

Board of Selectmen
Meeting Minutes
February 4, 2020

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Riche' Colcombe, David Roarick, Joyce Bosse, Michael Pon, Bill Goss, Luke Levesque, Phil Daley, Lauralee LoMonaco, Gary Sparks, Peter Mellen, Samantha Gallo, Dana Brien, Scott Yeaton, Chris Sieg, Patrick Greene, Robyn Payson, David Lewis .

Chairman Daley opened the meeting at 6:11 p.m.

1. **OPEN SESSION**

There was no public comment.

2. **PUBLIC HEARING ON PROPOSED 2020 TOWN BUDGET**

Chairman Daley opened the Public Hearing for the Proposed 2020 Town Budget at 6:32 p.m.

Chairman Daley informed those in attendance that there are printouts available of the Detailed Town Budget, the 2020 Warrant, a condensed budget which lists the operating budget and warrant articles combined, and a Budget Highlight Sheet which highlights changes within the proposed budget. The proposed 2020 operating budget has increased by 4% (\$334,812) over the 2019 budget with an additional .97% for separate warrant articles.

Chairman Daley commented that this year's budget carries an extra week of payroll for all departments due to the leap year adding an extra pay week. This accounts for approximately \$95,000 of the bottom line increase for the operating budget of \$334,812. Chairman Daley read off each department of the budget asking for any questions from the public. There were no questions asked. Warrant articles were then reviewed with the Police Chief explaining the reason for Article 11 for the purpose of purchasing body cameras. The Chief explained that he would like the public to decide whether or not they feel it is time to have the department use them. A couple of questions were asked with regard to camera use by other departments and whether or not the State Police use them. The Chief said some departments use cameras but it's not a majority at this point and said the State Police do not use them at this time.

After seeing no more questions/input from the public, Chairman Daley closed the public hearing at 6:45 p.m.

3. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15518 – 15538 a/k/a Voucher 6 in the amount of \$89,131.13 (includes 64 direct deposit stubs) and Accounts Payable Check number 022549 - 022550 a/k/a Voucher 6 in the amount of \$2,827.70. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

4. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for February 4, 2020. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Veterans’ Tax Credit – Map 11J Lot 369; Map 11F Lot 231; Map 14 Lot 432
- 2019 Equalization Assessment Data Certificate

5. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the budget minutes for January 28, 2020 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

6. **OTHER BUSINESS**

Manahan Trust Fund – Ms. Buono confirmed with the Board that the Trustees of Trust Funds have transferred “income” from the Manahan Trust Fund into the “principal”. According to the trust fund document (will), only the income from that fund can be spent and the money should not have been transferred. Ms. Buono asked if the Board would like to meet with the Trustees to discuss this issue. The Selectmen agreed it needs to be discussed and Ms. Buono will invite the Trustees in to speak about it.

Energy Commission – Ms. Buono said she reviewed the statute which covers the adoption of an energy commission and has confirmed that it can simply be done by a decision of the Selectmen. The Board made the decision to move forward with the formation of an Energy Commission to consist of 5 members to be appointed at one of the next Selectmen’s meetings.

Museum Lift/Elevator – Selectman Bailey said he is getting the final figures for the lift/elevator for the museum building and said he’s estimating it to cost approximately \$60,000.

7. **ADJOURNMENT**

Chairman Daley moved to adjourn at 6:48 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

James C. Bailey III, Selectman

John P. Stohrer, Selectman