

Board of Selectmen
Meeting Minutes
March 23, 2022

Present: James C. Bailey, Chairman; Meleny Nagy, Selectwoman; Iris Campbell, Selectwoman; Laura Buono, Town Administrator.

In Attendance: Brian Beebe, Cynthia Matthews, Riche' Colcombe, Sara Edie, Leigh Bosse, Marian Baker, Ernie Butler, Mike Minichiello.

Chairman Bailey called the meeting to order at 2:06 p.m.

1. OPEN SESSION

Riche' Colcombe – Ms. Colcombe requested that the Selectboard approach the School with regard to the funding of the School Resource Officer (SRO). She said the School had a \$1.9 million dollar surplus in which they kept \$500,000 for encumbrances so they could have funded the SRO. Chairman Bailey said he's already looked into it. The Board will invite the new superintendent to a meeting in October.

Brian Beebe – Mr. Beebe brought up concern about the Zoning Board filling a vacant position with the person who received the fewest votes on the ballot on March 9th. He said the Town voted that person out and now everyone in an uproar because they feel as if their vote doesn't count because she was appointed anyway. Selectwoman Campbell explained that there were two open positions and three people ran for the position and that the person who didn't receive one of the two positions on the ballot was appointed to a slot which became open due to a resignation. She said the slot this person filled will be on the ballot in March of next year. Whether or not this position should have been advertised was briefly discussed. Leigh Bosse disagreed with Mr. Beebe and said the Town is not in an uproar and said he feels that it would have been a slap in the face to appoint anyone who didn't run for the position since it was less than two weeks after the election.

2. MARIAN BAKER RE: HISTORY ALIVE

Marian Baker came before the Board to review the 2022 plans for History Alive. She said this year they have three locations that they will be using, Jones Road, Hillsborough Center, and Kemp Park. Ms. Baker spoke of the events they will have at each location on August 20th & 21st. The Selectboard recommended she meet with the police department to discuss traffic near Kemp Park. Ms. Baker said the History Alive website is up and running and has all the information for anyone who would like to take a look at it.

3. ERNIE BUTLER RE: HIGHWAY DEPARTMENT TRUCK

Road Agent Ernie Butler and Mike Minichiello reviewed information they received for the purchase of a 1-Ton Pick Up Truck. They received pricing on a GM and a Ford but hadn't received anything back from the Chevy dealer. Mr. Minichiello said the truck will be a 1-Ton single wheel in back cab and chaise. He said the cost from GM, which is the company they would like to go with is \$64,511 and that includes the dump body. If the truck is ordered now, they will receive it before winter. Once the information was reviewed and briefly discussed by the Board, Chairman Bailey moved to purchase a 2022 GMC 1-Ton Pickup to include a dump body for a total

of \$64,511. The motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

4. OTHER BUSINESS

Camp Manahan Update – Ms. Buono reported that the online application process is almost complete and explained that in accepting credit cards and ACH (checks) through the platform, will require the Town to pass on charges to the families as is currently done with the credit card system we have. She discussed the expenses associated with this and said in order to cover the costs, the Town will still need to charge \$10/week for residents of Hillsborough & Deering and \$25/week for the extra weeks as we have previously. Ms. Buono said all campers will be provided a free lunch each day unless their parents opt out of it as part of their registration process. She said unless the Board objects to it, they will not be offering any waiver of the fees as had been done in the past. Chairman Bailey said he objected to fees for a long time but the fees have been in place for awhile now. There was no objection to not waiving fees. Ms. Buono said she had met with the Camp Director and Waterfront Supervisor and they requested the Camp be open to the communities which attend the Hillsborough/Deering School District and not to anyone outside of those towns. She said at the very least if the Board decides to have it open to everyone, the fee for outside communities should be increased to perhaps \$100/week which is still a bargain. Selectwoman Nagy was not in favor of such a jump in price for outside communities since it the previous cost was \$50. Ms. Buono said the cost was initially set low for residents since they pay property taxes and Deering was included in that since the Town sends Hillsborough \$25,000 each year for the parks services which includes Manahan. She said now, people from outside communities call to register their kids stating that it's so inexpensive to send their kids to Hillsborough as opposed to other camps but we're not really in the business to offer this to outside communities. Both Chairman Bailey and Selectwoman Campbell agreed. Chairman Bailey moved to list the cost for communities outside of the Hillsborough/Deering School District at \$100 per week. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed with a vote of two in favor and one, Selectwoman Nagy opposed.

Adoption of Hazard Mitigation Plan – Ms. Buono said the Hazard Mitigation Plan which the Board held a public hearing on previously to review the plan with the public has been approved and is ready for formal adoption by the Board. Selectwoman Nagy said that there is quite a bit of information in the Plan and she was impressed at what was covered. Chairman Bailey moved to adopt the 2022 Hazard Mitigation Plan. The motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

Board appointment of Chairman & Committee Assignments

- Chairmanship of the Board – Selectwoman Campbell moved to appoint Jim Bailey as Chairman of the Selectboard. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.
- Economic Development Committee – Selectwoman Nagy
- Planning Board – Chairman Bailey
- Kemp Park Committee – Selectwoman Nagy beginning in September
- Historic District Commission – To be determined.

Volunteer appointments

- a. Conservation Commission – Ms. Buono said Richard McNamara would like to be reappointed for another full term. Chairman Bailey moved to re-appoint Richard

McNamara to the Conservation Commission. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

- b. Parks Board – Ms. Buono said there are two volunteers for the Parks Board, Laurie Jutzi & Sara Edie. She said there are three more openings on the Committee at which point, Cynthia Matthews said she would be interested in serving. Ms. Buono said the Board should stagger the terms for 1, 2, and 3 years each. Sara Edie and Cynthia Matthews were present and each chose the term they wished to be appointed to.
- Chairman Bailey moved to appoint Sara Edie to the Parks Board for a two-year term. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.
 - Chairman Bailey moved to appoint Cynthia Matthews to the Parks Board for a one-year term. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.
 - Chairman Bailey moved to appoint Laurie Jutzi to the Parks Board for a three-year term. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.
- c. Economic Development Committee – Ms. Buono said the EDC is recommending that Kim Opperman be appointed as a Member of the public for a 3-year term. Mr. Opperman has been participating in the meetings. She said Samantha Ivanov would also like to be reappointed as a full member for 3 years.
- Chairman Bailey moved to appoint Kim Opperman to the Economic Development Committee as a Member of the Public for a three-year term. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.
 - Chairman Bailey moved to re-appoint Samantha Ivanov to the Economic Development Committee for a three-year term. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

Police K9s – Ms. Buono said Chief Roarick discussed his desire to purchase a police K-9 which will be a certified dedicated drug K9 and which would be paid for out of the drug forfeiture fund. She said the fund can only be used for drug enforcement and due to the amount of drug related cases, this K9 would be a tremendous tool in fighting drugs in Hillsborough. Chief Roarick said the veterinarian care will be generously covered in full by Henniker Veterinarian Hospital as they have done with all our K9s. Ms. Buono then said that K9 Gibbs is almost at retirement age since he will be turning nine this year. She said Chief Roarick would like to purchase Gibbs' replacement now in order to have the dog properly trained and ready to go when Gibbs retires, most likely next year. Due to Sgt. Hodge's connections in the K9 world, they have a dog they are interested in and which would only cost \$3,000 which is in the K9 line of the police budget. Selectwoman Nagy asked if a rescue dog would be able to do the job instead. Ms. Buono said she doesn't think this level of police work is suited for a rescue dog but said she would ask Chief Roarick. The Board felt the plan the Chief has in place make sense and approved him moving forward.

Fire Department Roof – Ms. Buono reviewed the two estimates received for replacing the roof on the fire department building. The two were A.L. Johnson & Sons in the amount of \$179,800 and Melanson Company in the amount of \$186,000. Ms. Buono said Melanson Company didn't include roof over training room because they feel that portion looks alright at this time. The

proposals were reviewed. Chairman Bailey moved to award the project to A.L. Johnson & Sons for the amount of \$179,800. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

Hillsborough Summer Market – Ms. Buono said she received a request from Mandy Hibbert who has reserved Butler Park for Saturday Mornings from May 21 – September 3 (8-2) to hold the Summer Market. Ms. Hibbert is asking that the Board waive the insurance requirement since she isn't associated with any organization. She collects a small fee from vendors in order to provide entertainment and she requires the vendors to sign a liability waiver which she has added the Town of Hillsborough's name on. The Board approved the waiver request.

Project Genesis – Ms. Buono reported that Chelsea Mather, Y.S. Director, is making a change at Project Genesis once the school year has ended. She will restrict the grade levels from 8th – 12th moving forward and not include 6th & 7th grades. Ms. Buono said this is a result of enrollment increasing and not being able to hire staff or room to work with that many kids. Ms. Mather also noted that the focus over the last few years has been on Life Skills and with the span of age and maturity differences when there is 6th – 12th, they are not able to offer the programs that are necessary for the older youth to prepare for early adulthood. Ms. Buono said a notice has already been sent out to the parents of the kids who are participating this year.

Transfer Station – Ms. Buono said Luke Levesque, Transfer Station Manager has had to make a change to the items they are able to take in the brush pile area. They are going to stop taking brush over 6" in diameter due to the volume they are receiving and will not be able to take items such as plywood, pallets, etc. in that area. She said the larger brush can still be taken to Cousineau's in Henniker and the other wood products will be accepted with construction debris. Ms. Buono said there are a few fees that need updating and a public hearing will be held on April 13th.

Rowe Marsh – Ms. Buono said she was contacted by Richard Head, the Chairman of the Conservation Commission who notified her that the survey they had done of Rowe Marsh which is town-owned, has been completed. She said that unless there is any objection, he will have the surveyor record it as has been done in the past for similar properties. There was no objection from the Board.

5. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign check numbers 017428 - 017456 a/k/a Vouchers 11 & 12 in the amount of \$187,820.35 (includes 207 direct deposit stubs) and Accounts Payable Check numbers 026777 - 026951 a/k/a Vouchers 13 & 14 in the amount of \$1,376,365.81. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

**A/P Vouchers include payment to HDSO in the amount of \$839,113.78.

6. CONSENT AGENDA

Chairman Bailey moved to approve the Consent Agenda for March 23, 2022. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

- Elderly Exemption – Map 17 Lot 35; Map 15 Lot 27; Map 12 Lot 67-044; Map 14 Lot 466
- Intents to Excavate – Map 7 Lot 190 & Map 10 Lot 68
- Department of Revenue form MS – 232 Voted Appropriations

- Agreement Form for Federal Surplus Property

7. APPROVAL OF MEETING MINUTES

Chairman Bailey moved to approve the Selectmen's Minutes of March 8, 2022. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

Chairman Bailey moved to approve the Selectmen's Minutes of March 11, 2022. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

8. NONPUBLIC SESSION

Chairman Bailey moved to go into nonpublic session at 7:47 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectwoman Nagy. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes; Selectwoman Campbell -yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectwoman Nagy, Selectwoman Campbell, Town Administrator Laura Buono.

Ms. Buono discussed three items with the Board. One was an employee health update and subsequent request for the Board to allow employees to donate sick time to this employee if they wished to. She said the employee didn't request this, a couple of staff members did and she's not sure if the employee will accept the offer if approved. The Board approved the request as presented.

Ms. Buono then brought up a welfare lien which the property owner is in a position to pay the amount received but cannot pay the interest and have requested that be waived. The Board was fine with waiving the interest since most people are not in a position to even pay the amount back.

The third item Ms. Buono discussed with the Board was a hardship application for an ambulance bill to which the Board approved the application.

Chairman Bailey moved to come out of nonpublic session at 8:04 p.m. Motion was seconded by Selectwoman Nagy. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes. Selectwoman Campbell – yes. Motion passed unanimously.

9. ADJOURNMENT

Chairman Bailey moved to adjourn at 8:05 p.m. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Selectboard

Date: _____

James C. Bailey III, Chairman

Meleny Nagy, Selectwoman

Iris Campbell, Selectwoman