

Town of Hillsborough Water & Sewer Commission
March 11, 2021 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; Paul Dutton, Wastewater Operator; and, Penny Griffin, Administrator.

The group discussed the potential Lagoon #1 sludge removal and aeration repair project at the wastewater facility. Paul Dutton advised the Commissioners that a representative from Aqua Solutions is scheduled to visit the wastewater facility on Thursday, March 18, to look at the current system. Once he has had an opportunity to meet with the Aqua Solution representative and receive their opinion, he may request a second opinion from Rusty Sullivan, who has previously worked on the aeration system in the other lagoons.

Paul Dutton hopes to complete a sludge evaluation in May, to include the depth and toxicity of the sludge, to determine if it needs to be removed this summer in conjunction with aeration component replacements.

Paul Dutton will report his findings on both matters at future meetings.

The West Main Street pump station grinder installation project was discussed. The group reviewed a list of requested modifications for the project created by Commissioner Dave Lewis. All agreed to submit the list to RH White for their updated quote and to schedule a site visit for RH White to meet with Paul Dutton. Paul noted that grease buildup has actually increased during the COVID pandemic and will continue to be a maintenance concern, even after the grinder is installed.

The group talked about the status of the illicit sump pump connection at Hanna's Diner at 83 Henniker Street. Paul Dutton reported that he spoke with one of the owners, Hanna, at the location and recommended that they disconnect the sump pump connection from the sewer service and watch to see if the area remains dry. He advised them that if it did get wet in there again, they would need to make alternate arrangements for their sump pump discharge. Paul Dutton had also advised them to call the office to schedule an appointment to confirm the disconnection; however, to date there has been no communication from them. The Commissioners will send a letter requesting a status update.

Commissioner Dave Lewis asked Paul Dutton if OSRAM will be requiring more hydraulic flow with their new application resubmission due March 26. Paul Dutton stated that it would not.

A quote prepared by Power Up to replace the radiator on the generator at the water plant for the amount of \$8,304.10 was discussed. Paul Dutton will check with other vendors for their opinion and quote.

Potential upcoming vacations were discussed and how the Town's current Covid travel policy will play a part in the time off. The Commissioners asked Penny Griffin to ask Laura Buono, Town Administrator, if the Selectmen have updated the policy recently or if they intend to as the State updates their policy.

7:30 pm Paul Dutton left the meeting.

The group reviewed and discussed recent correspondence from Chelsea Mather, Youth

Services Director and Laura Buono, Town Administrator, notifying the Commissioners of planned Youth Services activities that will impact parking and access to the Water & Sewer office at 63 West Main Street. Commissioner Peter Mellen has discussed the issue with Selectman Jim Bailey and expects to hear back from him. The possibility of renting a parking space for Penny Griffin from the 65 West Main Street owner in order to leave the existing space for customers at 61 West Main Street was discussed. Commissioner Peter Mellen will speak with the owner of 65 West Main Street.

The Commissioners reviewed and authorized the following:

- 2021 AP Vouchers #5 W=\$24,090.30 S=\$20,956.71
- 2/23/2021 Meeting Minutes
- Timecards
- Emerald Lake Agreement
- Abatement for 5 Brown Street Water =\$1.44
- Bible Hill Reservoir Improvement Capital Reserve Reimbursement request letter for Bible Hill Reservoir lot line adjustment.

Commissioner Chris Sieg motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motioned.

All voted in favor.

Meeting adjourned 8:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen

Chris Sieg

Dave Lewis
Water and Sewer Commissioners