

Board of Selectmen
Meeting Minutes
August 11, 2021

Present: James C. Bailey, Chairman; Meleny Nagy, Selectwoman; Iris Campbell, Selectwoman; Laura Buono, Town Administrator.

In Attendance: Robyn Payson, David N. Fullerton, Riche' Colcombe, Jim Soucy, Tim Brown, Stacy Brown, Marianne Hammond, John Hammond, Sara Edie, Bryan Beebe, Chuck Goodling, Rich Tetreault, Brian Breslend, James Hemdal.

Chairman Bailey called the meeting to order at 6:00 p.m.

1. **OPEN SESSION**

James Hemdal – Mr. Hemdal lives on Myrtle Street and brought forward a concern with regard to a survey crew walking around and through properties on Myrtle Street for the purpose of a proposed cell tower with a right of way between 80 and 82 Myrtle Street. According to Mr. Hemdal the crew was walking on porches and through yards without property owner permission and he wanted to make the Town aware. Ms. Buono said there is no application submitted to the Planning Board or the building department for the erection of a cell tower. Ms. Payson, Planning Director, stated that it would have to come to the Planning Board and require a public hearing. She said abutters would receive notices if a hearing was scheduled.

2. **PARTNERS FARM SUBDIVISION REVOCATION PUBLIC HEARING**

Chairman Bailey opened the public hearing at 6:15 p.m. and explained that this public hearing is for the purpose of releasing the infrastructure in the Partners Farm Subdivision. He explained that this subdivision was never built and the Planning Board has already approved of the requested revocation. Chairman Bailey said this is the first of two required public hearings with the second one being scheduled for August 25th.

Chairman Bailey asked if there was any public comment. There was none. Chairman Bailey closed the public hearing at 6:17 p.m.

3. **DUBOIS & KING RE: SIDEWALK PROJECT**

Chuck Goodling, Richard Tetreault, and Brian Bresland met with the Selectmen to update them on the status of the sidewalk project as well as drainage points that have been added to the preliminary plan. Mr. Bresland went through the scope of the project, showing all areas and properties, as well as the areas that needed addressing for drainage issues. Mr. Bresland said they have been in contact with NHDOT requesting that they clean out their drainage system in order to find out if our system can be directed to that system. The updated preliminary plan was discussed among the Board and Engineers along with the updated pricing with the drainage system included. A cost savings may be realized if a small portion of the sidewalk is shifted to the other side of the

road where the current sidewalk ends and then begin the new portion after the headwall area. The estimated updated cost of the project is increasing approximately \$700,000. with the Town's portion of that estimated increase being \$140,000. The Board approved of the updated preliminary plan being submitted to NHDOT for approval.

4. OTHER BUSINESS

Zoning Board of Adjustments – Ms. Buono said the ZBA would like Lucy Pivonka, who is currently serving as an alternate, moved to the vacant full position until March 2022 when the position will be placed on the ballot. Chairman Bailey moved to appoint Lucy Pivonka as a full member of the Zoning Board of Adjustment with a term ending March 2022. Motion was seconded by Chairwoman Nagy. Motion passed unanimously.

Lions Club - Ms. Buono said there is a concern about a slide that was reportedly ordered by the Lions Club for the playground at Grimes Field. She said the equipment the Town owns is from Playtime and in order for replacement parts to fit correctly with the frames, they have to be ordered from the same manufacturer. Ms. Buono said the slide in question costs almost \$1,400 and the one the Lions Club ordered is a \$300 piece of equipment but she hasn't received a response as to where they purchased it from. Chairman Baily briefly described how the manufacturer works in these scenarios and the reason replacement parts need to be ordered through them.

Safety Audit – Ms. Buono notified the Board that the Department of Labor will be conducting a Safety Audit on September 30th of all buildings.

5. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign check numbers 016899 - 016929 a/k/a Vouchers 31, 31A, 31B, 32 in the amount of \$185,142.84 (includes 226 direct deposit stubs) and Accounts Payable Check numbers 025661 – 025724 a/k/a Vouchers 22 in the amount of \$1,080,794.74. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSD in the amount of \$987,530.67

6. CONSENT AGENDA

Chairman Bailey moved to approve the Consent Agenda for August 11, 2021. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

- Intent to Cut – Map 5 Lots 108 & 166 Kimball Hill Rd
- Cemetery Deed – Jutzie
- Class VI Road Agreement – Dacey for 60 Kimball Hill Road

7. APPROVAL OF MINUTES

Chairman Bailey moved to approve the Selectmen’s Minutes of July 28, 2021. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed with Selectwoman Campbell abstaining.

8. NONPUBLIC SESSION

Chairman Bailey moved to go into nonpublic session at 8:10 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes; Selectwoman Campbell - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectwoman Nagy, Selectwoman Campbell, Town Administrator Laura Buono.

Ms. Buono reviewed the status of the hiring pool for the open secretarial position with the Board.

Chairman Bailey moved to come out of nonpublic session at 8:26 p.m. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes; Selectwoman Campbell - yes. Motion passed unanimously.

9. ADJOURNMENT

Chairman Bailey moved to adjourn at 8:26 p.m. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Selectboard

Date: _____

James C. Bailey III, Chairman

Meleny Nagy, Selectwoman

Iris Campbell, Selectwoman