

**Board of Selectmen  
Meeting Minutes  
June 14, 2023**

Present: James Bailey – Chairman, Iris Campbell, Selectwoman, Richard Pelletier, Selectman and Laura Buono, Town Administrator.

In Attendance: Mary Rogers, Ernie Butler, Brett Cherrington

Pledge of allegiance was recited.

Meeting opened at 6:00 pm

**1. OPEN SESSION**

*Mary Rogers* - Mary Rogers inquired about the light banners that had been donated to the Town by the Lions Club and asked if they would be put up soon. Ms. Buono said that the banners cannot be located at this time. She said that Mr. Bosse had come in previously and asked about the banners. After that conversation, Ms. Buono said she emailed Mr. Bosse and asked where they had purchased them from so that more could be ordered but she didn't hear back from him. Ms. Rogers said she will provide Ms. Buono with that information. Ms. Rogers then asked if the neighbor at Kemp Park has removed their items that were over the property line. Chairman Bailey said they have, and it looks much better there. Ms. Rogers then asked if the Mason's will be helping with the straightening out of the gazebo which is slanted. The highway department will look into it to find out what, if anything, needs to be done. Ms. Buono said the stonework (drip edge) needs to also be added around the gazebo.

**2. MINUTES**

Chairman Bailey made a motion to approve work session meeting minutes dated June 8, 2023. Selectwoman Campbell seconded the motion, the motion passed.

Chairman Bailey made a motion to approve meeting minutes dated May 24, 2023. Selectwoman Campbell seconded the motion, the motion passed.

**3. MANIFEST**

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 18466 – 18503 a/k/a Vouchers 22, 23 & 24 in the amount of \$303,243.72 (includes 341 direct deposit stubs) and Accounts Payable Check numbers 029509 – 029624 a/k/a Vouchers 18, 19 & 20 in the amount of \$1,222,813.32. Selectman Pelletier seconded the motion, the motion passed.

\*\* A/P Checks include payment to HDSD in the amount of \$729,892.47.

**4. CONSENT AGENDA**

Chairman Bailey made a motion to approve the Consent Agenda for June 14, 2023. Selectman Pelletier seconded the motion, the motion passed.

- Intent to Cut – Map 9 Lot 172 Concord End Road
- ARPA Drinking Water Grant Disbursement request – Chairman only

#### **5. HIGHWAY DEPARTMENT**

Road Agent Ernie Butler met with the Board to discuss a 3-year contract with Innovations Solutions in place of using calcium for \$22,000 per year which includes a tank and a pump that will fit in the 10-wheeler. This will be used for dust control on the dirt roads. Currently Mr. Butler spends about \$20,000 per year on calcium. Innovations Solutions is more environmentally safe than using calcium. The town of Washington uses a similar product and is very satisfied.

Chairman Bailey made a motion to enter a contract for 3-years with Innovations Solutions for liquid calcium for \$22,000 per year. Selectman Pelletier seconded the motion. And to also authorize Ernie Butler to sign the contract. Selectwoman Campbell seconded the motion, the motion passed.

Mr. Butler talked to the Board about the paving at the Police Department. Some changes needed to be made because of clay by digging down (4) feet. Fabric was added to hold the ground topping it with crushed gravel. The price increased by about \$8,000.

Mr. Butler also talked about how the flags were not in place on Main Street for Flag Day. He said apparently there are some issues with the Legion not having enough people to put out the flags. Mr. Butler mentioned the Highway Department can help. Chairman Bailey will find out what the schedule is for the Legion and to see if the Town can help.

#### **6. TDS MANHOLE COVERS**

Chairman Bailey is working on contacting TDS regarding their manhole covers that need to be raised before Continental Paving can pave. Continental needs permission from TDS to raise those covers.

#### **7. STATE PAVING**

Chairman Bailey attended a meeting with NHDOT that was organized by Rep. Colcombe regarding the paving that was done on Main Street and the condition it was left in. Some areas were not paved curb to curb leaving an unfinished appearance. The State will repave the parking spaces on W. Main and School St. at the towns expense, and will hopefully fix the swale from Central St. up to Butler St.

#### **8. SCHOOL STREET**

The State would like the town to take over the State portion of School St. Chairman Bailey said he explained to the District Commissioner that the town wouldn't consider it until the road is brought up to the town specifications.

#### **9. BRIDGE STREET**

Chairman Bailey said the State will be fixing the hole in the walkway in the sidewalk on the bridge on Bridge Street. A broken railing should also be fixed by the State, Chairman Bailey said he would send an email the District Commissioner.

## **10. STREETLIGHT INVENTORY**

The following are highlights from the Board's conversation with regard to the streetlight project that the Energy Commission had undertaken. The Board had met with the Energy Commission to talk about final changes that need to be made to the converted lights. The final items will be conveyed to Affinity so they can schedule the changes.

- Switch arms on two lights on Barden Hill.
- Move the light on Harvey Way (will find out if this would be Eversource).
- Reflectors on STOP sign on Old Drift Way (this will be done by the Town).
- Remove a light on Central St.

## **11. COMMUNITY POWER**

Ms. Buono talked to the Board about the next steps. Does the Board want to advertise for volunteers to sit on the committee. Chairman Bailey feels the town should just pick a company and establish an Electric Aggregation Committee in preparation for Town Meeting. Public outreach was also discussed, and it was pointed out that there are two public hearings required prior to the article going to Town Meeting.

## **12. LIBRARY**

Ms. Buono said that there has been some concern about the wide stairs at the bottom of the main staircase at the library. There is nothing to hold on to and for some reason it ends up being a tripping hazard. She said they would like to get a quote from a retired carpenter to put a simple railing in the middle of the four wide steps, so that patrons have something to hold on to. She said it's possible this person no longer carries insurance but asked the Board if they would be comfortable with him doing the work if the price was right since the Building Inspector would inspect it. The Board felt comfortable asking him for a quote.

## **13. 2 & 8 BRIDGE STREET**

A public hearing is scheduled for June 28<sup>th</sup> for a 79-E request for 8 Bridge Street. The Board also needs to meet with the developer to set some terms for his purchase of 2 Bridge Street.

## **14. TAX COLLECTOR'S REQUEST TO CHANGE SOFTWARE**

Selectman Pelletier is spearheading this project and needs to talk to two more people before reporting back to the Board.

## **15. NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 7:36 p.m. under RSA 91A:3II (a) compensation. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Campbell -yes; Selectman Pelletier – yes. Motion passed unanimously.

Ms. Buono discussed an employee's compensation plan with the Board. The Board agreed with the compensation plan as presented.

Chairman Bailey moved to come out of nonpublic session at 7:49 p.m. Motion was seconded by Selectman Pelletier. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Campbell - yes; Selectman Pelletier – yes. Motion passed unanimously.

A motion was made and seconded to adjourn at 7:51 pm

A true record  
Mary Whalen  
Recording Secretary

Date: \_\_\_\_\_

Approved by:  
Hillsborough Selectboard

\_\_\_\_\_  
James C. Bailey, III, Chairman

\_\_\_\_\_  
Iris Campbell, Selectwoman

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Richard Pelletier, Selectman