

Board of Selectmen
Meeting Minutes
May 26, 2020

Present: James C. Bailey III, Chairman; John P. Stohrer, Selectman; David J. Rogers, Selectman; Laura Buono, Town Administrator.

In Attendance: Leigh Bosse, Marian Baker, Chelsea Szalanski, Iris Campbell

1. OPEN SESSION

There was no public comment during Open Session.

2. MARIAN BAKER RE: HISTORY ALIVE

Marian Baker met with the Selectmen as a representative of History Alive which is typically an annual weekend long event in the Old Town Center. Ms. Baker said that due to the current global health emergency, the committee has decided to only hold a one day event on Sunday, August 16th featuring two speakers. There will be no reenactment as has been done in the past and no food or drink will be served however, they will be encouraging people to bring a picnic lunch and spread out under trees. The event will be free of charge with approximately 8 or 9 exhibits set up around the triangle with demonstrations on laundry, soap making and weaving/spinning. They are considering a spelling bee in the Schoolhouse with the day ending with a 3:00 parade led by James McDonough on an old fashioned bicycle. A discussion with regard to safety precautions ensued and Ms. Baker said that the committee hasn't gotten that far yet but she did state that the Congregational Church would spread people out 6' apart inside the church and the Methodist would hold their service outside of the building. The small area within the schoolhouse was also noted with regard to holding a spelling bee in that it may not be possible. Ms. Baker said the plans are just being made and things can change but she will have the committee begin working on the safety guidelines. Ms. Buono said she will send the guidelines that the Selectmen adopted for the Farmer's Market to Ms. Baker so she can have something to go by when developing theirs.

3. CHELSEA SZALANSKI RE: GRANT

Chelsea Szalanski, Youth Services Director presented information to the Selectmen with regard to a donation/grant that Bob and Fran Charron would like to give to Project Genesis for upgrades and improvements to the building which will come from the trust they have set up in memory of their son who was killed in the line of duty. Ms. Szalanski said she is working with NH Charitable Foundation who holds the trust to finish the paperwork in order to apply for the grant. Ms. Szalanski also went over the changes to the building she would like to have done if the money is received. She said they are outgrowing the space and by removing an upstairs wall (if possible) they will be able to use the second floor more efficiently. The Board reviewed the information and thanked Ms. Szalanski for pursuing this. Ms. Szalanski will get together with Ms. Buono to draft a document to submit to NH Charitable Foundation.

4. OTHER BUSINESS

Summer Camp – Ms. Buono brought up the subject of summer camp to the Selectmen along with a concern that we are not set up to implement coronavirus guidelines as set forth by the Governor. She

said both the camp supervisor and the waterfront supervisor also have concerns. Ms. Buono said that the camp counselors we hire each year as well as the certified lifeguards, are high school aged kids who will need to enforce these rules. There was also the concern about swim lessons and the close contact the instructors are required to have with the campers. Chairman Bailey said that our camp is not set up to be able to handle the social distancing standards necessary.

Federal CARES Act Funds – Ms Buono stated that she had forwarded a copy of the CARES Act Fund Grant Agreement via email to the Selectmen for their review as well as information on the purpose of the funding. The funds are managed through the Governor’s Office for Emergency Relief and Recovery (GOFERR) and in order to access these funds (Hillsborough is eligible for up to \$141,683.), the Town is required to enter into a GOFERR Coronavirus Relief Fund Grant Agreement. The Board reviewed the information and made the following motions:

Chairman Bailey moved to approve the Town of Hillsborough’s entering into a GOFERR Coronavirus Relief Fund Grant Agreement for receipt of CARES Act funding that is made available to the Town of Hillsborough. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Chairman Bailey moved to designate the Town Administrator as the signing authority for the Town of Hillsborough for reimbursement submissions and other documentation required for the GOFERR Coronavirus Relief Fund Grant Program. Motion was seconded by Selectman Rogers. Motion passed unanimously.

Chairman Bailey moved to accept and expend up to \$141,683. in CARES Act grants funds, including the amounts of \$10,000 or greater, without a public hearing or notice being published in a newspaper seven days in advance, by acting under the provisions of RSA 21-P:43 and subject to the terms of the GOFERR Coronavirus Relief Fund Grant Agreement. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Farmer’s Market – Ms. Buono stated that Robin Sweetser and Tom Kamberis have retired from running the Farmer’s Market this year versus next and the owner of Mickle’s Pickle will now be running it on Saturdays and Sundays from 9-5 at his farm stand location and he doesn’t have any concerns about the safety guidelines that were adopted by the Selectmen.

HYAA Field Usage Request – Ms. Buono said she received a request for field usage form from Mike Greene of HYAA in conjunction with Kearsarge Mountain Babe Ruth League and NEiBL in order to organize baseball and softball teams for this summer for families who want to play. The request states that all entities are working on Liability Waiver Forms and obtaining insurance. The request was briefly discussed with regard to the requirements under the Governor’s Order as well as age groups and protocols for distancing. The Board would also like something in writing that outlines their plan. Ms. Buono will contact Mr. Greene and get further information.

5. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15786– 15801 a/k/a Vouchers 21, 21A & 21B in the amount of \$94,509.96 (includes 133 direct deposit stubs). Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

6. CONSENT AGENDA

Chairman Bailey moved to approve the Consent Agenda for May 26, 2020. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

- Intents to Cut – Map 4 Lot 52-1 Cooledge Road
- Yield Taxes Assessed in the amount of \$2,895.41
- First Issue Property Tax Warrant in the amount of \$8,260,784.11

7. APPROVAL OF MINUTES

Chairman Bailey moved to approve the Meeting Minutes for May 12, 2020 as written. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

8. ADJOURNMENT

Chairman Bailey moved to adjourn at 7:25 p.m. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Selectman

John P. Stohrer, Selectman

David J. Rogers, Selectman