u>WATER FUND</u></b>		<b><u>ASSETS</u></b>
Bar Harbor Bank		\$305,186.52
Petty Cash		\$100.00
NH PDIP (investment account)		<u>\$668,958.46</u>
<b>TOTAL CASH</b>		<b>\$974,244.98</b>
<b><u>OUTSTANDING INCOME</u></b>		
Uncollected Receivables		<u>\$70,009.69</u>
<b>TOTAL ASSETS</b>		<b>\$1,044,254.67</b>

**HILLSBOROUGH WATER TREATMENT FACILITY  
DETAILED STATEMENT OF EXPENSES**

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
Advertising	\$177.73
Building Maintenance	\$6,788.32
Chlorine	\$4,196.50
Ammonium Sulfate	\$2,197.31
Clothing Expenses	\$1,775.17
Computer	\$1,507.48
Contract Mowing/Clearing	\$800.00
Contract Services	\$12,401.06
Electricity	\$18,666.40
Engineering	\$4,000.00
Equipment Purchase	\$1,463.85
Equipment Rental	\$421.34
Equipment Repair	\$2,183.78
Gasoline	\$2,138.35
Health Insurance	\$34,321.59
Dental Insurance	\$2,774.26
Life & Disability	\$669.72
Paving	\$1,980.00
Property & Liability Insurance	\$2,264.00
Debt Service Interest	\$44,926.59
Janitorial Supplies	\$46.93
Lab Supplies	\$3,102.21
Miscellaneous Expense	\$436.43
Office Supplies	\$878.39
Payroll	\$114,634.14
Payroll Overtime	\$14,126.30
Holiday Pay	\$850.81
Postage	\$1,523.33
Caustic	\$7,424.58
Debt Service Principal	\$179,226.31
Printing Costs	\$747.63
Professional Dues	\$1304.43
Professional Publication	\$132.00
Propane	\$3,547.92
Safety Supplies	\$558.23
FICA	\$8,035.86

**HILLSBOROUGH WATER TREATMENT FACILITY  
DETAILED STATEMENT OF EXPENSES**

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
Medicare	\$1,879.49
System Repair	\$27,609.84
System Maintenance	\$14,567.67
Telephone	\$4,190.14
Tool Purchase	\$193.23
Training Cost	\$876.50
Truck	\$3,041.61
System Parts	\$30,535.23
Lab Fees	\$2,921.00
Worker's Comp.	\$959.50
Retirement	\$9,986.28
Emergency Capital Reserve	\$10,000.00
Sand Replacement Capital Reserve	\$30,000.00
System Improvement CAP Reserve	\$10,000.00
Line Rehabilitation CAP Reserve	\$15,000.00
Bible Hill Reservoir CAP Reserve	\$10,000.00
Water Shed Protection CAP Reserve	\$10,000.00
<b>Total Expenses</b>	<b>\$663,989.08</b>