

**PLANNING BOARD**  
**27 School Street**  
**HILLSBOROUGH, NH**  
**June 17, 2020**

**DATE APPROVED:** July 1, 2020

**TIME:** 7:00 p.m. – 8:50 p.m.

**MEMBERS:** Gary Sparks- Chairman, Susanne White-Vice Chair, Bob Hansen, Adam Charrette, Ed Sauer Denise Deforest

**EX-OFFICIO:** James Bailey III

**PLANNING DIRECTOR:** Robyn Payson

**ALTERNATES:** Melinda Gehris

**EXCUSED:** Denise Deforest

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**Others Present:**None

Chairman Gary Sparks called the meeting to order and appointed Melinda Gehris to sit in place of Denise Deforest.

Chairman Sparks read the “Right to Know Meeting Check list” (at end of document)

Chairman Sparks called the roll:

Susanne White-Present; no one in the room

Bob Hansen-Present; no one in the room

Adam Charrette- Present; no one in the room

Ed Sauer- Present; no one in the room

James Bailey- Present; no one in the room

Melinda Gehris- Present; no one in the room

**Minutes**

May 27. 2020

Chairman Sparks submitted a correction to the minutes. Planning Board member Ed Sauer was not included in the Planning Board present at the meeting. Robyn Payson made the correction to the minutes.

Susanne White made a motion to approve the minutes as amended. Jim Bailey seconded the motion.

**Roll Call Vote** Bob Hansen –Y ,Jim Bailey-Y, Adam Charrette-Y, Susanne White-Y, Gary Sparks-Y, - Ed Sauer-Y, Melinda Gehris-Y. The minutes were approved.

### **Work Meeting**

The purpose of this work meeting is for the Planning Board to review prospective changes to the Zoning Ordinance.

Gary Sparks turned the meeting over to the Planning Director, Robyn Payson.

### **Wind Power Ordinance**

The purpose of a new Wind Power Ordinance is to replace the document adopted in 2010. The reason being technology has changed significantly and the town wants to be prepared should an application come in.

Robyn said that the town of Canaan NH developed this highly technical ordinance and that might usable with some amendments. The Board discussed the highly technical nature of the ordinance and the difficulty laymen would have understanding it. Robyn suggested contacting the town of Canaan and finding out if someone from the town would be willing to discuss the ordinance with the Planning Board.

### **Outdoor Venue Ordinance**

The purpose of this ordinance is to allow property owners of ten or more acres to host commercial weddings and events on their property with limitations. There are two parts to discuss, the Ordinance which needs to be adopted at Town Meeting and the Regulation that would be adopted into the Site Plan Regulations.

The consensus of the Board was that the proposed ordinance was a clean document and could be used with minimal changes. The main discussion concerned the Regulation.

The Board found that there were a lot of issues such as setbacks, noise levels, and definitions of Major and Minor outdoor events.

Other ordinances to be considered are

- Dark Skies
- Telecommunications
- Solar
- Shoreline Setbacks

### **Upcoming Meetings**

July 1, 2020 at 7:00 pm

August 5<sup>th</sup> 2020 at 7:00 pm

The regular Planning Board Schedule will resume in September. Meetings will be held on the GoToMeeting platform until further notice.

Respectfully Submitted

Robyn Payson,  
Planning Director



**Town of Hillsborough**  
**Right-to-Know Law Meeting Checklist**  
**Meeting 6/17/2020**

As Chair of the Hillsborough Planning Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

We are utilizing the **GoMeeting** platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the GoMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following **phone # 1 (872) 240-3412** and **Access Code: 707-478-325**.

We previously gave notice to the public of how to access the meeting using **GoMeeting** and instructions are provided on the Town of Hillsborough's website at: [www.town.hillsborough.nh.us](http://www.town.hillsborough.nh.us).

If anybody has a problem, please call Planning Director, Robyn Payson at **603-464-7971** or email at: [robyn@hillsboroughnh.net](mailto:robyn@hillsboroughnh.net)

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.