

Board of Selectmen  
Meeting Minutes  
January 28, 2020

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Brett Cherrington, Dave Fullerton, Jim Creighton, Riche' Colcombe.

Chairman Daley opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

*Brett Cherrington* – Mr. Cherrington came before the Board to request that they consider starting an Energy Commission as is outlined under RSA 38-D. Mr. Cherrington said this would be a method to have an advisory Commission to review the Town's use of energy and provide guidance toward savings. Mr. Cherrington said he thinks the formation of the Commission may need to be adopted at Town Meeting and he wanted to get his request in prior to the warrant being printed. After a brief discussion and reviewing the RSA, the Selectmen felt forming a Commission it is something worth considering. Ms. Buono said based on the RSA she doesn't think it needs to go before Town Meeting but will double check with the Local Government Center. Mr. Cherrington also said he noticed the solar array which was built on the landfill isn't producing electricity based on the meter. Chairman Daley said he noticed that as well and although they are paying their contracted amounts, it's not producing. Ms. Buono said she is aware of it and has sent an email to the owners asking about it and is waiting for a reply.

2. **JIM CREIGHTON – CANDIDATE FOR DISTRICT 38 STATE LEGISLATOR**

Jim Creighton came to introduce himself to the Selectmen and told them he was running for the State Legislator seat in District 38. Mr. Creighton said he is a retired Colonel from the U.S. Army and served as the Chief Operating Officer for the EastWest Institute once he got out. He also volunteers with the Crotched Mountain Ski Patrol and is a member of various civic organizations. He said although he was originally from California, he and his wife who is also a retired Lieutenant Colonel decided to move to New Hampshire because they love the beauty of the State. Mr. Creighton wanted to find out some of the challenges Hillsborough has on the State level which he will hopefully be able to help address once he is elected. The Town Administrator and Board of Selectmen discussed frustrations with the state downshifting expenses to municipalities which end up increasing the property taxes for our residents. Various scenarios were discussed. Mr. Creighton also introduced Riche' Colcombe who is running for the second seat in District 38.

3. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15480 – 15518 a/k/a Vouchers 4 & 5 in the amount of \$185,290.19 (includes 127 direct deposit stubs) and Accounts Payable Check number 022475 - 022548 a/k/a Vouchers 4 & 5 in the amount of \$306,886.35. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

#### 4. CONSENT AGENDA

Chairman Daley moved to approve the Consent Agenda for January 28, 2020. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

- Intent to Cut – Map 4 Lot 15
- Class VI Road Agreement – Hines, Pine Rock Road
- Taylor Burrows Appointment Paperwork

#### 5. APPROVAL OF MINUTES

Chairman Daley moved to approve the budget minutes for January 14, 2020 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

#### 6. LONG-TERM PROJECTS

Sidewalk Project – Ms. Buono stated that since Hillsborough’s sidewalk project is a LPA Project, she and Robyn Payson attended a meeting the previous day hosted by NHDOT for the purpose of talking about what are good and bad about the process. Ms. Buono said she voiced her feelings about having to wait for approval of the final engineered plans when we would like to place them out for bid before spring. Due to the holidays, final review has taken longer than 30 days and hopefully we’ll hear from them soon.

Road Names E911 – Chairman Daley brought the Selectmen up to date on his exchange with E911 as far as naming parts of Concord End Road using “North” and “South” with them stating that it should/could not be done. They had sent Chairman Daley a portion of RSA 231:133 II which states “No name for a highway or street shall be selected which is already in use, or which is confusingly similar to any such existing name, or which otherwise might delay the locating of any address in an emergency.” They had also sent Chairman Daley a document having to do with the case involving the Town of Swansey in 2002 whereas the Selectmen in that community had reviewed the recommendations from E911 and held a public hearing however never changed any of the names and were found in violation of the statute because the “action complained of was not a discretionary function but instead a statutory duty”. Chairman Daley also noted that they still need to find a name for Emerald Lane and will ask for suggestions from one of the residents he knows who lives on that road.

#### 7. OTHER BUSINESS

Butler Park Fees – Ms. Buono brought up a previous discussion in which in passing, one of the Selectmen thought the Board should consider a minimum fee for the use of Butler Park. The Park gets used quite a bit which is wearing on it. Ms. Buono also said that quite often when there is an event in the Park, the museum is open and the bathroom and the bathroom supplies get used as well as the electricity all at a cost to the Town. Ms. Buono suggested a minimum fee may be warranted as we do for the Clubhouse which is \$50. The Board discussed whether or not they want to implement a charge of \$50 for private events to start covering costs and maintenance of the Park. Nothing was decided at this time and Ms. Buono will bring it up at a future meeting along with the summer camp fees.

Parks Department – Ms. Buono informed the Board that Scott Yeaton sent her the pricing he had received for the zero turn mower for the parks department which is from Tyler’s at a cost of \$11,831.40. This is for a 72” Zero Turn mower and mulch kit. Ms. Buono said there is \$15,000 of encumbered funds for this mower and wanted to get the Board’s blessing for him to order it. The Board approved the purchase.

Kemp Park Committee – Ms. Buono asked the Selectmen when they would like to address the appointment of new Kemp Park Committee members. She also asked how many members they would like on the Committee. The Board felt 5 members at this time was a good number to start off with and that if other would like to help with projects, they would welcome it. Ms. Buono said that so far there have been four individuals who would like to be on the committee however, three are neighbors to the park with two being married to each other and it may be a good idea to put the openings out to the public in order to get a diverse membership with at least one being a neighbor to the property. This doesn't prevent others in the area of the park to come to meetings and offer suggestions and/or assistance with various projects. The committee openings will be brought up at the next Charrette Committee meeting since there is a lot of interest in Kemp Park on that level.

Street Lights – Chairman Daley brought in a list of street lights that are in need of repairs or new bulbs. He said that although they are not lit, the Town pays for them when they're out. Ms. Buono will check the pole numbers against the list of lights we pay for and touch base with Eversource to get them repaired.

Museum Elevator – Selectman Bailey said he found the information on the elevator for the museum building and will bring it in. Ms. Buono said she's pretty sure she still has a copy in her buildings folder and unless the cost has increased a lot, it can hopefully be done this year.

Manahan Trust Fund – Ms. Buono informed the Board that she had sent a question to Bill Shee who is the bookkeeper for the Trustees of the Trust Funds with regard to an amount that appeared to be deposited into and taken out of the Fund in the amount of \$152,138.95. Mr. Shee responded that Doug Hatfield could explain it better but it was to transfer money from the accumulated interest and put it in the principal. Ms. Buono said she was going to follow up with Mr. Hatfield but if that's the case, she feels the Board may want to meet with the Trustees since the will that outlines the use of that fund is very specific in that we can only spend the income (interest) and cannot touch the principal. She questions whether or not the Trustees have the authority to transfer amounts in this fund in that manner especially since the Selectmen and Trustees together are the bodies who have the oversight on the expenditures.

## 8. NONPUBLIC SESSION

Chairman Daley requested a nonpublic session and moved to go into nonpublic session at 7:47 p.m. under RSA 91A:3II (c). Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Bailey, Selectman Stohrer, Town Administrator Laura Buono.

Ms. Buono said she received a request from the owners of Map 11K Lot 334 to continue the previous tax payment arrangements that they have honored until they are able to secure financing for the building. The Board agreed it was in the best interest of all involved to grant the request.

Chairman Daley moved to come out of nonpublic session at 7:50 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

**9. ADJOURNMENT**

Chairman Daley moved to adjourn at 7:51p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Jonathan M. Daley, Chairman

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James C. Bailey III, Selectman

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John P. Stohrer, Selectman