

Board of Selectmen
Meeting Minutes
July 7, 2020

Present: James C. Bailey III, Chairman; John P. Stohrer, Selectman; David J. Rogers, Selectman; Laura Buono, Town Administrator.

In Attendance: Marian Baker, Anne Poole, Jim Fedolfi.

1. OPEN SESSION

Marian Baker – Ms. Baker came before the Board to update them on the plan for the History Alive event on August 16th. She described the parade route as well as the social distancing plan for each event that day. All events will take place outside in order to provide enough space to allow those in attendance to spread out at the barn presentation as well as the church services. The event is scheduled to run on that Sunday from 10:00 – 3:00 and will end with a parade around the center and Ms. Baker said they expect to have approximately 100 people throughout the day. They won't be doing any formal advertising as they have for the event in the past and most of it will be word of mouth.

Anne Poole – Ms. Poole asked the Selectmen to rescind the UTV Policy that was adopted by the Board of Selectmen in 2016 which allows UTVs on town roads posted at 35 mph or less and which are equipped with all safety features that were required at the time the policy was adopted and when they were being registered. Ms. Poole feels that it was adopted improperly and said if two people could request the policy from the Selectmen at that time then one person can request the policy be rescinded. Ms. Buono pointed out to the Selectmen and Ms. Poole that at the time the policy was adopted; Jim Morse was listed on the public agenda to speak with the Board about UTVs. Ms. Buono also said that she had a discussion with Chief Roarick with regard to a comment that had been passed to her about a request that may come forward to rescind the policy and Chief Roarick feels that if the Selectmen are considering putting an ordinance in place for the same purpose, they should not rescind the policy at this time. The Chief feels it would become confusing if they rescind permission and then put it back in place under an ordinance. She also noted that the Chief has continued to state that they typically don't have problems with the UTVs but there are problems with ATVs. Chairman Bailey said if there are riders on the roads illegally then that is a problem but he is not in favor of rescinding the policy and he doesn't feel there is a major problem with UTVs. Selectman Stohrer feels that the Board should work on an ordinance and once it is adopted then the Selectmen can rescind the current policy. Chief Roarick has provided some draft wording for an ordinance which is almost a duplicate as to what Henniker has been using. The Selectmen will begin discussing an ordinance at their next meeting and once they have drafted an ordinance, a hearing will be held so that the public can weigh in.

Jim Fedolfi – Mr. Fedolfi came in to discuss a letter he received as a member of the House of Representatives from the Selectmen, with regard to the redistricting commission which was the result of a petitioned warrant article passed in March. Mr. Fedolfi said the Speaker of the House appoints the members of the Commission and that's simply the way it's done. He said he feels there is a good balance now and that once the census is done they will review the numbers to make sure that they have equal representation based on the number of people in each district. Mr. Fedolfi also felt that the Selectmen could have sent the letter without signing it since by signing it, it gives the impression that they were in favor of the warrant article and its passage.

2. OTHER BUSINESS

Autumn Road Property – Ms. Buono notified the Selectmen that there was a small amount of asbestos found in the kitchen of the Autumn Road property that we are in the process of arranging demolition of the structure. She said she will be looking for a company to abate the asbestos in order for the demolition to take place.

Project Genesis Renovations – Ms. Buono said they have received two quotes for the renovations on the Youth Services Building which are being paid for by a combination of two contributions. The first is from HNL Construction in the amount of \$9,700 and the second from Williams Construction Group in the amount of \$10,640. Ms. Buono said although the proposals are very close, the difference is significant in this case since they also have electrical work to do and the contributions we are receiving fall \$1,000 short even if we do go with HNL Construction's price. The Board reviewed both proposals. Chairman Bailey moved to hire HNL Construction for the project. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Ms. Buono also notified the Board that Tony Riccio gave us a price to do the roof over Project Genesis in the amount of \$5,290 with the exception of any plywood that they find needs to be replaced. Ms. Buono said that Mr. Riccio did a very good job on the police station roof last year. Chairman Bailey said this is a good price for the job. Ms. Buono asked if there was any objection to her signing off on the work and hiring Mr. Riccio. There was none.

Manahan Beach – Ms. Buono informed the Board that she contacted the Waterfront Supervisor with regard to placing the buoys in the water at Manahan but was told that they require maintenance checks and since we currently have no staff at the beach, she wouldn't advise it. After a brief discussion, Ms. Buono said she will get more information on what checks would need to be done.

Memorandum of Understanding (MOU) – Ms. Buono presented the Board with a MOU between the Town of Hillsborough and Jerryl Leksutin, the owner of the gravel pit that the Town excavates material from on Sulphur Hill (Map 10 Lot 35). Ms. Buono said there has never been a written MOU between the two parties and Ms. Leksutin would like assurance that the Town will reclaim the pit once we are done excavating out of it. The MOU outlines that the owner agrees to allow the Town to use the property for the purpose of excavating gravel and sand for use on municipal projects. In exchange for this, the Town agrees to reclaim the areas excavated (including seeding) throughout the use of the pit and within 120 days of the closure of the operation. Chairman Bailey moved to enter into the MOU with Jerryl Leksutin for the use of the gravel pit. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

Planning Board – Ms. Buono passed along information she received from the Planning Director with regard to replacing the Third Party Engineer that the Planning Board is currently using due to his retirement. After reviewing the information and having a short discussion as to when the engineer would be used, the Selectmen would like the Planning Board to send their recommendation for this firm forward before signing.

Museum Building – Ms. Buono notified the Selectmen that although she has sent out requests for quotes for the lift shaft at the museum building, only one company called with questions which the Building Inspector answered. Quotes are due in by July 15th. Selectman Rogers noted that although we prefer to have more than one quote to look at, we're only responsible to solicit for proposals and if no others respond, then the Board has the authority if desired to award it to the company who did submit a proposal.

3. LONG-TERM PROJECTS

Manahan Boat Dock – Chairman Bailey said he will be meeting with the engineer next week to review the layout of the dock.

4. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15918– 15962 a/k/a Vouchers 26D, 27, 27A & B, 28, 28A in the amount of \$199,118.58 (includes 229 direct deposit stubs) and Accounts Payable Check number 023379 – 023381 a/k/a Voucher 23 in the amount of \$58,763.31. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

5. CONSENT AGENDA

Chairman Bailey moved to approve the Consent Agenda for July 7, 2020. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

- 2019 Tax Refund Map 12 Lot 101 in the amount of \$400.75
- Cemetery Deeds – John & Diane Ward; Robert Lint & Barbara Pinel Rev Trust; Stephen & Anne Whitney
- Pole License – Dam Road 31-1196
- Intent to Excavate – Map 7 Lot 196 2nd NH Turnpike
- 2019 Abatement Denial – Map 18 Lot 20

6. APPROVAL OF MINUTES

Chairman Bailey moved to approve the Meeting Minutes for June 23, 2020 as written. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

7. NONPUBLIC SESSION

Chairman Bailey moved to go into nonpublic session at 7:27 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Stohrer. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Stohrer, Selectman Rogers, Town Administrator Laura Buono.

Ms. Buono had forwarded financial information from a taxpayer to the Board previously with regard to a request they made with regard to their property after the Selectmen asked for additional information. Although the Board reviewed the information, they would still like to meet with the individuals to ask some questions. Ms. Buono will arrange it.

Chairman Bailey moved to come out of nonpublic session at 7:32 p.m. Motion was seconded by Selectman Rogers. A roll call vote was taken. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

8. ADJOURNMENT

Chairman Bailey moved to adjourn at 7:33 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Selectman

John P. Stohrer, Selectman

David J. Rogers, Selectman